



**Whitmore Lake Public Schools
BOARD OF EDUCATION**

Regular Meeting Minutes

June 24, 2024 – High School Barb Huang Library – 6:00 p.m.

MEMBERS PRESENT

Michelle Kritzman (*President*), Frank Zolenski (*Vice President*), John Meadows (*Treasurer*), Lisa McCully (*Secretary*), Lee Cole (*Trustee*), Bob Henry (*Trustee*), and Laura Schwennesen (*Trustee*)

MEMBERS ABSENT

ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, MS/HS Principal, Jill Henry, and Communications and Human Resources Director, Maria Carter-Ewald

OTHERS PRESENT

Staff, parents, and members of the community

CALL TO ORDER

At 6:00 p.m. by President Michelle Kritzman.

APPROVAL OF AGENDA

Motion to approve the agenda as presented made by Mrs. Kritzman; supported by Mr. Cole.
Ayes – 7; Nays – 0, motion carried

CALL TO THE PUBLIC

None

STUDENT COUNCIL

Student Council President, Landen Livingston updated Board members with the 2024-25 meeting dates, announcing their first Student Council meeting for Officers is August 20, 2024.

COMMITTEE REPORTS

Mr. Meadows reported the Finance Committee met on June 17, 2024. Topics included 2023-24 General Fund budget updates, 2024-25 budget, Community Recreation expenses; summer repairs, and press box demo at Jennings Rd., Sinking Fund; pole vault repairs and painting of track for new requirements, and Summer School.

CONSENT ITEMS

Motion to approve the minutes from the June 10, 2024 Board of Education Regular Meeting was made by Mrs. Kritzman; supported by Mr. Henry.
Ayes – 7; Nays – 0, motion carried 7 – 0

NEW BUSINESS

*2023-2024 Fund Budget Proposal
and Resolution*

Motion to approve the 2023-2024 Final Budget Summary as presented was made by Mr. Meadows; supported by Mr. Henry.

Mrs. Kerrigan updated the Board on the final budget proposal, reviewing the increases in both revenue and expenses. She also shared the transfer of the revenue and expenses in childcare services to the Community Recreation budget, as recommended by the auditor. Mrs. Kerrigan then answered all board member questions.

Roll call vote: Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Zolenski – yes, Mr. Cole – yes
Ayes – 7; Nays – 0, motion carried 7 – 0

*2024-2025 Budget Proposal
and Resolution*

Motion to approve the 2024-2025 Original Budget Summary as presented was made by Mrs. Kritzman; supported by Mr. Henry.

Director of Finance & Operations, Denise Kerrigan reviewed the proposed 2024-2025 budget recommendations. She noted this is a conservative budget due to the uncertainty of the state budget. However, this budget is projected with a \$301.00 per-pupil allowance increase and an additional twenty-five students. She then answered all Board member questions.

Roll call vote: *Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Zolenski – yes, Mr. Cole – yes, Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes*
Ayes – 7; Nays – 0, motion carried 7 – 0

Borrowing Resolution

Motion to approve the borrowing resolution for adoption for the 2024-2025 school year through the Michigan Financial Authority (MFA) for an amount not to exceed \$2,000,000 made by Mrs. Schwennesen; supported by Mr. Cole.

Mrs. Kerrigan shared that the requested amount has decreased from the previous school year, however the district needs to borrow funds to in order to meet cash flow needs, until we receive the state aid.

Roll call vote: *Mrs. Schwennesen – yes, Mr. Zolenski – yes, Mr. Cole – yes, Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes*
Ayes – 7; Nays – 0, motion carried 7 – 0

Personnel

Motion to approve the hire of William Ormerod III as a full time High School Social Studies Teacher at Level 8 on the WLEA BA salary scale with a hire date of June 6, 2024 and a start date of August 21, 2024 was made by Mrs. Kritzman; supported by Mr. Cole.

Mr. DeKeyser shared that William is the spouse of our current MS/HS Art Teacher and has ten years of experience coming from the Clarenceville School District.

Ayes – 7; Nays – 0, motion carried 7 – 0

Administration Contracts

Motion to approve the renewal contract of Director Of Finance and Operations, Denise Kerrigan, and Communications and Human Resources Director, Maria Carter-Ewald effective July 1, 2024 through June 30, 2026 made by Mrs. Kritzman; supported by Mr. Meadows.

Ayes – 7; Nays – 0, motion carried 7 – 0

Motion to approve the renewal contract of Middle/High School Principal and Director of Instruction, Jill Henry-Peters, Elementary Principal, Heidi Roy-Borland, and Director of Student Services, Melissa Heuker, effective August 1, 2024 through July 31, 2026 made by Mrs. Kritzman; supported by Mr. Cole.

Mr. Henry excused himself from voting due to a conflict of interest with the position of Middle/High School Principal.

Ayes – 6; Nays – 0, motion carried 6 – 0

SUPERINTENDENT’S REPORT

Superintendent DeKeyser shared the following:

- 1) Thanked the Five Board members who attended the Superintendent Evaluation and Rater Reliability Training on June 20, 2024 and shared the other two Board member will attend the training through a remote session soon.
- 2) Bond Proposal – The mailed out bond proposal information is now being received in the community. Mr. DeKeyser will be hosting a Zoom Q&A session tomorrow evening, June 25, 2024; the session will be recorded and available for those who want to listen later.
- 3) Facility update – Combined Athletic and Community Recreation repairs cost approximately \$20,000 paid out of Sinking Fund. The high school theater bleachers are on back order; expect work to begin again July 1, 2024. Jennings Road property; township is requesting the board to sign off on an easement update due to sewer drain line.
- 4) Committee Meetings – plan to meet prior to August meeting, will send out dates to meet soon, will also have Policy Committee meeting to review updates received

OTHER INFORMATION

The board acknowledge the resignations of Early Childhood and Kindergarten Special Education Teacher, Kathyne Coppel, and Varsity Cheer Coach, Macayla Komor.

The board also acknowledge the hiring of GLTW Montessori Infant Assistant, Elizabeth Lennon, and Varsity Cheer Coach, Mindijo Rahn.

ANNOUNCEMENTS

The next Regular Meeting of the Board of Education will meet on Monday, July 15, 2024 at 6:00 p.m. in the Main Street Campus, Administration Office Conference Room.

CALL TO THE PUBLIC

None

BOARD MEMBER REPORTS

None

ADJOURNMENT

Motion to adjourn the Regular Meeting at 6:47 p.m. made by Mr. Henry; supported by Mrs. Schwennesen
Ayes – 7; Nays – 0, motion carried 7 – 0



Lisa C. McCully, Secretary, Board of Education
Whitmore Lake Public Schools *President*



Date