



**Whitmore Lake Public Schools**  
**BOARD OF EDUCATION**  
*Regular Meeting Minutes*  
**September 19, 2022 –High School Media Center – 7:00 p.m.**

**MEMBERS PRESENT**

John Meadows (*President*), Michelle Kritzman (*Vice President*), Laura Schwennesen (*Treasurer*), Lisa McCully (*Secretary*), Bob Henry (*Trustee*), and Frank Zolenski (*Trustee*)

**MEMBERS ABSENT**

Lee Cole (*Trustee*)

**ADMINISTRATORS PRESENT**

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, MS/HS Principal, Jill Henry, Elementary Principal, Heidi Roy-Borland, and Student Services Director, Melissa Heuker

**OTHERS PRESENT**

Staff, parents and members of the community

**CALL TO ORDER**

At 7:00 p.m. by President John Meadows.

**APPROVAL OF AGENDGA**

*Motion to approve agenda as presented was made by Mr. Meadows; supported by Mr. Henry.*

Ayes – 6; Nays – 0, motion carried

**CALL TO THE PUBLIC**

None

**SPECIAL PRESENTATION**

Jeff Straus from Maner Costerisan CPA's briefed the Board on the 2021-2022 audit report. He walked the Board through the report sharing it was a good clean and an unmodified audit. He also shared the district expenditures did increase slightly, from the past two years, due to an increase in federal funding and accomplished a \$2.3 million decrease on long term debt over the current year. Mr. Straus noted that the general fund balance is 10.32%.

**STUDENT COUNCIL**

Student Council President, Kimberlee Ventura shared the events planned for Homecoming with the Board. She also shared they will purchase microwaves for the cafeteria upon approval.

**COMMITTEE REPORTS**

Mrs. Schwennesen shared the Executive Committee met on September 6, 2022. Topics included hiring of a Nurse and a Psychologist, facility review, engaging an outside polling firm, and the Operational Non-Homestead Millage campaign.

Mrs. Kritzman shared the Finance Committee met on September 14, 2022. Topics included pool issues, facility review, sinking fund, drainage repair, and tree removal.

Superintendent DeKeyser added what the hiring of a survey firm can do for the district in regards to the facility review by Kingscott. He also shared he met with Epic MRA today and discussed topics to include on a survey with the community.

**CONSENT ITEMS**

*Motion to approve the minutes from the August 15, 2022 Board of Education Regular Meeting made by Mr. Meadows; supported by Mr. Zolenski.*

Ayes – 6; Nays – 0, motion carried 6 – 0

*Motion to approve the fund transfer of \$293,532 in payments from Accounts Payable as per attachment 2; further, to approve the transfer of \$416,167 from Accounts Payable to cover the payrolls of August 15, 2022 and August 31, 2022 made by Mr. Meadows: supported by Mr. Zolenski.*

Ayes – 6; Nays – 0, motion carried 6 – 0

**NEW BUSINESS**

*Personnel*

*Motion to approve the hire of the following with a start date of August 24, 2022:*

*Jamie Gibbons as a full time Elementary Teacher at Level 1 on the WLEA BA salary scale,*

*Nicole Cotton (Takla) as a full time MS/HS Social/Emotional/Mental Health Specialist at Level 10 on the WLEA MA salary scale, and*

*Catherine Bergren as a full time MS/HS Special Education Teacher at Level 7 on the WLEA BA salary scale was made by Mr. Henry; supported by Mrs. McCully.*  
Ayes – 6; Nays – 0, motion carried

*Motion to approve the internal transfer of Amber Masterson from the WLES School Social Worker position to become the WLES Social/Emotional/Mental Health Specialist at Level 12 on the WLEA MA salary scale with a start date of August 24, 2022 was made by Mr. Meadows; supported by Mr. Henry.*  
Ayes – 6; Nays – 0, motion carried

*WLPS Course Catalog*      *Motion to approve the Whitmore Lake Public Schools student course catalog was made by Mrs. Kritzman; supported by Mr. Henry.*  
Ayes – 6; Nays – 0, motion carried

*Building Trades School*      *Motion to approve the request by Superintendent, Tom DeKeyser to revoke the July 21, 2021 contract to charter the Building Trades School, a Public School Academy, Pursuant to the procedures set forth in Section 10.03 was made by Mr. Henry; supported by Mrs. Kritzman.*

*Roll Call Vote: Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Zolenski – yes*  
Ayes – 6; Nays – 0, motion carried 6 – 0

*Designation of Depositories*      *Motion to designate Bank of Ann Arbor as a depository for Student Activity funds was made by Mrs. Kritzman; supported by Mr. Henry.*  
Ayes – 6; Nays – 0, motion carried

*Board of Education Policies*      Superintendent DeKeyser shared changes required for policies regarding Superintendent of Schools, Organization and Functioning of the Board, Admission and Enrollment, and Behavior with Personal Electronic Devices and Food Deliveries with the Board for a first reading. He then answered questions from Board members and added if there are any additional questions they should be directed to him prior to the next board meeting on October 17, 2022 where approval will be recommended.

## **SUPERINTENDENT’S REPORT**

Superintendent DeKeyser shared the following:

- 1) Continuity of Learning Plan and goals for the 2022-2023 school year - Our Learning Plan is in-person with goals to increase literacy in reading and math. He also shared MAP testing results will be reviewed for verifying our goal achievement.
- 2) Officer Howe has been hired as our District Resource Office, you may see him in and around the district buildings.

## **OTHER INFORMATION**

### *Personnel*

The board acknowledged the resignations of Elementary Behavior Specialist, Jacqueline Victor, and High School Food Service, Michelle Donner. The board also acknowledged hiring of Brooke McGee as ES Lunchroom Supervisor, Stephanie Wilson as Kids Club Child Care Worker, Madeline Green as ES Paraprofessional, Lisa Ely as HS Behavior Specialist, Mary Murphy returning as the District English Language Tutor and through the Supplemental Services Program with the WISD, Jason Towler, Kristin Davis, Nicole Kur, and Mark McIntyre.

## **ANNOUNCEMENTS**

**The next Regular Meeting of the Board of Education will be held on Monday, October 17, 2022 at 7:00 p.m. in the High School Media Center.**

## **CALL TO THE PUBLIC**

None.

## **BOARD MEMBER REPORTS**

Mrs. Kritzman shared the Education Foundation is hosting a Cornhole Tournament at the Rod N’ Gun Club on October 1, 2022. She also announced the Whitmore Lake Parent

Advisory Committee for Special Education has a vacant position and if you know a parent who would be interested have them contact the WISD where the meetings are held.

Mrs. Schwennesen and Mr. Zolenski thanked Mrs. Kerrigan for the clean audit.

**ADJOURNMENT**

*Motion to adjourn the Regular Meeting at 8:20 p.m. made by Mr. Meadows; supported by Mr. Zolenski.*

Ayes - 6; Nays - 0, motion carried 6 - 0.



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*Lisa C. McCully, Secretary, Board of Education  
Whitmore Lake Public Schools*

*10/17/2022*  
Date