



Whitmore Lake Public Schools
BOARD OF EDUCATION
Regular Meeting Minutes
December 12, 2022 –High School Media Center – 7:00 p.m.

MEMBERS PRESENT

John Meadows (*President*), Michelle Kritzman (*Vice President*), Laura Schwennesen (*Treasurer*), Lisa McCully (*Secretary*), Lee Cole (*Trustee*), Bob Henry (*Trustee*), and Frank Zolenski (*Trustee*)

MEMBERS ABSENT

None

ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, MS/HS Principal, Jill Henry, Elementary Principal, Heidi Roy-Borland, Student Services Director, Melissa Heuker, and Communications Director, Maria Carter-Ewald

OTHERS PRESENT

Staff, parents and members of the community

CALL TO ORDER

At 7:00 p.m. by President John Meadows.

APPROVAL OF AGENDGA

Motion to approve the agenda as presented was made by Mr. Meadows; supported by Mr. Henry.
Ayes – 7; Nays – 0, motion carried

CALL TO THE PUBLIC

None

STUDENT COUNCIL

Student Council President, Kimberlee Ventura updated board members on the plans for holiday spirit week and the assembly. She also shared the new microwave for students will be delivered and placed in the cafeteria for the second semester.

COMMITTEE REPORTS

Mrs. Schwennesen shared the Executive Committee met November 14, 2022. Topics included the Headlee override operating millage, and the superintendent evaluation.

Mr. DeKeyser shared EPIC MRA offered to contract for a data base to provide information and ideas to campaign the operating millage for a May 2, 2023 election.

CONSENT ITEMS

Motion to approve the minutes from the November 7, 2022 Board of Education Regular Meeting made by Mr. Henry; supported by Mr. Cole
Ayes – 7; Nays – 0, motion carried 7 – 0

Motion to approve the fund transfer of \$537,973 in payments from Accounts Payable as per attachment 2; further, to approve the transfer of \$573,224 from Accounts Payable to cover the payrolls of November 15, 2022 and November 30, 2022 made by Mr. Henry; supported by Mr. Cole
Ayes – 7; Nays – 0, motion carried 7 – 0

OLD BUSINESS

Board of Education Policies

Superintendent DeKeyser shared that this is the second reading for the change options required for policy 1002, Electronic Meeting and Remote and no changes have been made since the first reading.

Motion to approve the changes to the Miller Johnson Policy 1002 with option “A” was made by Mr. Meadows; supported by Mr. Zolenski.
Ayes – 7; Nays – 0, motion carried 7 – 0

NEW BUSINESS

Personal

Motion to approve the hire of Kelsey Arambula (Munn) as a full time Elementary Special Education Teacher at level 9 on the WLEA MA salary scale with the start date of November 29, 2022 was made by Mr. Meadows; supported by Mr. Henry.
Ayes – 7; Nays – 0, motion carried 7 – 0

Marching Band Trip Proposal

Motion to approve the proposal for an overnight WLHS Marching Band Trip submitted by Elisa Fixler, MS/HS Band Director, to travel to Hersey, MI for Band Camp from July 31, 2023 to August 4, 2023 was made by Mr. Cole; supported by Mrs. Kritzman. Ayes – 7; Nays – 0, motion carried 7 – 0

Approval of Building Signs RFQ

Motion to award the repair of the outdoor building signs bid to Signs by Crannie for a total bid amount of \$143,510 with the 10 mil pixel upgrade added for an amount not to exceed \$17,000 was made by Mr. Henry; supported by Mr. Meadows.

Mr. DeKeyser answered all board member questions regarding the proposals received.

Ayes – 7; Nays – 0, motion carried 7 – 0

Financial Report

Director of Finance & Operations, Denise Kerrigan, updated the Board with information regarding the November 30, 2022 financial report.

SUPERINTENDENT’S REPORT

Superintendent DeKeyser shared the following:

- 1) Community Recreation update – Working on a RFP for a new pool filtration system, estimated cost is between fifty and seventy-five thousand dollars to upgrade and remove sand filtration system.
- 2) Facilities update –Lamont Services began to remove the dead and/or dying trees last week. Trees at the Main Street Campus are scheduled to be done over winter break.
- 3) Adams Outdoors removed the Electronic Road Sign from the Jennings Road Location. Working with them on a new contract.

Mrs. Schwennesen inquired if there is a board policy in place regarding the acceptance of funds or sponsorships from some of the local businesses. Mr. DeKeyser shared we have a policy that advertisements may not advocate illegal activities.

OTHER INFORMATION

The board acknowledged the items of other information.

ANNOUNCEMENTS

The next Regular Meeting of the Board will be the Organizational meeting held on Monday, January 23, 2023 at 7:00 p.m. in the High School Media Center.

CALL TO THE PUBLIC

None.

BOARD MEMBER REPORTS

Mrs. Kritzman announced the Education Foundation will host a Mom Prom fundraiser in February that will include an online auction.

Mrs. Schwennesen thanked the Board members for their support of the Northfield Human Services “Adopt a Family”.

CLOSED SESSION

Motion to adjourn into closed session meeting at 8:01 p.m. (with a 5 minute break) to discuss the superintendent’s evaluation was made by Mrs. Schwennesen; supported by Mr. Henry. Roll call vote: Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Zolenski – yes, Mr. Cole – yes Ayes – 7; Nays – 0, motion carried 7 – 0

Call to Order

Open session called to order at 8:26 p.m. by President John Meadows.

Superintendent Evaluation

Motion to approve the Superintendent’s evaluation and effective rating was made by Mr. Henry; supported by Mr. Zolenski. Ayes - 7; Nays - 0, motion carried 7 - 0.

ADJOURNMENT

Motion to adjourn the Regular Meeting at 8:28 p.m. made by Mr. Henry; supported by Mrs. Schwennesen. Ayes - 7; Nays - 0, motion carried 7 - 0.

*Lisa C. McCully, Secretary, Board of Education
Whitmore Lake Public Schools*

*2/23/2023
Date
1/23/2023*