

Honoring School Board Recognition Month

THANK YOU

School Board Members for Serving Your Community!

BOARD OF EDUCATION RETREAT / REGULAR MEETING January 23, 2017—3:00 p.m.



WHITMORE LAKE PUBLIC SCHOOLS BOARD OF EDUCATION

Mission Statement

Partnering with students, parents, and the community to provide exceptional, personalized education.

BOARD RETREAT / REGULAR MEETING Monday, January 23, 2017 – 3:00 p.m.

Menlo Innovations tour from 3-5 p.m. – By Invitation Only 505 E Liberty LL500
Ann Arbor, MI 48104

Cottage Inn Restaurant 5:30-7:30 p.m. 512 E. William Ann Arbor, MI 48104

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD OF EDUCATION ROLL CALL

APPROVAL OF AGENDA

CALL TO THE PUBLIC

"The meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

BOARD CLARIFICATION

CONSENT ITEMS

Approval of minutes from January 9, 2017 Board of Education Organizational-Regular meeting. (Attachment 1)

BUSINESS

Strategic Plan

Superintendent DeKeyser and the Board of Education will discuss a strategic plan for vision 2020

ANNOUNCEMENTS

The next Regular Meeting of the Board of Education will be held on Monday, February 13, 2017 at 7:00 p.m. in the High School Media Center.

CALL TO THE PUBLIC

CLOSED SESSION

The Board will adjourn to go into closed session to discuss property

purchase next to school. Roll call vote required

ADJOURNMENT

Please fill out a "Public Participation Request" form if you wish to address the Board prior to the Public Comment section of the meeting. Please include your name, address and topic you wish to speak on. Those wishing to speak in Public Comment are limited to three (3) minutes.

0000 - BYLAWS

0160 - MEETINGS

0167.3 – Public Participation at Board Meetings

Tape or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

M.C.L. 15.253(4)(5)(6), 380.1808

Revised 9/27/2010

Use of Recording Devices

Anyone attending a school event who wishes to record the activity on a visual recording device shall be asked to abide by the following rules:

- A. The recorder must operate the device within the area designated by the principal or director of the activity.
- B. The camera must not block the view of any other attendees or interfere with others who seek to record the activity.
- C. Those who record or assist a recorder must not block any passageways nor interfere with any other attendee's participation or observation of the activity.
- D. If sound is also being recorded, the recorder must not ask other attendees to be quiet or to change their behavior in order to improve the quality of the sound.
- E. If the District is recording the activity, the principal may arrange for a person to obtain a copy providing s/he agrees to provide a tape and pay whatever the principal may need to charge to cover the costs of transfer.

Where the District does not possess the appropriate license or permission to allow the recording of a copyrighted work or performance, notice will be given, when possible prior to the exhibit or performance. Announcements shall be made at the beginning of any such exhibit or performance.



Whitmore Lake Public Schools BOARD OF EDUCATION

Organizational/Regular Meeting Minutes January 9, 2017 – High School Media Center – 7:00 p.m.

MEMBERS PRESENT

Ken Dignan (*President*), Lisa McCully (*Vice President*), Bob Henry (*Treasurer*), Michelle Kritzman (*Trustee*), Laura Schwennesen (*Trustee*), *John Meadows*, and Lee Cole (*Trustee*)

MEMBERS ABSENT

ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Business & Operations, Denise Kerrigan, Elementary Principal and ECC Director, Sue Wanamaker, and Director of Instruction, Jill Henry

OTHERS PRESENT

Staff, parents and members of the community

CALL TO ORDER

At 7:00 p.m. by Superintendent Tom DeKeyser.

CEREMONIAL OATH OF OFFICE

Newly elected Board Members, Michelle Kritzman, Laura Schwennesen, John Meadows, and Lee Cole were sworn into office by Superintendent, Tom DeKeyser.

ORGANIZATIONAL MEETING PROCEDURES

Nomination for Mr. Dignan to serve as the temporary chairperson was made by Mrs. McCully; supported by Mr. Henry. Ayes – 7; Nays – 0, motion carried

APPROVAL OF AGENDA

Motion to approve the agenda as presented made by Mr. Dignan; supported by Mrs. McCully. Ayes -7; Nays -0, motion carried

CALL TO THE PUBLIC

None

ELECTION OF OFFICERS

Mr. Dignan called for nominations for the position of President.

Nomination for Ken Dignan as President of the Board made by Mrs. Schwennesen; supported by Mrs. McCully.

Ayes -7; Nays -0

Ken Dignan was elected President of the Board through December 2017.

Motion to nominate Laura Schwennesen as Vice President of the Board through December 2017 was made by Mr. Dignan; supported by Mrs. McCully.

Ayes -7; Nays -0, motion carried

Motion to nominate Michelle Kritzman as Secretary of the Board through December 2017 was made by Mrs. McCully; supported by Mrs. Schwennesen.

Ayes -7; Nays -0, motion carried

Motion to nominate Bob Henry as Treasurer of the Board through December 2017 was made by Mr. Dignan; supported by Mrs. McCully.

Ayes -7; Nays -0, motion carried

STUDENT COUNCIL

Student Council Representative, Karolyn Wagner, shared this year's Snowcoming theme will be Winter Wonderland. She also shared one of the spirit days will be called Team Seaver. Students will wear blue t-shirts in his honor.

CONSENT ITEMS

Motion to approve the minutes from the December 12, 2016 Board of Education Regular meeting, the December 12, 2016 closed meeting, and the January 6, 2017 Finance Committee meeting as presented made by Mr. Henry; supported by Mrs. Schwennesen. Ayes -7; Nays -0, motion carried 7-0

Motion to approve fund transfer of \$234,740 in payments from Accounts Payable; further to approve the transfer of \$438,026 from Accounts Payable to cover the payrolls of December 15, 2016, and December 30, 2016 made by Mr. Henry; supported by Mrs. Schwennesen.

Ayes -7; Nays -0, motion carried 7-0

COMMITTEE REPORTS

Superintendent DeKeyser shared the Finance Committee met on January 6, 2017. Director of Business and Operations, Denise Kerrigan will give an overview to the board during the 2016-2017 Budget Amendment under new business.

Mr. Dignan shared with board members that a decision was made last year to hold committee meetings as a whole group during the 2nd regular meeting held in the month, with the exception of the Finance Committee and the Superintendent Evaluation Committee.

NEW BUSINESS

Designation of Depositories

Motion to designate Comerica, PNC Bank, MBIA Asset Management Group and J.P. Morgan Chase MILAF as depository of funds for General Funds, 2004 Bond Refunding, 2007 Bond Refunding, 2012 Bond Refunding, 2015 Series A and Series B Bond Refunding, 2016 Bond Refunding, Recreation Millage, and student activity made by Mr. Henry; supported by Mr. Dignan.

Mr. Dignan suggested seeking a bank which is located in the Whitmore Lake community to handle the school funds. Mrs. Kerrigan shared the student activity funds are now the only funds deposited into PNC Bank which was previously in the district.

Mr. Henry suggested looking into another bank in the community but to wait until the end of the 2016-17 fiscal year before making any changes.

Ayes -7; Nays -0, motion carried 7-0

Check Signature Authorizations

Motion to authorize the creation and use of the appropriate electronic signatures as listed for the various school district funds made by Mr. Henry; supported by Mrs. McCully.

Ayes -7; Nays -0, motion carried 7-0

Electronic Transfer Officer

Motion to appoint Denise Kerrigan, Business Manager, as the Electronic Transfer Officer (ETO) pursuant to policy 6144 made by Mrs. McCully; supported by Mr. Cole.

Ayes -7; Nays -0, motion carried 7-0

Authorization of Investments

Motion to authorize the superintendent or designee, in consultation with the school district's Board of Education, to invest available monies at the best rate of interest as provided by statute made by Mr. Dignan; supported by Mrs. Schwennesen. Ayes -7; Nays -0, motion carried 7-0

Designation of Posting Meetings

Motion to designate the superintendent and/or his designee as responsible for posting public notice of meetings made by Mrs. Schwennesen; supported by Mrs. Kritzman. Ayes -7; Nays -0, motion carried 7-0

Designation of Official Newspaper

Motion to designate the Washtenaw Legal News as the official newspaper for legal purposes for 2017 made by Mrs. McCully; supported by Mr. Cole.

Mrs. Kritzman questioned what is Washtenaw Legal News? Mr. Dignan shared they are a weekly newspaper that covers the legal news and public notices for Washtenaw County. Ayes -7; Nays -0, motion carried 7-0

Fee for Board Books

Motion to approve a charge of \$0.10 per page for individuals who request a printed Board packet made by Mrs. McCully; supported by Mr. Henry. Ayes -7; Nays -0, motion carried 7-0

2016-2017 Budget Amendment

Mrs. Kerrigan shared the 2016-17 Amended Budget Summary with the Board. She stated that while revenues have increased due to: higher enrollment than budgeted, finalization of WISD Act 18 funds and Medicaid distribution, expenditures have also increased. However, we are projected to add to the fund balance bringing us to a total of 8.6% of general fund revenues.

2016-2017 Amended Budget Resolution

Motion to approve the 2016-17 Amended Budget as presented made by Mr. Dignan; supported by Mrs. McCully. Roll Call Vote: Mr. Henry - yes; Mrs. Kritzman - yes, Mr. Cole - yes, Mrs. McCully yes, Mr. Meadows - yes, Mrs. Schwennesen - yes, Mr. Dignan - yes Ayes -7; Nays -0, motion carried 7-0

SUPERINTENDENT'S REPORT

Building Level Report

Elementary School Principal, Sue Wanamaker, shared the 1st Quarter Focus School Report for the 2016-2017 school year with the Board of Education. She also shared the reports are now only required 3 times per year instead of 4. Some of the highlights include: 2 Data Coaches who are working closely with WISD, and working towards a K-6 Title I program.

Sinking Fund

Mr. DeKeyser shared he has informally talked to a few contractors about managing the sinking fund. Barton Mallow seems to be the most qualified and lowest cost.

OTHER INFORMATION

The Board acknowledged the retirement of High School Art

Teacher, Krisanne Rea and wished her well.

ANNOUNCEMENTS

The Board/Administrative Retreat will be held on Monday, January 23, 2017 at 3:00 p.m. at Menlo Innovations in Ann Arbor, MI and a Regular Meeting will follow at Cottage Inn.

The next Regular Meeting will be held on Monday, February 13, 2017 at 7:00 p.m. in the High School Media Center.

CALL TO THE PUBLIC

None

BOARD MEMBER REPORTS

Mrs. Kritzman shared that the middle school Robotics Team, Trobots 2, finished in the top 3rd at the State Finals Competition. She also shared the High School Drama Club will be performing Grease on January 20th, 21st and 22nd in the high school theater.

Mr. Dignan shared the new Whitmore Lake MS Wrestling Club achieved 1st, 2nd and 3rd place finishes during their first competition at the middle school level.

ADJOURNMENT

Motion to adjourn the Organizational-Regular Meeting at 7:51 p.m. made by Mrs. McCully; supported by Mrs. Schwennesen. Ayes - 7; Nays - 0, motion carried 7 - 0.

Michelle L. Kritzman, Secretary, Board of Education Whitmore Lake Public Schools

Date