# Fire/Tornado/Safety Drill Completion Documentation

Building Name: Whitmore Lake High School

School Year: 2023-2024

Date: 9.27.2023

Time: 12:45PM

Type: xx Fire  $\Box$  Tornado  $\Box$  Safety

Location: ☐ Classroom ☐ Lunch ☐ Recess x Other

Number of Completed Drills: 3 Fire 0 Tornado 0 Safety

Name of Person in Charge of the Drill: Linda Lupi

Signature of Principal Acknowledging Completion:

Sgila M. Chypi

## Fire Drills

- 5 Per Year
- 3 Before December 1
- 2 During Remainder of School Year

## Tornado Drills

- 2 Per Year
- 1 During Month of March

## Safety Drills

- 3 Per Year
- 1 Before December 1
- 1 After January 1
- 3 Before December 1
- Seek Input from Local Public Safety Officials

## Other Requirements

- 1 Drill During Lunch, Recess, or Time When are Not in Classrooms
- List of Scheduled Drills to County Emergency Management Coordinator by September 15
- Drill can be Canceled for Severe Storm, Fire, Epidemics, Utility Outage, Water Failure, Sewer Failure, Health Conditions
- A Canceled Drill Must be Scheduled within 10 Days of the Canceled Drill
- Documentation of a Drill Must be Placed on the Website Within 30 Days of the Drill
- Drill Documentation Must Remain on the Website for 3 Years