



**BOARD OF EDUCATION
REGULAR MEETING**

Monday, April 8, 2024 — 7:00 p.m.

Whitmore Lake High School

Barb Huang Library



WHITMORE LAKE PUBLIC SCHOOLS BOARD OF EDUCATION

Mission Statement

*Partnering with students, parents, and the community to
provide exceptional, personalized education.*

REGULAR MEETING AGENDA

Monday, April 8, 2024 – 7:00 p.m.

Whitmore Lake High School Barb Huang Library
7430 Whitmore Lake Rd.
Whitmore Lake, MI 48189

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD OF EDUCATION ROLL CALL

APPROVAL OF AGENDA

CALL TO THE PUBLIC

“The meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

BOARD CLARIFICATION

STUDENT COUNCIL

Natalie Meadows will present the student council report.

COMMITTEE REPORTS

CONSENT ITEMS

Approval of minutes from the March 18, 2024 Board of Education Regular Meeting. (**Attachment 1**)

Approve fund transfer of \$736,906 in payments from Accounts Payable as per attachment 2; further, to approve the transfer of \$613,055 from Accounts Payable to cover the payrolls of March 15, 2024 and March 29, 2024. (**Attachment 2**)

NEW BUSINESS

Designate acting BOE Secretary

Motion to designate a delegate to serve as acting Board Secretary in the absence of current Board Secretary, Lisa McCully

School Bond Qualification Application

Motion to approve the Application for Preliminary Qualification of Bonds as presented by the Administration for filing with the Michigan Department of Treasury and that the Secretary of this Board be authorized to sign the same. **A roll call vote is required (Attachment 3)**

Athletic Co-Operative Program

The Board will consider a resolution to approve an athletic co-operative boys soccer program between WLPS and Pinckney Community Schools at the varsity level for the 2024-2025 and 2025-26 school years. A roll call vote is required.

Financial Report

Attachment 4 contains the Budget Performance Report for March 31, 2024. Director of Finance & Operations, Denise Kerrigan will update the Board with information regarding the financial report.

SUPERINTENDENT'S REPORT

OTHER INFORMATION

ANNOUNCEMENTS

The next Regular Meeting of the Board will be held on Monday, May 13, 2024 at 7:00 p.m. in the High School Barb Huang Library.

CALL TO THE PUBLIC

BOARD MEMBER REPORTS

Mr. Cole, Mr. Henry, Mrs. Kritzman, Mrs. McCully, Mr. Meadows, Mrs. Schwennesen and Mr. Zolenski

ADJOURNMENT

Please fill out a "Public Participation Request" form if you wish to address the Board prior to the Public Comment section of the meeting. Please include your name, address and topic you wish to speak on. Those wishing to speak in Public Comment are limited to three (3) minutes.

0000 – BYLAWS

0160 - MEETINGS

0167.3 – Public Participation at Board Meetings

Tape or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

M.C.L. 15.253(4)(5)(6), 380.1808

Revised 9/27/2010

Use of Recording Devices

Anyone attending a school event who wishes to record the activity on a visual recording device shall be asked to abide by the following rules:

- A. The recorder must operate the device within the area designated by the principal or director of the activity.
- B. The camera must not block the view of any other attendees or interfere with others who seek to record the activity.
- C. Those who record or assist a recorder must not block any passageways nor interfere with any other attendee's participation or observation of the activity.
- D. If sound is also being recorded, the recorder must not ask other attendees to be quiet or to change their behavior in order to improve the quality of the sound.
- E. If the District is recording the activity, the principal may arrange for a person to obtain a copy providing s/he agrees to provide a tape and pay whatever the principal may need to charge to cover the costs of transfer.

Where the District does not possess the appropriate license or permission to allow the recording of a copyrighted work or performance, notice will be given, when possible, prior to the exhibit or performance. Announcements shall be made at the beginning of any such exhibit or performance.

1



Whitmore Lake Public Schools

BOARD OF EDUCATION

Regular Meeting Minutes

March 18, 2024 – High School Barb Huang Library – 7:00 p.m.

MEMBERS PRESENT

Michelle Kritzman (*President*), Frank Zolenski (*Vice President*), John Meadows (*Treasurer*), Lisa McCully (*Secretary*), Lee Cole (*Trustee*), Bob Henry (*Trustee*), and Laura Schwennesen (*Trustee*)

MEMBERS ABSENT

None

ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, MS/HS Principal, Jill Henry, Elementary Principal, Heidi Roy-Borland, Student Services Director, Melissa Heuker, and Communications and Human Resources Director, Maria Carter-Ewald

OTHERS PRESENT

Staff, parents, and members of the community

CALL TO ORDER

At 7:00 p.m. by President Michelle Kritzman.

APPROVAL OF AGENDA

Motion to approve the agenda as presented made by Mrs. Kritzman; supported by Mr. Henry.
Ayes – 7; Nays – 0, motion carried

CALL TO THE PUBLIC

None

STUDENT COUNCIL

Student Council President, Natalie Meadows shared the following; spring sport season has begun, many students participated in the Key Club Blood Drive, and the 7th and 8th grade students will begin their Washington field trip tomorrow.

COMMITTEE REPORTS

Mrs. Schwennesen reported the Executive Committee met on March 7, 2024. Topics included the Adams Billboard, 2024-25 enrollment projections, administration contracts, Bond updates, amended budget, personnel, and heard about a positive relationship with our School Resource Officer, Officer Piatt.

Mr. Meadows reported the Finance Committee met on March 11, 2024. Topics included the General Fund budget amendment, Adams Outdoor Billboard and final agreement, 2024-25 assumptions, personnel, and Jennings Road Track repairs.

CONSENT ITEMS

Motion to approve the minutes from the February 12, 2024 Board of Education Regular Meeting was made by Mr. Meadows; supported by Mr. Cole.
Ayes – 7; Nays – 0, motion carried 7 – 0

Motion to approve fund transfer of \$785,144 in payments from Accounts Payable; further to approve the transfer of \$639,852 from Accounts Payable to cover the payrolls of February 15, 2024, and February 29, 2024 was made by Mr. Meadows; supported by Mr. Cole.
Ayes – 7; Nays – 0, motion carried 7 – 0

NEW BUSINESS

Financial Report

Director of Finance & Operations, Denise Kerrigan, updated the Board with information regarding the February 29, 2024 financial report. She then answered all board member questions.

2023-2024 Budget Proposal and Resolution

Motion to approve the 2023-24 General Fund Amended Budget Summary as presented was made by Mrs. Kritzman; supported by Mr. Henry.

Director of Finance & Operations, Denise Kerrigan walked through the 2023-24 Amended Budget Summary with the Board. Mrs. Kerrigan identified the changes made and shared the additional expenses reflect increases to special education, van purchase,

family health insurance costs, pupil instructional increases. She then answered all board member questions.

Roll Call Vote: *Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – Yes, Mr. Meadows – yes, Mrs. Schwennesen – no, Mr. Zolenski – yes, Mr. Cole – yes*
Ayes – 6; Nays – 1, motion carried 6 – 1

SUPERINTENDENT'S REPORT

Superintendent DeKeyser shared the following:

- 1) Kindergarten round up – 61 students attended the event held last week.
- 2) Bond update – Denise and I along with Thrun Law Firm, Kingscott Architects, Clark Construction Managers and PMF Financial Advisors met with the State Treasury today. Application for Preliminary Qualification of Bonds will be presented at the April 8, 2024 Board meeting for a 2.55 mills bond.
- 3) Facility updates – storm drain failure at WLHS parking lot, cost to repair approximately \$25,000. Jennings Road Track surface removal on hold, looking into additional options to continue, demolition of press box will continue. Theater bleacher demolition in the WLHS Theater will begin Monday, March 25, 2024, sound and lighting will be evaluated in that area, which will be paid through a grant
- 4) New Policy Committee – Mr. Henry, Mrs. McCully, and Mrs. Kritzman will meet once per month to review new policies and report during board meetings.
- 5) Interest from Pinckney Community Schools to have boys' soccer co-operative with WLPS. Athletic Director, Brad McCormack is looking into the possibility, a decision by the board will be requested at the next meeting.

OTHER INFORMATION

Personnel

The Board acknowledged the hiring of Mary Hafner, Charlotte Tatara, and Katie Glupker at Community Recreation, Leahkadia Billow at GLTW Daycare, and In Athletics, Shaun Turkelson as Head Varsity Baseball Coach and Don Muchow as MS Softball Coach,

ANNOUNCEMENTS

The next Regular Meeting of the Board of Education will be held on Monday, April 8, 2024 at 7:00 p.m. in the High School Barb Huang Library.

CALL TO THE PUBLIC

None

BOARD MEMBER REPORTS

Mr. Zolenski shared he attended a great performance of "The Little Mermaid" by the High School Drama Club. He also shared the costumes looked like they were purchased from Hollywood.

Mrs. Kritzman shared the BOE will present two Scholarships at the Senior Awards Night on May 22, 2024, and the Community Scholarship reading will be on April 6, 2024, Board members interested in helping should let he know soon. She also shared the WASB met last week and discussed how funding for special education works.

ADJOURNMENT

Motion to adjourn the Regular Meeting at 8:05 p.m. made by Mrs. Schwennesen; supported by Mr. Meadows
Ayes - 7; Nays - 0, motion carried 7 - 0.

Lisa C. McCully, Secretary, Board of Education
Whitmore Lake Public Schools

Date

2

Whitmore Lake Public Schools
Business Office Transactions

For the Month Ending:
March 31, 2024

<u>Payroll Transactions</u>	March 15, 2024	\$ 294,835
	March 29, 2024	\$ 318,220
		<u>\$ 613,055</u>

<u>Accounts Payable Transactions</u>	<u>\$ 736,906</u>
--------------------------------------	-------------------

3

Application for Preliminary Qualification of Bonds

Issued under authority of Public Act 92 of 2005, as amended

Election Date

August 6, 2024

Application No.

81-140-4-K12-21-01

District Name and Address

**Whitmore Lake Public School District
8845 Main Street
Whitmore Lake, MI 48189-9597**

School District Code and Phone No.

**81140
734-449-4464**

Superintendent Name and Email

**Thomas DeKeyser
tom.dekeyser@wlps.net**

Mailing Instructions

Return ONE originally signed copy to your bond counsel by OVERNIGHT MAIL.
Retain ONE originally signed copy for your files.

Your bond counsel will transmit an electronic copy to the Department of Treasury,
financial consultant, architectural firm, and construction management firm.

Certificate	
I, the undersigned, Secretary of the Board of Education, do certify hereby that the Board of Education of this School District, at a regular meeting of the Board, which was conducted and for which public notice of said meeting was given pursuant to and in full compliance with Act 276 of the Public Acts of 1976 (Open Meetings Act), on this:	
8th day of April 2024	took the following action:
<p>(1) Resolved to apply for preliminary qualification of bonds by the State Treasurer for the purpose of financing the school construction description in this application.</p> <p>(2) That said application is presented to the State Treasurer for action prior to the official action of the Board of Education calling the election on said bond issue.</p> <p>(3) Resolved that this Board of Education will present a final qualification application to the State Treasurer for qualification of their bonds after this bond issue has been approved by the electors of said district.</p> <p>(4) Read this application and approved all statements and representations contained herein as true to the best knowledge and belief of the Board.</p> <p>(5) Authorized the Secretary of the Board of Education to sign this Preliminary Application and submit same to the State Treasurer for review and approval.</p>	
IN WITNESS whereof, I have hereunto set my hand this 8th day of April 2024	
Lisa McCully Secretary, Board of Education	Signature of Secretary
John Meadows Jr. Treasurer, Board of Education	Thomas DeKeyser Superintendent of Schools
Thrun Law Firm, P.C. Bond Counsel	2900 West Road, Suite 400, East Lansing, MI 48823 Mailing Address
PFM Financial Advisors L.L.C. Financial Consultant	555 Briarwood Circle, Suite 333, Ann Arbor, MI 48108 Mailing Address
Kingscott Associates, Inc. Architectural Firm	259 E. Michigan Ave, Suite 308, Kalamazoo, MI 48221 Mailing Address
Clark Construction Company Construction Management Firm	3535 Moores River Dr. Lansing, MI 48911 Mailing Address

ATTACH PROPOSED BALLOT LANGUAGE.

WHITMORE LAKE PUBLIC SCHOOL DISTRICT
BOND PROPOSAL

Shall Whitmore Lake Public School District, Washtenaw and Livingston Counties, Michigan, borrow the sum of not to exceed Fifty-Three Million Five Hundred Thousand Dollars (\$53,500,000) and issue its general obligation unlimited tax bonds therefor, in one or more series, for the purpose of:

erecting, furnishing, and equipping an addition to a school building; remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and equipping, developing, and improving playgrounds, athletic fields, parking areas, driveways, sidewalks, and sites?

The following is for informational purposes only:

The estimated millage that will be levied for the proposed bonds in 2024, under current law, is 2.55 mills (\$2.55 on each \$1,000 of taxable valuation). The maximum number of years the bonds of any series may be outstanding, exclusive of any refunding, is twenty-two (22) years. The estimated simple average annual millage anticipated to be required to retire this bond debt is 5.20 mills (\$5.20 on each \$1,000 of taxable valuation).

The school district expects to borrow from the State School Bond Qualification and Loan Program to pay debt service on these bonds. The estimated total principal amount of that borrowing is \$4,764,798 and the estimated total interest to be paid thereon is \$5,560,515. The estimated duration of the millage levy associated with that borrowing is 15 years and the estimated computed millage rate for such levy is 10.94 mills. The estimated computed millage rate may change based on changes in certain circumstances.

The total amount of qualified bonds currently outstanding is \$36,270,000. The total amount of qualified loans currently outstanding is approximately \$8,179,387.

(Pursuant to State law, expenditure of bond proceeds must be audited and the proceeds cannot be used for repair or maintenance costs, teacher, administrator or employee salaries, or other operating expenses.)

4

**Whitmore Lake Public Schools
Budget Performance Reports
March 31, 2024**

Revenue	Actual	Amended Budget	Remaining Budget	% Used/Rec'd
Fund 11 - General Fund Revenue	\$9,047,246	\$14,886,145	\$5,838,899	60.78%

Revenue	Actual	Adopted Budget	Remaining Budget	% Used/Rec'd
Fund 23 - Comm Rec Revenue	\$597,871	\$569,000	(\$28,871)	105.07%
Fund 25 - Food Service Revenue	\$399,725	\$407,500	\$7,775	98.09%

Expenditures	Actual	Amended Budget	Remaining Budget	% Used/Rec'd
Fund 11 - General Fund Expenditure	\$10,664,047	\$14,736,145	\$4,072,098	72.37%

Expenditures	Actual	Adopted Budget	Remaining Budget	% Used/Rec'd
Fund 23 - Comm Rec Expenditure	\$457,737	\$444,000	(\$13,737)	103.09%
Fund 25 - Food Service Expenditure	\$400,848	\$431,200	\$30,352	92.96%

Audited Fund Balance 6-30-2023

Fund 11 - General Fund	\$885,318
State Aid Note	\$1,898,640
Fund 23 - Community Recreation	\$237,568
Fund 25 - Food Service	\$124,453