



**BOARD OF EDUCATION
REGULAR MEETING**
December 13, 2021 — 7:00 p.m.
Whitmore Lake High School
Media Center



WHITMORE LAKE PUBLIC SCHOOLS BOARD OF EDUCATION

Mission Statement

*Partnering with students, parents, and the community to
provide exceptional, personalized education.*

REGULAR MEETING

Monday, December 13, 2021 – 7:00 p.m.

Whitmore Lake High School Media Center
7430 Whitmore Lake Rd.
Whitmore Lake, MI 48189

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD OF EDUCATION ROLL CALL

APPROVAL OF AGENDA

CALL TO THE PUBLIC

“The meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

BOARD CLARIFICATION

STUDENT COUNCIL

Jamie Meadows will present the student council report.

COMMITTEE REPORTS

CONSENT ITEMS

Approval of minutes from the November 8, 2021 Board of Education Regular Meeting and the November 8, 2021 closed session (to be handed out at the meeting). (Attachment 1)

Approve fund transfer of \$530,614 in payments from Accounts Payable as per attachment 2; further, to approve the transfer of \$498,741 from Accounts Payable to cover the payrolls of November 15, 2021 and November 30, 2021. (Attachment 2)

NEW BUSINESS

Sale of Property Resolution

Motion to adopt the resolution For Sale of School District Real Property accepting the \$25,000 offer made by Nasos Investments LLC d/b/a/ Stop-N-Store and direct the Superintendent to finalize and sign any documents necessary to complete the sale. Approval is recommended. **A roll call vote will be required.** (Attachment 3)

Financial Report

Attachment 4 contains the Budget Performance Report for November 30, 2021. Director of Finance & Operation, Denise Kerrigan will update the Board with information regarding the financial report.

SUPERINTENDENT'S REPORT

OTHER INFORMATION

Personnel

Julie Fleury and Dianne (Dee) Koehler, MS/HS Paraprofessionals, have submitted their letters of retirement. They will retire at the end of the semester in December 2021. **(Attachment 5)**

Community Recreation Lifeguards, Jordan Craven and Jenna Mackool have resigned their positions effective November 17, 2021 and November 8, 2021 respectively.

Elementary Montessori Teacher, Susie Cho has submitted her letter of resignation with an effective date of November 23, 2021.

Karen Barney has accepted the position of Director of Montessori Education and Child Care for the Elementary Montessori Magnet Program for the 2021-2022 school year.

Cassie Villarreal has accepted the position of GSRP Paraprofessional for the Early Childhood Center with a start date of November 29, 2021. This position has an hourly pay rate of \$13.46 (Step 5 of the WLPA).

Lisandra Rodriguez has accepted the position of Head Start Paraprofessional for the Early Childhood Center with a start date of January 3, 2022. This position has an hourly pay rate of \$12.00 (Step 2 of the WLPA).

ANNOUNCEMENTS

The next Regular/Organizational Meeting of the Board will be held on Monday, January 17, 2022 at 7:00 p.m. in the High School Media Center

CALL TO THE PUBLIC

BOARD MEMBER REPORTS

Mr. Cole, Mr. Henry, Mrs. Kritzman, Mrs. McCully, Mr. Meadows, Mrs. Schwennesen and Mr. Zolenski

CLOSED SESSION

The Board will adjourn to go into closed session for the Superintendent's evaluation. **Roll Call vote is required.**

ADJOURNMENT

Please fill out a "Public Participation Request" form if you wish to address the Board prior to the Public Comment section of the meeting. Please include your name, address and topic you wish to speak on. Those wishing to speak in Public Comment are limited to three (3) minutes.

0000 – BYLAWS

0160 - MEETINGS

0167.3 – Public Participation at Board Meetings

Tape or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

M.C.L. 15.253(4)(5)(6), 380.1808

Revised 9/27/2010

Use of Recording Devices

Anyone attending a school event who wishes to record the activity on a visual recording device shall be asked to abide by the following rules:

- A. The recorder must operate the device within the area designated by the principal or director of the activity.
- B. The camera must not block the view of any other attendees or interfere with others who seek to record the activity.
- C. Those who record or assist a recorder must not block any passageways nor interfere with any other attendee's participation or observation of the activity.
- D. If sound is also being recorded, the recorder must not ask other attendees to be quiet or to change their behavior in order to improve the quality of the sound.
- E. If the District is recording the activity, the principal may arrange for a person to obtain a copy providing s/he agrees to provide a tape and pay whatever the principal may need to charge to cover the costs of transfer.

Where the District does not possess the appropriate license or permission to allow the recording of a copyrighted work or performance, notice will be given, when possible, prior to the exhibit or performance. Announcements shall be made at the beginning of any such exhibit or performance.

1



Whitmore Lake Public Schools
BOARD OF EDUCATION
Regular Meeting Minutes
November 8, 2021 – High School Media Center – 7:00 p.m.

MEMBERS PRESENT

John Meadows (*President*), Michelle Kritzman (*Vice President*), Laura Schwennesen (*Treasurer*), Lisa McCully (*Secretary*), Lee Cole (*Trustee*), Bob Henry (*Trustee*), and Frank Zolenski (*Trustee*)

MEMBERS ABSENT

None

ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, MS/HS Principal, Jill Henry, Elementary Principal, Heidi Roy-Borland, Student Services Director, Melissa Heuker, Athletic Director, Brad McCormack, Director of Technology, Karen Sterzik, and Director of Communication, Maria Carter-Ewald

OTHERS PRESENT

Staff, parents and members of the community

CALL TO ORDER

At 7:00 p.m. by President John Meadows.

APPROVAL OF AGENDA

Motion to approve the agenda as presented made by Mr. Meadows; supported by Mr. Henry.

Ayes – 7; Nays – 0, motion carried

CALL TO THE PUBLIC

None

STUDENT COUNCIL

Student Council President, Jamie Meadows was unable to attend.

COMMITTEE REPORTS

Mr. Meadows shared the Executive Committee met on November 2, 2021. Topics included the Montessori Magnet Program and the superintendent evaluation.

CONSENT ITEMS

Motion to approve the minutes from the October 25, 2021 Board of Education Regular Meeting was made by Mrs. Schwennesen; supported by Mr. Henry.

Ayes – 7; Nays – 0, motion carried 7 – 0

Motion to approve fund transfer of \$479,162 in payments from Accounts Payable; further to approve the transfer of \$460,346 from Accounts Payable to cover the payrolls of October 15, 2021, and October 29, 2021 made by Mrs. Schwennesen; supported by Mr. Henry.

Ayes – 7; Nays – 0, motion carried 7 – 0

NEW BUSINESS

School of Choice

Motion to approve Whitmore Lake Public Schools as a School of Choice district with unlimited open enrollment for students in grade levels 7 – 12 and limited enrollment for grade levels in K – 6 in all programs for the for the second semester of the 2021–2022 school year pursuant to Section 105 and 105(c) of the State School Aid Act was made by Mr. Henry; supported by Mr. Cole.

Mr. DeKeyser answered all Board member questions regarding a limited enrollment in grade levels K – 6.

Ayes – 7; Nays – 0, motion carried 7 – 0

2022 Schedule of Meetings

Motion to approve the proposed 2022 Board of Education schedule of meetings as shown in attachment 3 of the board book made by Mrs. Schwennesen; supported by Mrs. McCully.

Ayes – 7; Nays – 0, motion carried 7 - 0

Mrs. Kerrigan updated the Board with information regarding the October 31, 2021, financial report.

SUPERINTENDENT'S REPORT

Mr. DeKeyser shared the following:

- 1) COVID update – have had a few cases and continue to seek solutions in buildings, the elementary building went into remote learning following a breakout after Halloween, working with the Washtenaw County Health Department to coordinate another vaccine clinic at the high school, students and staff will continue to wear masks, OSHA “vs” MiOSHA COVID strategies are being discussed.
- 2) Montessori program update – program going well, contracting with previous GLTW Director to fill in as a substitute teacher, would like to discuss expanding program do to its popularity with Finance Committee.
- 3) Athletics – shared the updated WCHD protocol for winter athletes, Performing Arts will also be included in the mask, screening and quarantine protocols.

OTHER INFORMATION

Personnel

The Board acknowledged the hiring of Patrisha Packard as Head Start/GSRP Paraprofessional for the Early Childhood Center.

ANNOUNCEMENTS

The next Regular Meeting of the Board of Education will be held on Monday, December 13, 2021 at 7:00 p.m. in the High School Media Center.

CALL TO THE PUBLIC

None

BOARD MEMBER REPORTS

Mrs. Kritzman announced the upcoming drama performance scheduled for November 19, 2021 and November 20, 2021 at 7:00 pm. She also announced Project Graduation will host a Powderpuff Football game on Friday, November 12, 2021 at 7:00 p.m.

Mrs. McCully announced HS Ice Hockey games will begin later this month. She then shared she will have programs with the game dates if anyone is interested.

Mr. Meadows announced both boys and girls gave great efforts at the Cross Country State Meet. He also announced the Volleyball team won their District Championship game.

Mrs. Schwennesen reminded the Board that she will do the shopping for the Northfield Human Services Adopt-a-Family this year. She also shared she will collect their donations at the December meeting.

CLOSED SESSION

Motion to adjourn into closed session meeting at 7:57 p.m. (with a 5 minute break) to discuss the superintendent's 2021 evaluation was made by Mr. Meadows; supported by Mr. Cole. Roll call vote: Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Zolenski – yes, Mr. Cole – yes. Ayes – 7; Nays – 0, motion carried 7 - 0

Call to Order

Open session called to order at 8:29 p.m. by President John Meadows.

ADJOURNMENT

Motion to adjourn the Regular Meeting at 8:29 p.m. made by Mr. Henry; supported by Mr. Cole. Ayes - 7; Nays - 0, motion carried 7 - 0.

Lisa C. McCully, Secretary, Board of Education
Whitmore Lake Public Schools

Date

2

Whitmore Lake Public Schools
Business Office Transactions

For the Month Ending:
November 2021

<u>Payroll Transactions</u>	November 15, 2021	\$	270,382
	November 30, 2021	\$	228,359
		\$	<u>498,741</u>
<u>Accounts Payable Transactions</u>		\$	<u>530,614</u>

3

**WHITMORE LAKE PUBLIC SCHOOLS
BOARD OF EDUCATION
RESOLUTION FOR SALE OF SCHOOL DISTRICT REAL PROPERTY**

Whitmore Lake Public School District, Washtenaw and Livingston Counties, Michigan (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the Whitmore Lake High School Media Center, within the boundaries of the District, on the 13th day of December, 2021 at 7:00 p.m.

The meeting was called to order by _____, President.

PRESENT: Members:

ABSENT: Members:

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the Board has determined that the 0.25-acre real property described in the June 30, 2021 Appraisal Report incorporated by reference as **Exhibit A** and adjacent to 8845 Main Street, Northfield Township, Michigan 48189 (**Tax ID No. B-02-08-250-006 (Parent Parcel)**) (the "**Premises**") should be sold for a purchase price not less than \$25,000; and

WHEREAS, the Board, following a period for potential purchasers to offer to purchase the Premises, received one offer, in the amount of Twenty Five Thousand Dollars (\$25,000) from Nasos Investments LLC d/b/a Stop-N-Store (Michigan Corporation ID No. 801594939) ("**Nasos Investments**").

NOW, THEREFORE, BE IT RESOLVED that the Board hereby accepts the \$25,000 offer made by Nasos Investments for the Premises, subject to the terms and conditions of a final agreement, the substantive terms of which are set forth in the draft Purchase Agreement attached as **Exhibit B**.

BE IT FURTHER RESOLVED that the Board hereby directs the Superintendent to conduct negotiations with Nasos Investments to finalize the terms and conditions of the Purchase Agreement, which may be modified by the Superintendent in his discretion; provided, however, that the Superintendent may not modify the \$25,000 purchase price or the Premises to be sold.

BE IT FURTHER RESOLVED that the Superintendent is authorized to sign and otherwise execute any documents necessary to complete the sale of the Premises to Nasos Investments, including, but not limited to, the final Purchase Agreement and any and all closing documents.

BE IT FURTHER RESOLVED that this Resolution shall not be construed to conflict with any existing Michigan or federal law.

AYES: Members: _____

NAYS: Members: _____

MEMBERS
ABSTAINING
OR NOT Members: _____
PRESENT:

RESOLUTION DECLARED ADOPTED.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Whitmore Lake Public School District, Washtenaw and Livingston Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution duly adopted by the Board of Education of Whitmore Lake Public Schools, Michigan, at a regular meeting held on the 13th day of December, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary, Board of Education

4

**Whitmore Lake Public Schools
Budget Performance Reports
November 30, 2021**

Revenue	Actual	Adopted Budget	Remaining Budget	% Used/Rec'd
Fund 11 - General Fund Revenue Totals	\$1,482,886	\$11,084,813	\$9,601,927	13.38%
State Aid Note (SAN)	\$1,493,259			
	\$2,976,145			
Fund 23 - Comm Rec Revenue Totals	\$51,859	\$462,040	\$410,181	11.22%
Fund 25 - Food Service Revenue Totals	\$198,256	\$375,350	\$177,094	52.82%

Expenditures	Actual	Adopted Budget	Remaining Budget	% Used/Rec'd
Fund 11 - General Fund Expenditure Totals	\$4,011,430	\$10,520,917	\$6,509,487	38.13%
Fund 23 - Comm Rec Expenditure Totals	\$144,093	\$320,600	\$176,507	44.94%
Fund 25 - Food Service Expenditure Totals	\$163,775	\$325,800	\$162,025	50.27%

Audited Fund Balance 6-30-2021

Fund 11 - General Fund	\$1,053,362
Fund 23 - Community Recreation	\$211,857
Fund 25 - Food Service	\$85,810

5



Whitmore Lake Middle and High School

7430 Whitmore Lake Road, Whitmore Lake, MI 48189

Tom DeKeyser
Superintendent

Jill Henry
Principal

Linda Lupi
Dean of Students

Brad McCormack
Athletic Director

1

October 29, 2021

Dear Ms. Jill Henry:

Please be advised that I intend to retire effective January 2022. Therefore, I am resigning my position at the end of the semester in December 2021. My last day working will be December 17, 2021.

When I moved to Whitmore Lake 26 years ago, I was interested in making a career change that was more personally rewarding. A grant awarded in 1998 for after school computer tutoring provided my first introduction to WLPS. This opportunity allowed me to support the needs of Whitmore Lake's students. I've long since admired WLPS's commitment to provide for the individual needs of its students.

I would like to thank the board of education and school administration for the opportunity to support Whitmore Lake students these past 23 years. Even after retirement, I will benefit from many lifelong friendships and the personal satisfaction of knowing that I contributed to the district's vision and commitment to its students.

Sincerely,

Julie A. Fleury

CC: Mr. Tom DeKeyser



734.449.4461



www.wlps.net



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