



**BOARD OF EDUCATION
REGULAR MEETING**

Monday, August 21, 2023 — 6:00 p.m.
Whitmore Lake High School
Media Center



WHITMORE LAKE PUBLIC SCHOOLS BOARD OF EDUCATION

Mission Statement

*Partnering with students, parents, and the community to
provide exceptional, personalized education.*

REGULAR MEETING

Monday, August 21, 2023 – 6:00 p.m.

Whitmore Lake High School Media Center
7430 Whitmore Lake Rd.
Whitmore Lake, MI 48189

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD OF EDUCATION ROLL CALL

APPROVAL OF AGENDA

CALL TO THE PUBLIC

“The meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

BOARD CLARIFICATION

CONSENT ITEMS

Approval of minutes from the July 17, 2023 Board of Education Regular Meeting. (Attachment 1)

Approve fund transfer of \$770,083 in payments from Accounts Payable as per attachment 2; further, to approve the transfer of \$462,836 from Accounts Payable to cover the payrolls of July 14, 2023 and July 31, 2023. (Attachment 2)

NEW BUSINESS

Personnel

Motion to approve the hire of Brandy Muscato-Johnson as a part-time English Learner Tutor at Level 2 on the WLEA BA salary scale, and

to approve the hire of Rochelle Chezick as a full time Elementary Kindergarten Elementary Teacher at Level 2 on the WLEA BA salary scale, and

to approve the hire of Kelly Hager as a full time Elementary Social Studies Teacher at Level 4 on the WLEA BA salary scale, and

to approve the hire of Karen Hawk as a full time Elementary Special Education Teacher at Level 4 on the WLEA MA salary scale with a start date of August 23, 2023.

Board of Education Policies

Attachment 3 contains Miller Johnson policies for a first reading.

MISEC Clean Energy Resolution

Attachment 4 contains a copy of the Michigan Schools Energy Cooperative (MISEC) power purchase agreement resolution for approval. A roll call vote is required.

SUPERINTENDENT'S REPORT

OTHER INFORMATION

Personnel

The following people recently submitted their resignations: Middle/High School Paraprofessional, Jezreel Gesinski, and English Language Tutor, Mary Murphy.

Ciaran Hess has accepted a part-time position as under 18 Lifeguard with a start date of July 21, 2023

Ashley Wilson, Jasmin Kessenich, and Lindsey Gonchoroff have accepted the positions as GLTW Preschool Toddler Assistant Teacher, Toddler Lead Teacher, and Infant Assistant, respectfully. Michelle DeVore has accepted the position as Elementary Montessori Assistant Teacher with an hourly pay rate of \$19.00. These positions have a start date in August, 2023.

Hillary McGraw has accepted a part-time ECC Tuition Preschool Teacher with a start date of August 17, 2023.

Samantha Fulkerson has accepted the position as ES Paraprofessional with an hourly pay rate of \$18.50 (Step 7 of the WLPa, and Elaina Westphal has accepted the position as MS/HS Paraprofessional with an hourly pay rate of \$17.00 (Step 1 of the WLPa). These positions have a start date of August 23, 2023.

MASB Delegate Assembly

The Michigan Association of School Boards Delegate 2023 Assembly will begin Thursday, November 9, 2023 at 7:00 p.m. at the Lansing Center in Lansing, MI.

Barb Huang Special Recognition

Superintendent, Tom DeKeyser, recognized Barb Huang for her many years of service and dedication to the Whitmore Lake Public Schools students. Mr. DeKeyser and Board members also presented her with a letter and certificate acknowledging the renaming of the WLHS Media Center to the Barb Huang Library in her honor.

ANNOUNCEMENTS

The next Regular Meeting of the Board will be held on Monday, September 18, 2023 at 7:00 p.m. in the High School Media Center.

CALL TO THE PUBLIC

BOARD MEMBER REPORTS

Mr. Cole, Mr. Henry, Mrs. Kritzman, Mrs. McCully, Mr. Meadows, Mrs. Schwennesen and Mr. Zolenski

ADJOURNMENT

Please fill out a "Public Participation Request" form if you wish to address the Board prior to the Public Comment section of the meeting. Please include your name, address and topic you wish to speak on. Those wishing to speak in Public Comment are limited to three (3) minutes.

0000 – BYLAWS

0160 - MEETINGS

0167.3 – Public Participation at Board Meetings

Tape or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

M.C.L. 15.253(4)(5)(6), 380.1808

Revised 9/27/2010

Use of Recording Devices

Anyone attending a school event who wishes to record the activity on a visual recording device shall be asked to abide by the following rules:

- A. The recorder must operate the device within the area designated by the principal or director of the activity.
- B. The camera must not block the view of any other attendees or interfere with others who seek to record the activity.
- C. Those who record or assist a recorder must not block any passageways nor interfere with any other attendee's participation or observation of the activity.
- D. If sound is also being recorded, the recorder must not ask other attendees to be quiet or to change their behavior in order to improve the quality of the sound.
- E. If the District is recording the activity, the principal may arrange for a person to obtain a copy providing s/he agrees to provide a tape and pay whatever the principal may need to charge to cover the costs of transfer.

Where the District does not possess the appropriate license or permission to allow the recording of a copyrighted work or performance, notice will be given, when possible, prior to the exhibit or performance. Announcements shall be made at the beginning of any such exhibit or performance.

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Whitmore Lake Public Schools

BOARD OF EDUCATION

Regular Meeting Minutes

July 17, 2023 – Main Street Campus Administration Office – 6:00 p.m.

MEMBERS PRESENT

Michelle Kritzman (*President*), Frank Zolenski (*Vice President*), John Meadows (*Treasurer*), Lisa McCully (*Secretary*), Lee Cole (*Trustee*), Bob Henry (*Trustee*), and Laura Schwennesen (*Trustee*)

MEMBERS ABSENT

ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, MS/HS Principal, Jill Henry, Elementary Principal, Heidi Roy-Borland, and Student Services Director, Melissa Heuker

OTHERS PRESENT

Staff, and members of the community

CALL TO ORDER

At 6:00 p.m. by President Michelle Kritzman.

APPROVAL OF AGENDA

Motion to approve the agenda as presented made by Mrs. Kritzman; supported by Mr. Henry.

Ayes – 7; Nays – 0, motion carried

CALL TO THE PUBLIC

None

CONSENT ITEMS

Motion to approve the minutes from the June 27, 2023 Board of Education Regular Meeting was made by Mr. Henry; supported by Mr. Cole

Ayes – 7; Nays – 0, motion carried 7 – 0

Motion to approve fund transfer of \$1,007,748 in payments from Accounts Payable; further to approve the transfer of \$622,321 from Accounts Payable to cover the payrolls of June 15, 2023, and June 30, 2023 was made by Mr. Henry; supported by Mr. Cole

Ayes – 7; Nays – 0, motion carried 7 – 0

COMMITTEE REPORTS

None

NEW BUSINESS

Approval of Legal Counsel

Motion to retain the legal firms of Miller Johnson, and Thrun Law Firm as legal counsel for the Whitmore Lake Public School District for the 2023-2024 school year was made by Mrs. Kritzman; supported by Mr. Cole.

Ayes – 7; Nays – 0, motion carried

School Bond Loan Fund Resolution

Motion to approve the School Bond Qualification and Loan Program Resolution for the 2023-2024 school year was made by Mr. Henry; supported by Mrs. Schwennesen

Roll Call Vote: Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Zolenski – yes, Mr. Cole – yes

Ayes – 7; Nays – 0, motion carried 7 - 0

Head Start COLA Grant

Motion to approve the Head Start Grant Cost-of-Living Adjustment (COLA) increase for the 2023-2024 Fiscal Year was made by Mrs. Kritzman; supported by Mr. Henry.

Ayes – 7; Nays – 0, motion carried 7 – 0

Personnel

Motion to approve the hire of Madison Fisher as a full time Elementary Special Education Teacher at Level 1 on the WLEA BA salary scale with a hire date of June 26, 2023 and a start date of August 23, 2023 was made by Mr. Meadows; supported by Mrs. Schwennesen.

Ayes – 7; Nays – 0, motion carried 7 – 0

SUPERINTENDENT'S REPORT

Superintendent DeKeyser shared the following;

- 1) Enrollment and staffing updates for the 2023-24 school year, summer programs at GLTW, updates on boiler work at the Main Street Campus, working with architects to prepare bid for bleacher replacement in MS/HS Theater, state budget increases to at Risk Funding and free meals for all Michigan Students, and road repair at Jennings Road facility.

OTHER INFORMATION

Personnel

The Board acknowledged the resignation of Elementary Teacher, Sarah Roberts, and the hiring of Carrie Harrison as part time Bus Driver and Sub-Custodian.

ANNOUNCEMENTS

The next Regular Meeting of the Board of Education will be held on Monday, August 21, 2023 at 6:00 p.m. in the Main Street Campus, Administration Office Conference Room.

CALL TO THE PUBLIC

None

BOARD MEMBER REPORTS

Mr. Cole shared that Northfield Township Parks and Recreation recently received a grant from Washtenaw County to use toward the new park.

ADJOURNMENT

Motion to adjourn the Regular Meeting at 6:23 p.m. made by Mr. Henry; supported by Mr. Cole.

Ayes - 7; Nays - 0, motion carried 7 - 0.

*Lisa C. McCully, Secretary, Board of Education
Whitmore Lake Public Schools*

Date

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Whitmore Lake Public Schools
Business Office Transactions

For the Month Ending:
July 31, 2023

<u>Payroll Transactions</u>	July 14, 2023	\$ 236,786
	July 31, 2023	\$ 226,050
		<u>\$ 462,836</u>
 <u>Accounts Payable Transactions</u>		 <u>\$ 770,083</u>

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STUDENTS – 2000 Series

Update 15.01

Policy 2001 - **Admission and Enrollment**

Resident Students. Michigan law establishes which students have the right to attend school in the School District. The Superintendent will develop and implement regulations for the enrollment of resident students and their assignment to School District schools, facilities, and programs. The Superintendent may also develop and implement regulations for intra-district open enrollment.

Home Schooled Students. The Board will attempt to accommodate students who are home schooled and have a desire to take non-essential elective classes in the School District in a manner consistent with the law. The Superintendent may develop administrative regulations as needed for the implementation of this policy. MCL 380.1561; MCL 388.1766b.

Update 15.02

2002-AR - **Learning and Achievement**

Placement

Generally, the Superintendent designates to building administrators the responsibility for placing students in schools, grades, and courses. Building administrators should exercise good judgment with respect to placement decisions and consider the following factors, among others:

1. The student's academic achievement and ability as reflected in scores on standardized tests;
2. The student's academic performance in School District classes or while enrolled in another school district;
3. The student's chronological age;
4. The student's social maturity; and
5. In accordance with Board policy ~~and MCL 380.1280f (ELA proficiency statute).~~

In the event of disagreement, the student and his or her parents should be consulted before a final placement decision.

Update 15.04

Policy 2007 - **Health and Safety**

Physical Examinations and Screenings. Annual notice will be given to parents of any health or physical examinations or screenings. Parents will be given the opportunity to opt-out their students from all physical examinations and screenings. **This policy is not intended to apply to physical examinations required for sports participation.**

3002-AR **Parental Involvement**

Generally The Board of Education has adopted Policy 3002, ~~Parental Involvement~~ **Parent and Family Engagement**, to express its strong support for the involvement of parents **and families** in their children's education. The Policy was adopted, in part, to meet the requirements of Title I of the Elementary and Secondary Education Act of 1965. The purpose of this administrative regulation is to assure that Policy 3002 is fully implemented and all legal requirements are met.

For purposes of this administrative regulation, the School District will follow the statutory definition of ~~parental involvement~~ **parent and family engagement**:

~~Parental involvement~~ **Parent and family engagement** means the participation of parents **and family** in regular, two-way, and meaningful communication involving students' academic learning and other school activities, including ensuring (A) that parents/**family** play an integral role in assisting their child's learning; (B) that parents/**family** are encouraged to be actively involved in their child's education at school; (C) that parents/**family** are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and, (D) the carrying out of other activities such as those described in 20 USC 6318 on parent and family engagement.

To implement ~~parental involvement~~ **parent and family engagement**, the School District's Title 1 staff will develop a joint Districtwide ~~Parental Involvement~~ **Parent and Family Engagement** Plan in the following manner: the School District will hold meetings with parents **and families**, at least semi-annually, to jointly develop, review, and modify the ~~Parental Involvement~~ **Parent and Family Engagement** Plan; send periodic communications addressed to parents **and families** through the School District's website and other media; and, circulate a draft ~~parental involvement~~ **Parent and Family Engagement** policy to parents **and families** before it is adopted.

The School District's Title 1 staff will also undertake school review and improvement in the following manner: a consolidated local improvement plan meeting will be held annually, during the month of November (the purpose of the meeting will be to determine the assistance that will be offered to individual schools to develop ~~parental involvement~~ **parent and family engagement** activities to improve their children's academic achievement); parents **and families** will be provided with interpreters or translators during the meeting, as necessary, to permit meaningful participation; and, parents **and families** will be encouraged to provide comments about School District and individual school practices, as well as educational programs and activities, throughout the year, by contacting the School District's **Director of Student Services**.

Update 15.06

Policy 3003 - **Instruction**

Homebound Instruction. The School District will provide homebound and hospitalized instruction to qualified students in a manner that is consistent with federal/state law and other applicable guidance. The Superintendent may develop administrative regulations as needed to implement this policy.

PERSONNEL – 4000 Series

Update 15.07

Policy 4002 - **Employment Considerations**

Discrimination and Harassment. The Board is committed to maintaining a learning/working environment in which all individuals are treated with dignity and respect, free from illegal discrimination and harassment. There will be no tolerance for discrimination or harassment in employment on the basis of race, color, national origin, religion, sex, marital status, **pregnancy status**, genetic information, disability, age, or any other illegal grounds. See, also, Policy [8007].

Update 15.08

4002-AR - **Employment Considerations**

Security Awareness Training. In accordance with the MSP template located on its website, the School District will provide all approved personnel with basic security awareness training within six months of approval and every ~~two years~~ **year** thereafter. The LASO will maintain records of all personnel who have completed training.

Media Containing CHRI. Only School District personnel who have undergone CHRI training will have access to digital and physical media containing CHRI. The School District will either: ensure all media is stored in a physically secure location which can only be accessed by approved persons; or encrypt all CHRI data consistent with the most recent FBI CJIS Security Policy and store the data on a server only accessible to approved School District personnel. Cloud storage is not permitted. ~~Physical CHRI data will be maintained within individual personnel records, to the extent feasible.~~

Update 15.09

Policy 4004 - Evaluations, Discipline and Discharge, Resignations

Performance Evaluations. All teachers and administrators can improve their performance and should strive for excellence in order to provide the best possible education for the students of the School District. To that end, the School District will use a rigorous, transparent, and fair evaluation system for all teachers and administrators. This system will comply with Michigan law and include annual year-end evaluations for all teachers and administrators, unless otherwise permitted by Michigan law.

The evaluation system is intended to be used to improve the performance of all teachers and administrators and encourage professional growth. The system is also intended to result in the separation from employment of those teachers and administrators who, after notice and an opportunity to improve, are found to continue to be ineffective. The Superintendent will develop and implement any legally-compliant administrative regulations necessary to put this policy into effect.

The evaluation of the Superintendent shall be conducted in a manner consistent with state law and/or her/his employment contract. In accordance with state law, Board members must receive training in the evaluation framework for the Superintendent. Board members are expected to complete such training before participating in an annual performance evaluation of the Superintendent. If such training is not obtained in advance of participation, the Board member(s) shall be recused from the evaluation of the Superintendent.

Update 15.10

Policy 4005 - Other Matters of Employment

Mandatory Reporting. Each professional staff member employed by the School District and all other persons employed by the School District who are mandatory reporters under the law and/or who have reasonable cause to suspect child abuse or neglect shall be responsible for reporting immediately every case, whether ascertained or suspected, of abuse or neglect resulting in physical or mental injury to a student by other than accidental means, in a manner consistent with the law.

<https://www.michigan.gov/mdhhs/adult-child-serv/abuse-neglect/childrens/mandated-reporters/mandated-reporters-list>

Update 15.11

Policy 5003 - **Purchasing**

State/Federal Grants and Awards. The Superintendent will promulgate legally-compliant administrative regulations concerning expenditures of funds received through state/federal grants and awards. The Superintendent shall establish and maintain effective internal control over financial grants and awards that provide reasonable assurance that the program and funds are managed in compliance with applicable statutes, regulations, and the terms and conditions of the awards.

Update 15.12

Policy 5006 - **Risk Management**

The Board seeks to minimize risk in all School District operations. This requires planning that takes into account the safety of students, employees and the public, the protection of School District property, and avoidance of financial loss or liability.

The Superintendent is responsible for establishing a risk management program. The program will include means for identifying, eliminating, reducing, or transferring risk, and may provide for the purchase of insurance, if necessary.

In the event of an injury to students, staff, or any visitor to school grounds, a School District provided form shall be completed by the appropriate staff member in a manner dictated by the Superintendent.

Update 15.13

Policy 5013 - **Use of Electronic Signatures**

Unless a provision of law specifically prohibits the use of an electronic record for the specified purpose, the Board of Education authorizes the acceptance and distribution/transmission of electronic records and electronic signatures to and from District staff and other persons, as well as between District staff members. The Board further authorizes District staff to create, generate, send, communicate, receive, store, process, use, and rely upon electronic records and electronic signatures.

Update 15.14

Policy 6002/6002-AR - **Safety and Security**

Policy:

Generally.

School District facilities and grounds will be kept safe and secure. Such facilities and grounds should also be maintained as clean and attractive. The Superintendent will develop and implement a maintenance program for the safe and efficient operation of the School District. The program will provide for the regular inspection and periodic maintenance of all School District facilities and be compliant with all applicable safety, health, and environmental requirements.

The School District will undertake reasonable cooperative efforts with law enforcement agencies. The Superintendent and building administrators have the responsibility and authority to determine when the presence or assistance of law enforcement officers is necessary on School District premises and School-related functions.

Threat Assessment. The Superintendent will develop a threat assessment protocol aimed at addressing situations which may pose a threat to the health, safety, and welfare of the school community. The goal of the threat assessment process is to take appropriate preventive or corrective measures to maintain a safe school environment, protect and support potential victims, and provide assistance, as appropriate, to the student being assessed.

Administrative Regulation:

Policy 6002 provides for the development of a threat assessment protocol intended to assist school staff in responding the situations that arise in the operation of the school which pose a threat to the health, safety, and welfare of the school community. This administrative regulation is intended to outline that protocol and the expectations of staff.

1. The Superintendent shall establish, for each school, a threat assessment team, for the assessment of and intervention with individuals whose behavior may pose a threat to the safety of school staff or students.
2. A threat assessment team may serve one or more schools as determined by the Superintendent.
3. Each team shall include persons with expertise in school administration, counseling, instruction, and law enforcement ~~and, in the case of any school in which a school resource officer is employed, at least one such school resource officer.~~ The team may include persons with other areas of expertise.

4. Each team shall:

- a. Provide guidance to students, faculty, and staff regarding recognition of threatening or aberrant behavior that may represent a threat to the community, school, or self;
- b. Identify members of the school community to whom threatening behavior should be reported; and
- c. Recommend school board policies for the assessment of and intervention with individuals whose behavior poses a threat to the safety of school staff or students.

5. The Superintendent may establish a committee charged with oversight of the threat assessment team(s). An existing committee may be designated to assume the oversight responsibility. Any such committee established for oversight of the threat assessment team(s) shall include individuals with expertise in human resources, education, school administration, mental health, and law enforcement.

6. All school district employees, volunteers, and contractors are required to report any expressed threat(s) or behavior(s) that may represent a threat to the community, school, or self.

7. In cases where determined to be appropriate, teams shall follow established procedures for referrals to community services boards or health care providers for evaluation or treatment.

8. Regardless of threat assessment activities, disciplinary action and referral to law enforcement are to occur as required by school board policy and Michigan law.

9. Upon a preliminary determination that a student poses a threat of violence or physical harm to self or others, the threat assessment team shall immediately report its determination to the Superintendent. The Superintendent, or designee, shall immediately attempt to notify the student's parent or legal guardian.

10. Nothing in this regulation shall preclude school district personnel from acting immediately to address an imminent threat.

11. Nothing in this policy regulation preclude the threat assessment team from notifying the Superintendent of any individual (~~other than a student~~), **even if not a student**, who poses a threat of violence or physical harm to self or others.

12. Upon a preliminary determination by the threat assessment team that an individual poses a threat of violence to self or others, exhibits significantly disruptive behavior, or has a need for assistance, members of the threat assessment team may request and obtain criminal history record information (of adults and juveniles) and health records.

13. Unless required by law, no member of a threat assessment team shall re-disclose any criminal history record information or health information obtained pursuant to this section or otherwise use any record of an individual beyond the purpose for which such disclosure was made to the threat assessment team.

14. The threat assessment team may not maintain the criminal history record printed from the system access terminal, nor may they make copies of it.

15. Juvenile delinquency or criminal history information may not be placed in a student's central educational/scholastic record unless the school is taking disciplinary action related to the incidents. School staff (including members of the threat assessment team) with a legitimate educational interest may store information about such incidents in records they maintain that are separate from the student's educational/scholastic record.

SCHOOL AND COMMUNITY RELATIONS – 7000 Series

Update 15.15

7007-AR - District Support Organizations

Except for student-initiated organizations, all district support organizations must be recognized by the Internal Revenue Service as non-profit, 501(c)(3) charitable organizations prior to engaging in any activity. The Board expects all organizations to operate in a manner consistent with public expectations for the School District and reserves the right to prohibit organization activities at its sole discretion or at the sole discretion of the appropriate building principal. All district support organizations are expected to abide by the Board's policies and these administrative regulations.

Except for student-initiated organizations, each district support organization will submit a copy of its bylaws and/or Articles of Incorporation and proof of 501(c)(3) status to the appropriate building principal for review and approval. Each organization will also notify the building principal of any upcoming district support events. Each organization is required to timely inform the building principal in the event the Internal Revenue Service revokes the organization's 501(c)(3) status.

District Support Organizations are entities, groups, or other organizations formed to support the School District or its programs or activities.

The Board expects all District Support Organizations to operate in a manner consistent with public expectations for the School District. All District Support Organizations are expected to abide by the Board's policies and these administrative regulations and District Support Organizations are responsible for their own Compliance.

District Support Organizations must use their own accounting and bookkeeping procedures and maintain accounts for income and expenses that are separate from School District accounts. District Support Organizations may not use School District funds, and the School District is not responsible for any purchases or procurements made by District Support Organizations. Under no circumstances may a District Support Organization use the School

District's tax identification number. District Support Organizations are encouraged to obtain 501(c)(3) status, where applicable, in order to receive a charitable tax-deduction.

District Support Organizations may not use the School District's name, logo, or mascot without prior approval by the Superintendent, and the Superintendent may revoke any approval previously granted. District Support Organizations may hold fundraising activities on School District property consistent with applicable policies and administrative regulations and with prior approval by the Superintendent. District Support Organizations must comply with policies and administrative regulations pertaining to the use of School District facilities and property. District Support Organizations may not commingle any funds with other School District funds. All funds and other donations must comply with School District policies and administrative regulations.

Except for student-initiated organizations, each District Support Organization will submit a copy of its bylaws and/or Articles of Incorporation and proof of 501(c)(3) status to the appropriate building principal for review and approval, to the extent such documents exist. Each District Support Organization will also notify the building principal of any upcoming district support events.

Update 15.16

Policy 7010 - School Visitors

In order for the educational program to continue undisturbed when visitors are present and to prevent the intrusion of disruptive persons into the schools, it is necessary to establish visitor guidelines.

The Superintendent or building principal has the authority to prohibit the entry of any person to a school of this District or to expel any person when there is reason to believe the presence of such person would be detrimental to the good order of the school. If such an individual refuses to leave the school grounds or creates a disturbance, the principal is authorized to request from the local law enforcement agency whatever assistance is required to remove the individual. The Superintendent may develop administrative regulations as needed for the implementation of this policy.

Update 15.17

Policy 7011 - Engagement with Outside Organizations

Any request from civic institutions, charitable organizations, or outside groups which involve such activities as contests, exhibits, sales of products to and by students, sending promotional materials home with students, graduation prizes, fund raising, and free teaching materials must be carefully reviewed to ensure that such activities promote student interests without advancing the special interests of any particular group. The superintendent may develop administrative regulations as needed for the implementation of this policy.

Update 15.18

Policy 8002/ 8002-AR - Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973 (Section 504)

Policy:

In accordance with Section 504 of the Rehabilitation Act of 1973 (Section 504), and Title II of the Americans with Disabilities Act (ADA), the School District will ensure that no otherwise qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination. The School District does not discriminate in admission or access to, participation in, or treatment of students with disabilities in its programs and activities. Similarly, the School District does not discriminate against any job applicant or employee with a disability in any term or condition of employment or in the recruitment process.

The District has developed guidelines for providing a free appropriate public education (FAPE) to students under Section 504 and the ADA, which may be accessed by clicking on the following link:www.wlps.net.

The Superintendent appoints: building Principals to serve as the School District's Compliance Officer for employment issues arising under Section 504 and the ADA; and, the School District's Director of Special Services to serve as the School District's Compliance Officer for FAPE and other accessibility issues arising under Section 504 and the ADA. The Superintendent will develop a complaint procedure for the processing and early disposition of alleged violations of the policy.

As it relates to the presence of service animals on School District property, such service animals will be permitted to the extent required or permitted by law. For any requests to have non-service animals on school grounds, the Superintendent shall develop administrative regulations for the review and approval of such requests.

Administrative Regulation:

Service Animals. A service animal, as defined by the ADA, means a dog (or in some instances, a miniature horse) that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including physical, sensory, psychiatric, intellectual, or mental disability. A service animal is generally allowed in any District-controlled space in which an individual with a disability is allowed. Service animals are not required to have any specific identifying license, paperwork, or harness.

If not obvious, the District may ask whether a service animal is required because of disability. The District may also ask what work or task the animal has been trained to perform. The District may not ask what disability requires the use of the service animal. Issues or questions related to service animals may be directed to the Director of Student Services. If the animal is not trained, or in the process of being trained, to perform specific work or tasks, the District may prohibit the animal from being on the Premises.

A service animal shall be under the care and control of its handler and shall have a harness, leash, or other tether, unless either the handler is unable because of a disability to use a harness, leash, or other tether; or the use of such restraint would interfere with the service animal's safe, effective, performance of work or tasks. In such cases, the handler shall control the service animal through other means (e.g. voice control, signals, or other effective methods).

The District may ask an individual to remove a service animal from campus if: (1) the animal is out of control and the animal's handler does not take effective actions to control it or (2) the animal is not housebroken. Though the District may exclude a service animal for these reasons, it shall give the individual with a disability the opportunity to participate in the service, program, or activity without having the service animal on the District's property.

Update 15.19

Policy 8007/8007-AR - **Discrimination and Harassment**

Policy:

The Board of Education is committed to maintaining a learning/working environment in which all individuals are treated with dignity and respect, free from discrimination and harassment based on a legally prohibited characteristic. There will be no tolerance for discrimination or harassment on the basis of race, color, national origin, religion, sex (including sexual orientation and gender identity/expression), marital status, pregnancy status, genetic information, disability, age, or any other basis prohibited by law. The Superintendent will develop administrative regulations to implement this policy. The Superintendent designates Director of Special Services and Title IX Director to supervise the implementation of this policy and its implementing regulations.

Administrative Regulation (applies to 8007.1, 8007.2, and 8007.3):

The Board of Education is committed to maintaining an educational and work environment that is free from discrimination and harassment based on race, color, national origin, sex (including sexual orientation and gender identity/expression), disability, religion, genetic information, marital status, pregnancy status, or any other legally protected characteristic. The Board has therefore adopted anti-discrimination and anti-harassment policies that prohibit discrimination and harassment by Board members, School District employees, students, contractors, volunteers and others connected with the School District. A student, employee, or any other person who believes that a student or employee has been subjected to discrimination or harassment may seek resolution of the matter through the procedures that follow. Complaints of sexual harassment within any educational program or activity of the School District will be investigated and resolved under 8007.3-AR, as required by Title IX and its implementing regulations ("Title IX sexual harassment"). All other complaints of discrimination, harassment or retaliation, other than Title IX sexual harassment, will be investigated and resolved under 8007.1-AR or 8007.2-AR.

Update 15.20

Policy 8009 - **Digital Communications**

Students and Staff

Digital communication (including social networking) that occurs on District premises or involves the use of School District equipment is governed by the Acceptable Use Policy and this Policy. This Policy also applies to digital communication that occurs off District premises and/or using non-District equipment.

Digital communication (including social networking) provides educational and other opportunities for staff and students. The Board of Education expects that staff and students who engage in digital communication will do so in a reasonable and appropriate manner. Specifically, digital communication between staff and students, or to which students reasonably may be exposed, should be professional and of the same content, tone and demeanor as in-school communication between staff and students. Similarly, digital communication between staff and parents, community members, and other adults, or to which staff members, parents, and community members reasonably may be exposed, should be professional.

Public Use

The District's social media, to the extent it is open to the public for use, collectively constitutes a limited public forum. All comments and postings on District social media are subject to monitoring and, where permitted, removal by the District.

Public posts or comments on District social media must address District business and, where applicable, the particular District business under discussion. The District reserves the right to remove comments or postings by members of the public when the District determines that the content (including links to such content) falls under any of the following prohibited categories:

- Off-topic (e.g., a post unrelated to District business, a comment to a District-related post that is unrelated to the post, spam, content that is incoherent or contains a virus, etc.)
- Abusive (e.g., threatening, harassing, discriminatory against protected classes, personal attacks, etc.)
- Illegal (e.g., defamation, promotion of violence/destruction or illegal activities, etc.)
- Obscenity, vulgarity, profanity, or sexually explicit or pornographic
- Campaigning, whether in support of or opposition to political campaigns, candidates, or ballot measures
- Content that may compromise the safety or security of the District, its community, or members of the public
- Content that contains personal identifying information or sensitive personal information (e.g., doxing)
- Commercial information (e.g., solicitation, advertisement, product/service endorsement, etc.)
- Copyrighted, trademarked, or otherwise legally-protected content the posting of which violates another's ownership interest

Users who repeatedly or egregiously violate the content-related guidelines in this policy may be banned from posting and/or commenting on the District's social media (e.g., multiple off-topic posts or a single instance of posting a link to a pornographic video).

The "Public Use" portion of this policy must be displayed to users or made available by hyperlink.

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**RESOLUTION OF THE WHITMORE LAKE PUBLIC SCHOOLS BOARD OF
EDUCATION REGARDING MICHIGAN SCHOOLS ENERGY COOPERATIVE**

The Board of Education of Whitmore Lake Public Schools, hereinafter referred to as the "District," hereby resolves as follows:

WHEREAS, the District is committed to reducing its environmental impact and operating costs;
and

WHEREAS, solar energy is a clean, renewable source of energy that can aid the District in achieving its goals; and

WHEREAS, the District is currently a member of the Michigan Schools Energy Cooperative (MISEC) and a participant in the Michigan Schools Energy Cooperative (MISEC) Electric Choice program and MISEC has received a proposal from NorthStar Clean Energy, a CMS Energy company for the installation of an off-site solar energy system that will generate electricity for the School District;

NOW, THEREFORE, BE IT RESOLVED, that the District approves that MISEC, as Agent on behalf of the District, enter into a 15 year Power Purchase Agreement for 50% of the district's annual electricity usage with NorthStar Clean Energy at a fixed rate not to exceed \$0.075/kWh for the generation and delivery of solar electricity, with commercial operation expected to begin in June, 2025.

AYES: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the Whitmore Lake Public School District, Washtenaw and Livingston Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on August 21, 2023, the original of which is part of the Board's minutes. The undersigned further certifies that the notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education