



**BOARD OF EDUCATION
REGULAR MEETING**

March 9, 2020 — 7:00 p.m.

Whitmore Lake High School Media Center



WHITMORE LAKE PUBLIC SCHOOLS BOARD OF EDUCATION

Mission Statement

*Partnering with students, parents, and the community to
provide exceptional, personalized education.*

REGULAR MEETING

Monday, March 9, 2020 – 7:00 p.m.

Whitmore Lake High School Media Center
7430 Whitmore Lake Rd.
Whitmore Lake, MI 48189

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD OF EDUCATION ROLL CALL

APPROVAL OF AGENDA

CALL TO THE PUBLIC

“The meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

BOARD CLARIFICATION

STUDENT COUNCIL

Alaina Di Dio will present the student council report.

COMMITTEE REPORTS

CONSENT ITEMS

Approval of minutes from the January 20, 2020 Executive Committee Meeting, the February 10, 2020 Board of Education Regular Meeting, the February 10, 2020 Finance Committee Meeting and the February 24, 2020 Workshop Meeting. **(Attachment 1)**

Approve fund transfer of \$442,715 in payments from Accounts Payable as per attachment 2; further, to approve the transfer of \$306,362 from Accounts Payable to cover the payrolls of February 14, 2020 and February 28, 2020. **(Attachment 2)**

NEW BUSINESS

School of Choice

Pursuant to Sections 105 and 105(c) of the State School Aid Act, it is recommended that the Board adopt unlimited open enrollment for students K – 12 in all programs for the 2020-2021 school year.

*Professional Development Advisory
Committee*

Motion to appoint Jill Henry, Kathryn Coleman, Patti Kobeck, Kathryn Woods and Dorene Fraley to the District-wide Professional Development Advisory Committee.

Pool Cover Replacement

Motion to accept and approve the bid from Alta Enterprises Inc., a sole-source provider, for the replacement of the pool covers in Community Recreation. Approval is recommended. **(Attachment 3)**

Attachment 4 contains the Budget Performance Report for February 29, 2020. Director of Finance & Operations, Denise Kerrigan will update the Board with information regarding the financial report.

SUPERINTENDENT'S REPORT

OTHER INFORMATION

Paul (Jackson) Ellinger has accepted the position (Step 1) Lifeguard under 18 at \$9.25 per hour, and Joshua Grandetti has accepted the position (Step 1) Lifeguard at \$10.00 per hour for Community Recreation.

ECC Paraprofessionals, Lauren Barrows (Rutz) and Angela Meyers-Purkiss have submitted their letters of resignation with an effective date of February 2, 2020 and March 16, 2020 respectively.

High School Food Service, Debra Spencer has submitted her letter of retirement with an effective date of June 6, 2020.

ANNOUNCEMENTS

Kindergarten Round Up will be held Wednesday, March 12, 2020 in the Elementary School from 6:00 to 7:30 p.m.

A Board of Education Workshop will be held Monday, March 23, 2020 at 6:00 p.m. in the Administration Office Superintendent Conference Room.

The next Regular Meeting of the Board of Education will be held on Monday, April 13, 2020 at 7:00 p.m. in the High School Media Center.

CALL TO THE PUBLIC

BOARD MEMBER REPORTS

Mr. Cole, Mr. Dignan, Mr. Henry, Mrs. Kritzman, Mrs. McCully, Mr. Meadows, and Mrs. Schwennesen

ADJOURNMENT

Please fill out a "Public Participation Request" form if you wish to address the Board prior to the Public Comment section of the meeting. Please include your name, address and topic you wish to speak on. Those wishing to speak in Public Comment are limited to three (3) minutes.

0000 – BYLAWS

0160 - MEETINGS

0167.3 – Public Participation at Board Meetings

Tape or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

M.C.L. 15.253(4)(5)(6), 380.1808

Revised 9/27/2010

Use of Recording Devices

Anyone attending a school event who wishes to record the activity on a visual recording device shall be asked to abide by the following rules:

- A. The recorder must operate the device within the area designated by the principal or director of the activity.
- B. The camera must not block the view of any other attendees or interfere with others who seek to record the activity.
- C. Those who record or assist a recorder must not block any passageways nor interfere with any other attendee's participation or observation of the activity.
- D. If sound is also being recorded, the recorder must not ask other attendees to be quiet or to change their behavior in order to improve the quality of the sound.
- E. If the District is recording the activity, the principal may arrange for a person to obtain a copy providing s/he agrees to provide a tape and pay whatever the principal may need to charge to cover the costs of transfer.

Where the District does not possess the appropriate license or permission to allow the recording of a copyrighted work or performance, notice will be given, when possible, prior to the exhibit or performance. Announcements shall be made at the beginning of any such exhibit or performance.

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WHITMORE LAKE PUBLIC SCHOOLS

8845 Main St., Whitmore Lake, MI 48189 phone: 734.449.4464 fax: 734.449.5336

www.wlps.net

Exceptional, Personalized Education

Whitmore Lake Board of Education **Executive Committee Meeting**

Monday, January 20, 2020

7:04 p.m.

Whitmore Lake Public Schools Administration Office
Superintendent Conference Room

- I. Call to order at 7:040 p.m.
Present: Tom DeKeyser, Lee Cole, Laura Schwennesen, and Ken Dignan
- II. Business
 - Administration changes
 - Discussion of administration changes for 2020-2021 and 2021-2022. Mr. DeKeyser to put together a plan.
 - Marketing
 - Discussion to set up meeting with the Marketing team about the InfoGraphic.
 - Township and zoning
 - Superintendent DeKeyser will continue to work with the Township's Planners at McKenna Group.
- III. Informational Items
 - Next Executive Committee Meeting TBD
- IV. Call to the Public - None
- V. Adjournment at 8:38 p.m.



Whitmore Lake Public Schools

BOARD OF EDUCATION

Regular Meeting Minutes

February 10, 2020 – High School Media Center – 7:00 p.m.

MEMBERS PRESENT

Laura Schwennesen (*President*), John Meadows (*Vice President*), Michelle Kritzman (*Treasurer*), Lisa McCully (*Secretary*), Lee Cole (*Trustee*), Ken Dignan (*Trustee*), and Bob Henry (*Trustee*)

MEMBERS ABSENT

ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, Elementary Principal and ECC Director, Sue Wanamaker, Director of Student Services, Melissa Heuker, Director of Instruction, Jill Henry, and Director of Technology, Karen Sterzik

OTHERS PRESENT

Staff, parents and members of the community

CALL TO ORDER

At 7:00 p.m. by President Laura Schwennesen.

APPROVAL OF AGENDA

Motion to approve an amended agenda to include a quiz bowl proposal for an overnight fieldtrip under new business made by Mr. Dignan; supported by Mr. Meadows.

Ayes – 7; Nays – 0, motion carried

CALL TO THE PUBLIC

None

STUDENT COUNCIL

Student Council Representative, Alaina Di Dio shared the highlights from the Snowcoming festivities. She also shared plans for Spring Fling will begin in April.

COMMITTEE REPORTS

Mrs. Kritzman shared the Finance Committee met earlier this evening topics included sinking fund expenditures, food service budget and technology bids.

Mr. Dignan shared the Executive Committee met January 20, 2020 they discussed administrative changes, marketing, and zoning.

CONSENT ITEMS

Motion to approve the minutes from the January 13, 2020 Board of Education Organizational-Regular Meeting, and the January 13, 2020 Finance Committee Meeting as presented was made by Mrs. Schwennesen; supported by Mr. Dignan.

Ayes – 7; Nays – 0, motion carried 7 – 0

Motion to approve fund transfer of \$533,365 in payments from Accounts Payable; further, to approve the transfer of \$274,997 from Accounts Payable to cover the payrolls of January 15, 2020 and January 31, 2020 made by Mrs. Schwennesen; supported by Mr. Dignan.

Ayes – 7; Nays – 0, motion carried 7 – 0

NEW BUSINESS

2021 Washington D.C. Trip Proposal

Motion to approve the proposal for a 7th & 8th grade overnight trip to Gettysburg and Washington D.C. from March 22, 2021 through March 25, 2021 submitted by MS/HS teachers Eric Kobeck and Kathryn Woods was made by Mr. Henry; supported by Mr. Cole.

Ayes – 7; Nays – 0, motion carried 7 – 0

Quiz Bowl Trip Proposal

Motion to approve the overnight trip submitted by HS teacher LuAnn Easlick for Varsity Quiz Bowl to attend and compete in the 2020 Small School National Championship Tournament in Rosemont, IL from April 24, 2020 through April 26, 2020 was made by Mr. Meadow; supported by Mr. Dignan. Ayes – 7; Nays – 0, motion carried 7 – 0

2020-2021 Start Date

Motion to approve the start date of August 31, 2020 for the 2020-2021 school year was made by Mrs. McCully; supported by Mr. Henry. Ayes 7; Nays – 0, motion carried 7 - 0

Approval of 2020 Video Surveillance Project

Motion to approve, awarding bid from Security 101 and Barton Malow Design and Management for the 2020 district-wide Video Surveillance Project was made by Mrs. Schwennesen; supported by Mr. Meadows.

Mr. DeKeyser shared the software package is the big difference between the other company bids. Security 101 is the lowest bid. He also shared they are a local company and have all equipment necessary to do the install.

Ayes – 7; Nays – 0, motioned carried 7 – 0

SEVP Application Execution Resolution

Motion to authorize Board President, Laura Schwennesen, on behalf of the Board to take all actions necessary to finalize and execute the SEVP Petition, in substantially similar form to the draft presented to the Board, and any amendments or supplemental documents related to the SEVP Petition was made by Mr. Dignan; supported by Mr. Meadows.

Roll Call Vote: Mr. Dignan – yes, Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Cole - yes Ayes – 7; Nays – 0, motion carried 7 – 0

Financial Report

Mrs. Kerrigan updated the Board with information regarding the January 31, 2020 financial report.

Maintenance Vehicle Purchase

Motion to approve purchase of a 2020 Ford F250 and a Western MVP3 Plow for the maintenance department not to exceed to the cost of \$45,000 was made by Mr. Cole; supported by Mr. Henry.

Mr. Dignan inquired if we received government pricing for both the F250 and the plow. Mrs. Kerrigan and Mr. DeKeyser shared we are receiving the government pricing for both items.

Ayes – 7; Nays – 0, motion carried 7 - 0

SUPERINTENDENT'S REPORT

Mr. DeKeyser shared the following:

1. State of the State Address – Budgets are moving along, Governor, Gretchen Whitmer, requested an increase of \$225 per student, additional funding for Special Education, and support for at Risk, Literacy, CTE and others. With the state education budget moving along quickly it should help districts to have a solid budget for next school year.
2. Board of Ed Policies – With the shift of policies from NEOLA to Lusk Albertson we will engage in a Workshop Meeting. The first meeting will be held Monday, February 24, 2020 at 6:00 p.m.
3. WISD – Superintendent, Dr. Scott Menzel, is interviewing in Arizona. He is requesting to have the Supplemental Support Services agreement carried over into the 2020-2021 school year.

OTHER INFORMATION

The Board acknowledged the items of other information.

ANNOUNCEMENTS

The next Regular Meeting of the Board of Education will be held on Monday, March 9, 2020 at 7:00 p.m. in the High School Media Center.

CALL TO THE PUBLIC

None

BOARD MEMBER REPORTS

Mr. Dignan suggested the Board take a tour of the Google Headquarters facility and have an off-site meeting while there. He also shared the Board has been invited to take a tour of Merit Network, Inc. in Ann Arbor too.

Mrs. Kritzman announced that the MS Drama Club will present "101 Dalmatians" on February 22nd and 23rd, and the HS Drama Club will present "Legally Blonde Jr." the Musical, on March 7th and 8th. She also shared that Drama is having a shoe drive to raise funds to update sound and lighting in the theater.

Mr. Meadows shared the Education Foundation final fundraising event for this year will be an Acapella Concert on March 13, 2020 at 7:00 p.m. at the high school theater.

Laura Schwennesen announced the high school Robotics team will have a competition the weekend of March 13, 2020 in Detroit.

ADJOURNMENT

Motion to adjourn the Regular Meeting at 8:07 p.m. made by Mr. Cole; supported by Mrs. Schwennesen.

Ayes - 7; Nays - 0, motion carried 7 - 0.

Lisa C. McCully, Secretary, Board of Education
Whitmore Lake Public Schools

Date



WHITMORE LAKE PUBLIC SCHOOLS

8845 Main St., Whitmore Lake, MI 48189 • phone: 734.449.4464 • fax: 734.449.5336

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Exceptional, Personalized Education

Board of Education Finance Committee Meeting

February 10, 2020

6:00 pm

High School Counseling Office Conference Room

MINUTES

I. Call to Order at 6:05 pm

Present: Tom DeKeyser, Denise Kerrigan, John Meadows, Laura Schwennesen and Shelley Kritzman

II. Business

- Technology Bids
Reviewed recommendation from Barton Malow, will bring to full School Board for approval
- Review Food Service
Trending in a positive direction, will continue to monitor
- Calendar Impact
Discussed the impact of the start date for school next year
- Maintenance Department
Reviewed bid for truck, plow and salt spreader from Varsity Ford, will bring to full School Board for approval
- Policy Management
Discussed the budget impact of switching to a new provider for policy management and the benefits offered. Will be presented to the Board at three workshop meetings.
- Overview of Proposed Expenditures
Sinking Fund – reviewed technology and maintenance needs
Recreation Millage – reviewed pool needs and wants with the additional millage funds available

III. Other Items

Pursuing online student registration for the upcoming school year

IV. Call to the Public - none

V. Adjournment at 6:55 pm



**Whitmore Lake Public Schools
BOARD OF EDUCATION
Workshop Meeting Minutes**

February 24, 2020 – Administration Office Conference Room – 6:00 p.m.

MEMBERS PRESENT	Laura Schwennesen (<i>President</i>), John Meadows (<i>Vice President</i>), and Lee Cole (<i>Trustee</i>)
MEMBERS ABSENT	Michelle Kritzman (<i>Treasurer</i>), Lisa McCully (<i>Secretary</i>), Ken Dignan (<i>Trustee</i>), and Bob Henry (<i>Trustee</i>)
ADMINISTRATORS PRESENT	Superintendent, Tom DeKeyser, and Director of Finance & Operations, Denise Kerrigan
OTHERS PRESENT	
CALL TO ORDER	At 6:00 p.m. by President Laura Schwennesen.
APPROVAL OF AGENDA	<i>Motion to approve the agenda as presented made by Mr. Meadows; supported by Mr. Cole.</i> Ayes – 3; Nays – 0
CALL TO THE PUBLIC	None
NEW BUSINESS <i>School Board Policies</i>	Attorney Robert Lusk of Lusk Albertson, PLC reviewed Bylaws and Proposed School Board Policies with the Board members.
SUPERINTENDENT'S REPORT	None
OTHER INFORMATION	None
ANNOUNCEMENTS	The next Regular Meeting of the Board of Education will be held on Monday, March 9, 2020 at 7:00 p.m. in the High School Media Center.
CALL TO THE PUBLIC	None
BOARD MEMBER REPORTS	None
ADJOURNMENT	<i>Motion to adjourn the Workshop Meeting at 8:20 p.m. made by Mr. Meadows; supported by Mr. Cole.</i> Ayes - 3; Nays - 0

*Lisa C. McCully, Secretary, Board of Education
Whitmore Lake Public Schools*

Date

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Whitmore Lake Public Schools
Business Office Transactions

For the Month Ending:
February 29, 2020

<u>Payroll Transactions</u>	February 14, 2020	\$	153,181
	February 28, 2020	\$	153,181
		\$	<u>306,362</u>

<u>Accounts Payable Transactions</u>	\$	<u>442,715</u>
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ALTA

ENTERPRISES, INC.
(800) 624-1235

Alta Enterprises
7100 Spectrum Lane
Missoula, MT. 59808

Jake Godinez
jake.godinez@spectrumproducts.com
O: 800.791.8056
C: 972.626.4761

Quote to:

Whitmore Lake Public Schools
7430 Whitmore Lake Rd.
Whitmore Lake, MI 48189
Attn: Billy Ferguson
billyf32@gmail.com
c(734)276-6800

QUOTE GOOD FOR 60 DAYS

Project Name: Whitmore High School
Quote Date: 2.12.2020

Ship To:

Whitmore High School
7430 Whitmore Lake Rd.
Whitmore Lake, MI 48189

	Pool Size	Square feet	4492
Blanket cost		\$19,201	Size of Each Blanket
16 ea. 2" x 20' custom reel straps		\$380	2 Panels at 22'6" x 75' 6" full auto
8 ea. 2" x 22' custom reel straps		\$190	1 Panel at 24'4" x 32'6" full auto
3 ea. 1" Strap Kits		\$390	2 Panels at 2'11" x 23' hand deploy
Freight		\$810	1 Panel at 4'8" x 31' hand deploy
Optional Installation and system service		\$9,850	
Total with optional installation and service		\$30,821	

Notes:

The optional Alta service will include: removal of existing pool covers, installation of new Alta covers, inspect and verify proper operation of brakes, DC motors, PLC, inspect brackets for signs of cracking, inspect bolt tightness, inspect core adjustment, inspect cables/pulleys.

All work to be completed by a factory trained Alta technician.

Customer to provide 20 yard dumpster for disposal of old covers. Please place as close to Natatorium as possible.

Customer to provide ladders/lift to service equipment.

An additional 3% fee will be assessed for orders paid with a credit card.

Tax not include. Tax will be added at time of Purchase Order unless tax exempt certificate is provided.



Alta Enterprises

7100 Spectrum Lane

Missoula, MT 59808

800.624.1235

February 25, 2020

Mrs. Maria Carter-Ewald

Whitmore Lake Public Schools

Via Email: Maria.Carter-Ewald@wlps.net

Re: Whitmore Lake Public Schools – Alta Replacement Pool Covers

To Whom it may concern:

This letter has been written to confirm that Alta swimming pool covers, and automated swimming pool cover systems are a sole source product. These products are manufactured, sold, and distributed by Alta Enterprises a subsidiary of PlayCore Inc.

Alta Enterprises maintains all design specifications for their products and these products must be purchased directly from the company. There are no agents or dealers authorized to represent these products.

If you have any further questions regarding this matter, please feel free to contact me directly.

Best Regards,

Kevin Cobaugh

VP – General Manager

O: 406.532.6326

C: 303.915.1201

Kevin.Cobaugh@spectrumproducts.com



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**Whitmore Lake Public Schools
Budget Performance Reports
February 29, 2020**

Revenue	Actual	Adopted Budget	Remaining Budget	% Used/Rec'd
Fund 11 - General Fund Revenue Totals	\$5,751,043	\$9,998,827	\$4,247,784	57.52%
Fund 23 - Comm Rec Revenue Totals	\$410,417	\$331,058	(\$79,359)	123.97%
Fund 25 - Food Service Revenue Totals	\$193,422	\$352,500	\$159,078	54.87%
	<u>\$6,354,882</u>			

Expenditures	Actual	Amended Budget	Remaining Budget	% Used/Rec'd
Fund 11 - General Fund Expenditure Totals	\$5,976,269	\$9,979,744	\$4,003,475	59.88%
Fund 23 - Comm Rec Expenditure Totals	\$162,022	\$324,175	\$162,153	49.98%
Fund 25 - Food Service Expenditure Totals	\$208,434	\$352,000	\$135,169	59.21%
	<u>\$6,346,725</u>			