



**Whitmore Lake Public Schools  
BOARD OF EDUCATION  
Regular Meeting Minutes  
December 13, 2021 – High School Media Center – 7:00 p.m.**

**MEMBERS PRESENT**

John Meadows (*President*), Michelle Kritzman (*Vice President*), Laura Schwennesen (*Treasurer*), Lisa McCully (*Secretary*), Lee Cole (*Trustee*), Bob Henry (*Trustee*), and Frank Zolenski (*Trustee*)

**MEMBERS ABSENT**

None

**ADMINISTRATORS PRESENT**

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, MS/HS Principal, Jill Henry, Elementary Principal, Heidi Roy-Borland, and Student Services Director, Melissa Heuker

**OTHERS PRESENT**

Members of the community

**CALL TO ORDER**

At 7:00 p.m. by President John Meadows.

**APPROVAL OF AGENDA**

*Motion to approve the agenda as presented made by Mr. Meadows; supported by Mrs. Kritzman.*

Ayes – 7; Nays – 0, motion carried

**CALL TO THE PUBLIC**

None

**STUDENT COUNCIL**

Student Council President, Jamie Meadows shared the events planned for Spirit Week and the Holiday Assembly.

**COMMITTEE REPORTS**

Mrs. Kritzman shared the Finance Committee met on November 16, 2021. Topics included current/projected enrollment in the Montessori Magnet Program, possibly expanding services, property sale and OSHA requirements.

Mrs. Schwennesen shared the Executive Committee met on November 30, 2021. Topics included the superintendent evaluation, and personal and contract matters.

**CONSENT ITEMS**

*Motion to approve the minutes from the November 8, 2021 Board of Education Regular Meeting and the November 8, 2021 closed session was made by Mrs. Schwennesen; supported by Mrs. McCully.*

Ayes – 7; Nays – 0, motion carried 7 – 0

*Motion to approve fund transfer of \$530,614 in payments from Accounts Payable; further to approve the transfer of \$498,741 from Accounts Payable to cover the payrolls of November 15, 2021, and November 30, 2021 made by Mrs. Schwennesen; supported by Mrs. McCully.*

Ayes – 7; Nays – 0, motion carried 7 – 0

**NEW BUSINESS**

*Sale of Property Resolution*

*Motion to adopt the resolution For Sale of School District Real Property accepting the \$25,000 offer made by Nasos Investments LLC d/b/a/ Stop-N-Store and direct the Superintendent to finalize and sign any documents necessary to complete the sale was made by Mrs. Schwennesen; supported by Mr. Cole.*

Mr. DeKeyser shared Nasos Investments, LLC was the only offer received, the district will pay for costs covered in the purchase agreement and attorney fees, and the buyer

is responsible for all the property line changes with the township. He then answered all Board member questions regarding the sale.

**Roll Call Vote:** *Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Zolenski – yes, Mr. Cole – yes*  
Ayes – 7; Nays – 0, motion carried 7 – 0

*Financial Report*

Mrs. Kerrigan updated the Board with information regarding the November 30, 2021, financial report.

**SUPERINTENDENT'S REPORT**

Mr. DeKeyser shared the following:

- 1) Middle/High School – First semester ends this week, hosting a second vaccine clinic on Thursday, December 13, 2021 between 12:00 p.m. and 3:00 p.m. The vaccine clinic is open to the public, and their annual Christmas assembly will be on Friday, December 17, 2021.
- 2) Security – reviewing procedures with both Northfield and Green Oak Township police department, and the Sheriff Departments in Livingston and Washtenaw Counties. Staff will receive an overview of the procedures at the next professional development day.

**OTHER INFORMATION**

*Personnel*

The Board acknowledged the items of other information. Mr. Meadows then recognized the retirement of Julie Fleury and Dianne (Dee) Koehler and thanked them for their years of service.

**ANNOUNCEMENTS**

**The next Regular/Organizational Meeting of the Board of Education will be held on Monday, January 17, 2022 at 7:00 p.m. in the High School Media Center.**

**CALL TO THE PUBLIC**

None

**BOARD MEMBER REPORTS**

Mr. Cole shared that he recently attended a special Park N' Rec meeting where they revealed the initial plans from the architectural and landscaping firm. He also shared that Northfield Township won a grant that will help pay for the Park.

Mrs. Kritzman gave a shout-out to both the MS and HS Drama Clubs for a great performance. She also shared that the Drama Club will host a can drive on January 2, 2022, and Project Graduation is hosting a fundraising event on January 22, 2022 to include a euchre tournament and silent auction.

Mrs. McCully announced HS Ice Hockey is in full swing and the team is doing great. She then shared that students can get in the home game with their student ID.

Mrs. Schwennesen shared The Titanium Trojans, MS Robotics Team, are competing in the state championship this weekend. She also shared they are ranked 7<sup>th</sup> place in the state of Michigan.

**CLOSED SESSION**

*Motion to adjourn into closed session meeting at 7:34 p.m. (with a 5 minute break) to discuss the superintendent's evaluation was made by Mr. Meadows; supported by Mr. Schwennesen. Roll call vote: Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Zolenski – yes, Mr. Cole – yes, Mr. Henry – yes*  
Ayes – 7; Nays – 0, motion carried 7 - 0

**Call to Order**

Open session called to order at 8:08 p.m. by President John Meadows.

**Superintendent Evaluation**

*Motion to add extra duty as further compensation for services performed to A) create contracts, B) establish and maintain Board of Directors, for Charters, C) develop lease agreement, D) work with contract and service providers, and E) other, the contract as outlined in Appendix A, B, and C was made by Mr. Meadows; supported by Mr. Henry.*

Ayes – 7; Nays – 0, motion carried 7 – 0

The WLPS BOE completed Mr. DeKeyser’s annual evaluation with a rating of Effective.

*Motion to extend the Superintendent’s contract to June 30, 2026 was made by Mr. Meadows; supported by Mr. Cole.*

Ayes – 7; Nays – 0, motion carried 7 – 0

**ADJOURNMENT**

*Motion to adjourn the Regular Meeting at 8:12 p.m. made by Mr. Henry; supported by Mrs. McCully.*

Ayes - 7; Nays - 0, motion carried 7 - 0.



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Lisa C. McCully, Secretary, Board of Education  
Whitmore Lake Public Schools

1-17-2022  
Date