



**BOARD OF EDUCATION
REGULAR MEETING**
August 10, 2020 — 6:00 p.m.
Virtual Meeting

Executive Order 2020-110 prohibits indoor public gatherings
Not to exceed ten (10) people until further notice.



WHITMORE LAKE PUBLIC SCHOOLS BOARD OF EDUCATION

Mission Statement

*Partnering with students, parents, and the community to
provide exceptional, personalized education.*

**REGULAR MEETING – Amended Agenda
Monday, August 10, 2020 – 6:00 p.m.**

Virtual Meeting per Executive Order 2020-110

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD OF EDUCATION ROLL CALL

APPROVAL OF AGENDA

CALL TO THE PUBLIC

“The meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

BOARD CLARIFICATION

CONSENT ITEMS

Approval of minutes from the July 13, 2020 Board of Education Regular Meeting, the July 13, 2020 closed session (to be handed out at the meeting), and the July 15, 2020 Board of Education Workshop. **(Attachment 1)**

Approve fund transfer of \$465,378 in payments from Accounts Payable as per attachment 2; further, to approve the transfer of \$310,207 from Accounts Payable to cover the payrolls of July 15, 2020 and July 31, 2020. **(Attachment 2)**

NEW BUSINESS

Personnel

Motion to approve the hire of Hannah Leemans as a full time Elementary Special Education Teacher at step 4 on the WLEA BA salary scale with a hire date of August 10, 2020 and a start date of August 17, 2020.

COVID 19 Preparedness Plan

Motion to approve the COVID 19 Preparedness Plan per Michigan Executive Order 2020-142.

2020-2021 School Calendar

Attachment 3 contains the school calendar for the 2020-2021 school year that has been approved by the teachers. Approval is recommended.

SUPERINTENDENT'S REPORT

OTHER INFORMATION

Personnel

The following people recently submitted their resignations: Bus Driver, Peggy Wales, and MS/HS Kitchen Manager, Kim Pohl.

ANNOUNCEMENTS

The next Regular Meeting of the Board of Education will be held on Monday, September 14, 2020 at 7:00 p.m. in the High School Media Center, unless an Executive Order still requires to be held virtual.

CALL TO THE PUBLIC

BOARD MEMBER REPORTS

Mr. Cole, Mr. Dignan, Mr. Henry, Mrs. Kritzman, Mrs. McCully, Mr. Meadows, and Mrs. Schwennesen

ADJOURNMENT

Please fill out a "Public Participation Request" form if you wish to address the Board prior to the Public Comment section of the meeting. Please include your name, address and topic you wish to speak on. Those wishing to speak in Public Comment are limited to three (3) minutes.

0000 – BYLAWS

0160 - MEETINGS

0167.3 – Public Participation at Board Meetings

Tape or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

M.C.L. 15.253(4)(5)(6), 380.1808

Revised 9/27/2010

Use of Recording Devices

Anyone attending a school event who wishes to record the activity on a visual recording device shall be asked to abide by the following rules:

- A. The recorder must operate the device within the area designated by the principal or director of the activity.
- B. The camera must not block the view of any other attendees or interfere with others who seek to record the activity.
- C. Those who record or assist a recorder must not block any passageways nor interfere with any other attendee's participation or observation of the activity.
- D. If sound is also being recorded, the recorder must not ask other attendees to be quiet or to change their behavior in order to improve the quality of the sound.
- E. If the District is recording the activity, the principal may arrange for a person to obtain a copy providing s/he agrees to provide a tape and pay whatever the principal may need to charge to cover the costs of transfer.

Where the District does not possess the appropriate license or permission to allow the recording of a copyrighted work or performance, notice will be given, when possible, prior to the exhibit or performance. Announcements shall be made at the beginning of any such exhibit or performance.

1



Whitmore Lake Public Schools
BOARD OF EDUCATION
Regular Meeting Minutes
July 13, 2020 – Virtual Meeting – 6:00 p.m.

MEMBERS PRESENT

Laura Schwennesen (*President*), John Meadows (*Vice President*), Michelle Kritzman (*Treasurer*), Lee Cole (*Trustee*), Ken Dignan (*Trustee*), and Bob Henry (*Trustee*)

MEMBERS ABSENT

Lisa McCully (Secretary)

ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, MS/HS Principal, Jill Henry, Elementary Lead Teacher and Literacy Coach, Heidi Roy-Borland, High School Dean of Students, Linda Lupi, Athletic Director, Brad McCormack, and Community Relations & Recreation Director, Maria Carter-Ewald

OTHERS PRESENT

Staff, parents and members of the community

CALL TO ORDER

At 6:04 p.m. by President Laura Schwennesen.

APPROVAL OF AGENDA

Motion to approve the agenda as presented made by Mr. Dignan; supported by Mr. Meadows.

Roll Call Vote. Ayes – 6; Nays – 0, motion carried

CALL TO THE PUBLIC

None

CONSENT ITEMS

Motion to approve the minutes from the June 29, 2020 Board of Education Regular Meeting was made by Mr. Meadows; supported by Mr. Dignan.

Roll Call Vote. Ayes – 6; Nays – 0, motion carried

Motion to approve fund transfer of \$452,890 in payments from Accounts Payable; further, to approve the transfer of \$420,345 from Accounts Payable to cover the payrolls of June 15, 2020 and June 30, 2020 made by Mr. Meadows; supported by Mr. Dignan.

Roll Call Vote. Ayes – 6; Nays – 0, motion carried

NEW BUSINESS

Approval of Legal Counsel

Motion to retain the legal firms of Clark Hill PLC, Lusk Albertson PLC, Thrun Law Firm, and Dickenson Wright PLLC as legal counsel for the Whitmore Lake Public School District for the 2020-2021 school year as amended made by Mrs. Schwennesen; supported by Mr. Cole.

Roll Call Vote. Ayes – 6; Nays – 0, motion carried

School Bond Loan Fund Resolution

Motion to approve the School Bond Qualification and Loan Program Resolution for the 2020-2021 school year was made by Mrs. Schwennesen; supported by Mr. Dignan. Roll Call Vote: Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Cole – yes, Mr. Dignan – yes, Mr. Henry – yes, Mrs. Kritzman – yes,

Ayes – 6; Nays – 0, motion carried

L-4029 Tax Rate

Motion to approve the L-4029 2020 Tax Rate Request as presented made by Mrs. Schwennesen; supported by Mr. Cole.

Roll Call Vote. Ayes – 6; Nays – 0, motion carried 6 – 0

SUPERINTENDENT'S REPORT

Mr. DeKeyser shared the MI Safe Schools Return to School Roadmap guidelines as to the types of safety protocols that will be required at each phase with the Board. He then led a discussion regarding the Phase 4 plan requirements for face-to-face instruction with the Board.

**OTHER INFORMATION
ANNOUNCEMENTS**

The Board acknowledged all other items of information.
The rescheduled Board of Education Workshop will be conducted virtually via Zoom meeting on Wednesday, July 15, 2020 at 6:00 p.m.

The next Regular Meeting of the Board of Education will be held on Monday, August 10, 2020 at 6:00 p.m. in the Administration Office, Superintendent Conference Room, unless an Executive Order still requires to be held virtual.

CALL TO THE PUBLIC

None

BOARD MEMBER REPORTS

None

CLOSED SESSION

Motion to adjourn into closed session meeting at 7:27 p.m. (with a 5 minute break) to discuss calendar negotiations was made by Mr. Dignan; supported by Mr. Cole. Roll call vote required. Mr. Cole – yes, Mr. Dignan – yes, Mr. Henry – yes, Mrs. Kritzman – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes.

Ayes – 6; Nays – 0, motion carried 6 – 0

Call to Order

Open session called to order at 7:55 p.m. by President Laura Schwennesen

ADJOURNMENT

Motion to adjourn the Regular Meeting at 7:55 p.m. made by Mr. Dignan; supported by Mrs. Schwennesen

Roll Call Vote. Ayes - 6; Nays - 0, motion carried 6 - 0.

*Lisa C. McCully, Secretary, Board of Education
Whitmore Lake Public Schools*

Date



**Whitmore Lake Public Schools
BOARD OF EDUCATION
Workshop Meeting Minutes
July 15, 2020 – Virtual Meeting – 6:00 p.m.**

MEMBERS PRESENT	Laura Schwennesen (<i>President</i>), John Meadows (<i>Vice President</i>), Michelle Kritzman (<i>Treasurer</i>), and Lee Cole (<i>Trustee</i>),
MEMBERS ABSENT	Lisa McCully (<i>Secretary</i>), Ken Dignan (<i>Trustee</i>), and Bob Henry (<i>Trustee</i>)
ADMINISTRATORS PRESENT	Superintendent, Tom DeKeyser, and Director of Finance & Operations, Denise Kerrigan
OTHERS PRESENT	None
CALL TO ORDER	At 6:07 p.m. by President Laura Schwennesen.
APPROVAL OF AGENDA	<i>Motion to approve the agenda as presented made by Mrs. Schwennesen; supported by Mr. Meadows.</i> Roll Call Vote. Ayes – 4; Nays – 0
CALL TO THE PUBLIC	None
OLD BUSINESS <i>School Board Policies</i>	Attorney Robert Lusk of Lusk Albertson, PLC reviewed the Proposed School Board Policies under 5000 (Students), 6000 (Finances), 7000 (Property), 8000 (Operations) and 9000 (Relations) with the Board members.
SUPERINTENDENT'S REPORT	Mr. DeKeyser addressed news reports regarding school openings in other districts. He also discussed alternative scheduling, hybrid environment, and other options.
ANNOUNCEMENTS	The next Regular Meeting of the Board of Education will be held on Monday, August 10, 2020 at 6:00 p.m. in the High School Media Center, unless the Executive Order still requires to be held virtual.
CALL TO THE PUBLIC	None
BOARD MEMBER REPORTS	None
ADJOURNMENT	<i>Motion to adjourn the Workshop Meeting at 7:36 p.m. made by Mrs. Schwennesen; supported by Mr. Cole.</i> Roll Call Vote. Ayes - 4; Nays - 0

*Lisa C. McCully, Secretary, Board of Education
Whitmore Lake Public Schools*

Date

2

Whitmore Lake Public Schools
Business Office Transactions

For the Month Ending:
July 31, 2020

<u>Payroll Transactions</u>	July 15, 2020	\$	156,380
	July 31, 2020	\$	153,827
		\$	<u>310,207</u>

<u>Accounts Payable Transactions</u>		\$	<u>465,378</u>
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3

Whitmore Lake Public Schools

2020 – 2021 Academic Calendar

August 20	Staff Only – Full Day Staff Development
August 24-25	WLMS/WLHS Student ID/Picture Day & Schedule Pick Up
August 26	Staff Only – Full Day Staff Development
	WLES Open House – Time TBD
	WLMS/WLHS Parent Night Time TBD
August 31	First Day of School – 1/2 Day Students & Staff
September 4	No School
September 7	No School (Labor Day)
September 25	Homecoming
October 14	Parent Teacher Conferences (WLES, and WLMS/WLHS)
October 15	Parent Teacher Conferences (WLES only)
October 16	No School for Students – Full Day Staff Development
October 19	No School for Students & Staff – Fall Break
November 25 - 27	No School – Thanksgiving Break
December 17	½ Day Students & ½ Day Staff Development
December 18	½ Day for Students & Full Day Staff (½ Records Day) - End of 1 st Semester Winter Break (begins at end of day)
January 4, 2020	School Resumes from Winter Break – 2 nd Semester begins
January 18	No School for Students – Full Day Staff Development
February 5	Snowcoming
February 12, 15-16	No School for Students & Staff (Mid-Winter Break)
March 26	½ Day Students & Staff – Spring Break (begins at end of day)
April 6	School Resumes from Spring Break
May 14	½ Day Students & ½ Day Staff Development
May 31	No School (Memorial Day)
June 6	Class of 2021 Graduation Ceremony
June 9	½ Day Students & Full Day Staff (1/2 Records Day)
June 10	Last day of School: ½ Day Students & Full Day Staff (1/2 Records Day)

ELEMENTARY K- 4 – Start time = 8:50 a.m.
Dismissal = 3:35 p.m.

Half Day – Start time = 8:50 a.m.
Dismissal = 12:15 p.m.

ELEMENTARY 5 - 6 – Start time = 7:50 a.m.
Dismissal = 2:35 p.m.

Half Day – Start time = 7:50 a.m.
Dismissal = 11:15 a.m.

SECONDARY (High School) Start time = 7:50 a.m.
Dismissal = 2:35 p.m.

Half Day – Start time = 7:50 a.m.
Dismissal = 11:05 a.m.