



## Whitmore Lake Public Schools

### BOARD OF EDUCATION

#### *Regular Meeting Minutes*

December 11, 2023 – High School Barb Huang Library – 7:00 p.m.

#### MEMBERS PRESENT

Michelle Kritzman (*President*), Frank Zolenski (*Vice President*), Lisa McCully (*Secretary*), Lee Cole (*Trustee*), Bob Henry (*Trustee*), and Laura Schwennesen (*Trustee*)

#### MEMBERS ABSENT

John Meadows (*Treasurer*)

#### ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, MS/HS Principal, Jill Henry, Elementary Principal, Heidi Roy-Borland, Student Services Director, Melissa Heuker, and Communications and Human Resources Director, Maria Carter-Ewald

#### OTHERS PRESENT

Staff, parents, and members of the community

#### CALL TO ORDER

At 7:00 p.m. by President Michelle Kritzman.

#### APPROVAL OF AGENDA

*Motion to approve the agenda as presented made by Mrs. Kritzman; supported by Mr. Cole.*  
Ayes – 6; Nays – 0, motion carried

#### CALL TO THE PUBLIC

None

#### STUDENT COUNCIL

Student Council President, Natalie Meadows shared they are busy planning for the Holiday Assembly.

#### COMMITTEE REPORTS

None

#### CONSENT ITEMS

*Motion to approve the minutes from the November 13, 2023 Board of Education Regular Meeting was made by Mr. Henry; supported by Mr. Cole.*  
Ayes – 6; Nays – 0, motion carried 6 – 0

*Motion to approve fund transfer of \$461,507 in payments from Accounts Payable; further to approve the transfer of \$637,682 from Accounts Payable to cover the payrolls of November 15, 2023, and November 30, 2023 was made by Mr. Henry; supported by Mr. Cole.*  
Ayes – 6; Nays – 0, motion carried 6 – 0

#### NEW BUSINESS

##### *Financial Report*

Director of Finance & Operations, Denise Kerrigan, updated the Board with information regarding the November 30, 2023 financial report. She then answered all board member questions.

#### SUPERINTENDENT'S REPORT

Mr. DeKeyser introduced Dean Webber and Gwen Pettit, representatives, for TRANE Technologies.

Gwen Pettit presented information on what an Energy Bond could do for the district with the Board. She also shared how TRANE Technologies works with the districts to find efficiency improvements in the HVAC, Lighting, Water, Installation, etc. and how the savings in energy pays toward the new equipment. Dean Webber and Gwen Pettit then answered all Board member questions.

Superintendent DeKeyser shared the following:

- 1) School Resource Officer –Northfield Police Department has hired Officer Piatt. He will begin January 08, 2024.

**OTHER INFORMATION**

*Personnel*

The Board acknowledged the hiring of Yvette Wernick as a Custodian for the Main Street Campus.

**ANNOUNCEMENTS**

**The next Regular Meeting of the Board of Education will be held on Monday, January 15, 2024 at 7:00 p.m. in the High School Barb Huang Library.**

**CALL TO THE PUBLIC**

None

**BOARD MEMBER REPORTS**

Mr. Zolenski announced that the MS/HS Band would have their Winter Concert on Thursday, December 14, 2023 at 7:00 p.m. in the HS Theater.

Mrs. Kritzman announced she enjoyed the great performance of "Finding Nemo" presented by the Middle School Drama Club in early December.

**CLOSED SESSION**

*Motion to adjourn into closed session meeting at 8:15 p.m. (with a 5 minute break) to discuss the superintendent's evaluation was made by Mrs. Schwennesen; supported by Mr. Henry. Roll call vote: Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes, Mrs. Schwennesen – yes, Mr. Zolenski – yes, Mr. Cole – yes  
Ayes – 6; Nays – 0, motion carried 6 – 0*

**Call to Order**

Open session called to order at 8:31 p.m. by President Michelle Kritzman

**SUPERINTENDENT EVALUATION**

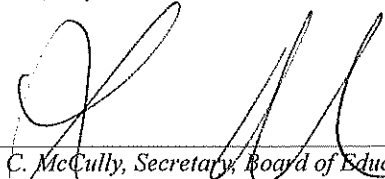
The Board of Education worked with the Superintendent in each part of the evaluation. The Board discussed and agreed on an overall 83% performance, which is an Effective rating.

*Motion to support the rating of Effective for Superintendent, Tom DeKeyser's 2023 annual evaluation was made by Mr. Cole; supported by Mr. Henry.  
Ayes – 6; Nays – 0, motion carried 6 – 0*

*Motion to maintain the current contract term with Superintendent, Tom DeKeyser through June 30, 2026 was made by Mr. Cole; supported by Mr. Henry.  
Ayes – 6; Nays - 0, motion carried 6 - 0.*

**ADJOURNMENT**

*Motion to adjourn the Regular Meeting at 8:35 p.m. made by Mr. Henry; supported by Mrs. Kritzman.  
Ayes - 6; Nays - 0, motion carried 6 - 0.*

  
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Lisa C. McCully, Secretary, Board of Education  
Whitmore Lake Public Schools

*1/22/2024*  
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Date