



Whitmore Lake Public Schools

BOARD OF EDUCATION

Regular Meeting Minutes

December 11, 2017 – High School Media Center – 7:00 p.m.

MEMBERS PRESENT	Ken Dignan (<i>President</i>), Laura Schwennesen (<i>Vice President</i>), Bob Henry (<i>Treasurer</i>), Michelle Kritzman (<i>Secretary</i>), Lee Cole (<i>Trustee</i>), Lisa McCully (<i>Trustee</i>), and John Meadows (<i>Trustee</i>)
MEMBERS ABSENT	
ADMINISTRATORS PRESENT	Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, and Community Relations & Recreation Director, Maria Carter-Ewald
OTHERS PRESENT	Staff, parents and members of the community
CALL TO ORDER	At 7:03 p.m. by President Ken Dignan.
APPROVAL OF AGENDA	<i>Motion to approve the agenda as presented made by Mr. Dignan; supported by Mrs. Schwennesen.</i> Ayes – 7; Nays – 0, motion carried
CALL TO THE PUBLIC	None
SPECIAL PRESENTATION	Jay Bennett from Michigan Association of School Boards presented an overview of the process used to develop a strategic plan with districts. He also shared the benefits of using an outside facilitator and stated the process would take four to five months to complete.
STUDENT COUNCIL	Student Council Representative, Karolyn Wagner, highlighted the Holiday Week events taking place next week.
CONSENT ITEMS	<i>Motion to approve the minutes from the October 23, 2017 Board of Education Regular meeting, and the November 13, 2017 Board of Education Regular meeting made by Mrs. Schwennesen; supported by Mrs. McCully.</i> Ayes – 7; Nays – 0, motion carried 7 – 0 <i>Motion to approve fund transfer of \$257,096 in payments from Accounts Payable; further, to approve the transfer of \$431,420 from Accounts Payable to cover the payrolls of November 15, 2017 and November 30, 2017 made by Mrs. Schwennesen; supported by Mrs. McCully.</i> Ayes – 7; Nays – 0, motion carried 7 – 0
OLD BUSINESS <i>NEOLA</i>	Superintendent DeKeyser presented NEOLA Policies 1421, 3121, 4121 & 8142 – Criminal History Record Check, 1439 – Administrator Discipline, 2410 – Prohibition of Referral or Assistance, 2414 – Reproductive Health and Family Planning, 3139 & 4139 – Staff Discipline, 5630.01 - Student Seclusion and Restraint, and 8321 - Criminal Justice Information Security regarding Updates and Revisions for a second reading. He recommended that the Board approve the policies with the changes noted.

Mr. Dignan shared concerns regarding the harsh penalty with policy 2410 – Prohibition of Referral or Assistance and suggested to communicate the impact it could have on employees if violated.

Motion to approve NEOLA Policies updates and revisions as presented made by Mr. Cole; supported by Mrs. McCully.
Ayes – 7; Nays – 0, motion carried 7 – 0

NEW BUSINESS

2018 Schedule of Meetings

Motion to approve the proposed 2018 Board of Education schedule of meetings made by Mr. Henry; supported by Mrs. Schwennesen.

Mr. Dignan requested to change the dates in May and August to either the second or fourth Monday of the month. It was agreed to change those dates to May 14, 2018 & August 27, 2018. They also agreed to start the meeting earlier during the summer months.

Motion to approve the 2018 Board of Education schedule of meetings as amended made by Mr. Henry; supported by Mrs. Schwennesen.
Ayes – 7; Nays – 0, motion carried 7 – 0

2017-2018 Budget Amendment

Director of Finance & Operations, Denise Kerrigan shared the 2017-18 Amended Budget Summary with the Board. She stated that revenues have decreased due to: lower enrollment than expected, Medicaid distribution and additional expenses. She stated that the end of year fund balance is projected to be around 8.4%.

Mr. Dignan noted the fund balance decrease is in part due to the investment to purchase three buses and the Chinese Program being implemented at the Elementary and Early Childhood Center.

2017-2018 Amended Budget Resolution

Motion to approve the 2017-18 Amended Budget as presented made by Mr. Dignan; supported by Mr. Cole. Roll Call Vote: Mrs. Schwennesen – yes, Mr. Henry – yes, Mrs. Krizman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mr. Dignan – yes, Mr. Cole – yes
Ayes – 7; Nays – 0, motion carried 7 – 0

Resolution – 457 Plan

Motion to approve the resolution authorizing the adoption of the amended deferred compensation plan with an effective date of January 1, 2018 made by Mr. Dignan; supported by Mr. Cole. Roll Call Vote: Mr. Henry – yes, Mrs. Krizman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Cole – yes, Mr. Dignan – yes
Ayes – 7; Nays – 0, motion carried 7 – 0

SUPERINTENDENT'S REPORT

Livingston Classical Cyber Academy

Mr. DeKeyser updated the Board regarding the possibility of changing Livingston Classical Cyber Academy's classification from a 6e Cyber School of Excellence to a 6a Charter School. Superintendent DeKeyser recommends amending the contract with LCCA to allow the classification change to a 6a Charter School and continuing the lease agreement at the middle school facility. Mr. DeKeyser would like to present an amended contract to the Board during the January meeting.

The Board directed Mr. DeKeyser to draft and present a modified contract to view at the January board meeting.

OTHER INFORMATION

The Board acknowledged the items of other information

ANNOUNCEMENTS

The Organizational-Regular Meeting of the Board of Education will be held on Monday, January 22, 2018 at 7:00 p.m. the High School Media Center.

CALL TO THE PUBLIC

Aquatics and Recreation Supervisor, Chas Sloan shared that the Community Recreation Swim Team completed the season undefeated. He also asked Superintendent DeKeyser how many students from LCS or LCCA attend the Early Childhood Center tuition program.

BOARD MEMBER REPORTS

Mr. Cole shared while recently attending a coffee hour town meeting several people congratulated the Board of Education for the financial turn-around with the District.

Mrs. Kritzman congratulated the MS drama club, Mrs. Kobeck, Mr. Chapman and Mrs. Conzelman for an excellent performance. She also thanked Board members for supporting Adopt-A-Family this year.

Mrs. McCully shared she attended a DDA meeting and was able to see some plans for the North Village area.

Mr. Meadows shared the North Pole Night held at the elementary school last Friday was a very nice event and well attended.

CLOSED SESSION


Motion to adjourn into closed session meeting at 8:17 p.m. (with a 5 minute break) to discuss the Superintendent evaluation made by Mr. Dignan; supported by Mrs. McCully. Roll call vote required. Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Cole – yes, Mr. Dignan – yes, Mr. Henry – yes, Ayes – 7; Nays – 0, motion carried 7 – 0

Call to Order

Open session called to order at 9:00 p.m. by President Dignan

ADJOURNMENT

Motion to adjourn the Regular Meeting at 9:00 p.m. made by Mr. Henry; supported by Mrs. McCully. Ayes - 7; Nays - 0, motion carried 7 - 0.


Michelle L. Kritzman, Secretary, Board of Education
Whitmore Lake Public Schools


Date