



**BOARD OF EDUCATION
REGULAR MEETING**
April 13, 2020 — 7:00 p.m.
Virtual Meeting

Executive Order 2020-42 prohibits all public gatherings
of any number of people until after April 30, 2020.



WHITMORE LAKE PUBLIC SCHOOLS BOARD OF EDUCATION

Mission Statement

*Partnering with students, parents, and the community to
provide exceptional, personalized education.*

REGULAR MEETING
Monday, April 13, 2020 – 7:00 p.m.

Virtual Meeting per Executive Order 2020-42

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD OF EDUCATION ROLL CALL

APPROVAL OF AGENDA

CALL TO THE PUBLIC

“The meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

BOARD CLARIFICATION

STUDENT COUNCIL

Alaina Di Dio will present the student council report.

COMMITTEE REPORTS

CONSENT ITEMS

Approval of minutes from the March 9, 2020 Board of Education Regular Meeting. **(Attachment 1)**

Approve fund transfer of \$152,184 in payments from Accounts Payable as per attachment 2; further, to approve the transfer of \$405,457 from Accounts Payable to cover the payrolls of March 13, 2020 and March 31, 2020. **(Attachment 2)**

OLD BUSINESS

*Sinking Fund and Community
Recreation Fund Update*

Superintendent DeKeyser will update the Board on the district wide video surveillance project and on the pool cover replacement project.

NEW BUSINESS

Executive Order 2020-35

Motion to suspend applicable board policies in order to comply with the provisions of Executive Order 2020-35 and authorize the superintendent to implement accordingly. The suspension of any and all such policies will be through the duration of the Executive Order and any subsequent orders from the Governor.

SUPERINTENDENT'S REPORT

Continuity of Learning Plan

Mr. DeKeyser will share the Learning Continuity Plan with the Board.

OTHER INFORMATION**ANNOUNCEMENTS**

The Board of Education Workshop scheduled for Monday, April 27, 2020 has been cancelled. The Workshop will be rescheduled for a later yet to be determined date.

The next Regular Meeting of the Board of Education will be held on Monday, May 11, 2020 at 7:00 p.m. in the High School Media Center.

CALL TO THE PUBLIC**BOARD MEMBER REPORTS**

Mr. Cole, Mr. Dignan, Mr. Henry, Mrs. Kritzman, Mrs. McCully, Mr. Meadows, and Mrs. Schwennesen

ADJOURNMENT

Please fill out a "Public Participation Request" form if you wish to address the Board prior to the Public Comment section of the meeting. Please include your name, address and topic you wish to speak on. Those wishing to speak in Public Comment are limited to three (3) minutes.

0000 – BYLAWS

0160 - MEETINGS

0167.3 – Public Participation at Board Meetings

Tape or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

M.C.L. 15.253(4)(5)(6), 380.1808

Revised 9/27/2010

Use of Recording Devices

Anyone attending a school event who wishes to record the activity on a visual recording device shall be asked to abide by the following rules:

- A. The recorder must operate the device within the area designated by the principal or director of the activity.
- B. The camera must not block the view of any other attendees or interfere with others who seek to record the activity.
- C. Those who record or assist a recorder must not block any passageways nor interfere with any other attendee's participation or observation of the activity.
- D. If sound is also being recorded, the recorder must not ask other attendees to be quiet or to change their behavior in order to improve the quality of the sound.
- E. If the District is recording the activity, the principal may arrange for a person to obtain a copy providing s/he agrees to provide a tape and pay whatever the principal may need to charge to cover the costs of transfer.

Where the District does not possess the appropriate license or permission to allow the recording of a copyrighted work or performance, notice will be given, when possible, prior to the exhibit or performance. Announcements shall be made at the beginning of any such exhibit or performance.

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Whitmore Lake Public Schools

BOARD OF EDUCATION

Regular Meeting Minutes

March 9, 2020 – High School Media Center – 7:00 p.m.

MEMBERS PRESENT

Laura Schwennesen (*President*), John Meadows (*Vice President*), Michelle Kritzman (*Treasurer*), Lisa McCully (*Secretary*), Lee Cole (*Trustee*), Ken Dignan (*Trustee*), and Bob Henry (*Trustee*)

MEMBERS ABSENT

ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, Elementary Principal and ECC Director, Sue Wanamaker, Director of Instruction, Jill Henry, and Director of Student Services, Melissa Heuker

OTHERS PRESENT

Staff, parents and members of the community

CALL TO ORDER

At 7:05 p.m. by President Laura Schwennesen.

APPROVAL OF AGENDA

Mrs. Schwennesen requested to amend the agenda to add the 2019-2020 Budget Amendment and Resolution for the General Fund and the Community Recreation Fund.

Motion to approve the agenda as amended made by Mr. Dignan; supported by Mr. Meadows.

Ayes – 7; Nays – 0, motion carried

CALL TO THE PUBLIC

None

STUDENT COUNCIL

Student Council Representative, Alaina Di Dio shared they will meet in April to begin discussing plans for the spring festivities.

COMMITTEE REPORTS

Mr. Dignan reported the Executive Committee met earlier this evening. He shared they met with members from the Building and Trades Charter School who shared their visions. Mrs. Schwennesen shared the charter school would not begin until the fall of 2021. Mrs. Schwennesen also suggested the Board hold a workshop meeting to review the districts strategic plan.

Mrs. Kritzman reported the Finance Committee met on March 2, 2020. They had a discussion regarding administrative restructuring for the 2020-2021 school year.

CONSENT ITEMS

Motion to approve the minutes from the January 20, 2020 Executive Committee Meeting, the February 10, 2020 Board of Education Regular Meeting, the February 10, 2020 Finance Committee Meeting, and the February 24, 2020 Workshop Meeting was made by Mr. Dignan; supported by Mrs. Schwennesen.

Ayes – 7; Nays – 0, motion carried 7 – 0

Motion to approve fund transfer of \$442,715 in payments from Accounts Payable; further, to approve transfer of \$306,362 from Accounts Payable to cover the payrolls of February 14, 2020 and February 28, 2020 made by Mr. Dignan; supported by Mrs. Schwennesen.

Ayes – 7; Nays – 0, motion carried 7 – 0

NEW BUSINESS

School of Choice

Motion to approve Whitmore Lake Public Schools as a School of Choice district with unlimited open enrollment for students K – 12 in all programs for

the 2020-2021 school year pursuant to Sections 105 and 105 (c) of the State School Aid Act made by Mr. Dignan; supported by Mr. Meadows.
Ayes – 7; Nays – 0, motion carried 7 – 0

*Professional Development Advisory
Committee*

Motion to appoint Jill Henry, Kathryn Coleman, Patti Kobeck, Kathryn Woods, and Dorene Fraley to the District-wide Professional Development Advisory Committee was made by Mrs. Schwennesen; supported by Mr. Cole.

Superintendent DeKeyser shared that new legislation will allow some use of Professional Development hours toward instructional time with a Board appointed Professional Development Advisory Committee.

Ayes – 7; Nays – 0, motion carried 7 – 0

Pool Cover Replacement

Motion to accept and approve the bid from Alta Enterprises Inc., a Sole-source provider, for the replacement of the pool covers in Community Recreation made by Mr. Cole; supported by Mr. Henry.

Mr. Dignan noted the product has a 5 year warranty but suggested to inquire if an additional one or two years can be added to the warranty.

Ayes – 7; Nays – 0, motion carried 7 – 0

Financial Report

Mrs. Kerrigan updated the Board with information regarding the February 29, 2020 financial report.

*2019-2020 General Fund Budget
Amendment and Resolution*

Motion to approve the 2019-2020 General Fund Amended Budget summary as presented made by Mrs. Schwennesen; supported by Mr. Dignan.

Director of Finance & Operations, Denise Kerrigan shared the 2019-2020 Amended Budget Summary with the Board. Mrs. Kerrigan identified the changes made and shared the projected general fund balance total is 6.5%.

Roll call vote required. Mr. Dignan – yes, Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Cole – yes.

Ayes – 7; Nays – 0, motion carried 7 – 0

*2019-2020 Community Recreation Fund
Budget Amendment and Resolution*

Motion to approve the 2019-2020 Community Recreation Fund Amended Budget summary as presented made by Mrs. Schwennesen; supported by Mr. Meadows.

Mr. Henry inquired about the additional Aquatic Expenditures. Director of Finance & Operations, Denise Kerrigan shared the additional expenditures include the pool cover and the dehumidifier sock that will need to be replaced. Mr. Meadows shared the replacement of the pool cover and the dehumidifier sock will help to extend the life of the roof top unit.

Roll call vote required. Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mr. Cole – yes, Mr. Dignan – yes, Mrs. Schwennesen – yes.

Ayes – 7; Nays – 0, motion carried 7 – 0

SUPERINTENDENT'S REPORT

Mr. DeKeyser Shared the following:

1. F1 Exchange Student Program – Dorene and I are preparing for a visit from Homeland Security scheduled next week.

2. Online registration – Recently signed a contract with SchoolMint, Inc. to begin online registration with the 2020-2021 school year. He also thanked Karen Sterzik for her assistance in reviewing the different vendors.
3. Parking Lots – Thanked Washtenaw Road Commission for their assistance in obtaining cold patch to fill pot holes.
4. Supplemental Services – Thanked Melissa Heuker for the report presented to the WISD. An agreement to continue services with the WISD will be presented for approval at the next WISD Board Meeting.
5. Elementary School – Thanked Mrs. Wanamaker for a great presentation to kick-off March is Reading Month. He also shared Mrs. Wanamaker has announced her retirement as Elementary School Principal effective June 30, 2020.
6. Technology Update – Parts have been ordered and the Video Surveillance project could begin next week.

OTHER INFORMATION

The Board acknowledged the items of other information.

Personnel

Mrs. Schwennesen thanked Elementary Principal, Mrs. Wanamaker and HS Food Service, Mrs. Spencer on behalf of the Board for their dedication and commitment over the years with the district.

ANNOUNCEMENTS

Kindergarten Round Up will be held ~~Wednesday~~ **Thursday**, March 12, 2020 in the Elementary School from 6:00 to 7:30 p.m.

A Board of Education Workshop will be held Monday, March 23, 2020 at 6:00 p.m. in the Administration Office Superintendent Conference Room.

The next Regular Meeting of the Board of Education will be held on Monday, April 13, 2020 at 7:00 p.m. in the High School Media Center.

CALL TO THE PUBLIC

None

BOARD MEMBER REPORTS

Mr. Cole shared he recently attended the Park & Rec. Board Meeting and noted Sam Iaquinto resigned as chair member of their board.

Mr. Dignan shared he will be attending the MACUL Conference in Grand Rapids, MI this Thursday and Friday. He also announced he will be running for Northfield Township Supervisor.

Mr. Henry shared WLHS Varsity Girls Basketball Coach, Brad McCormack, was named coach of the year.

Mrs. Kritzman shared that she enjoyed the performance of *Legally Blonde Jr.* presented by the High School Drama Club. She also shared we have 5 students performing at the State Solo & Ensemble this weekend.

Mrs. Schwennesen shared the high school Robotics Team, Trobots, will attend a competition this weekend at Renaissance High School in Detroit, MI.

ADJOURNMENT

Motion to adjourn the Regular Meeting at 8:11 p.m. made by Mr. Dignan; supported by Mrs. Schwennesen.

Ayes - 7; Nays - 0, motion carried 7 - 0.

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Whitmore Lake Public Schools
Business Office Transactions

For the Month Ending:
March 31, 2020

<u>Payroll Transactions</u>	March 13, 2020	\$	200,046
	March 31, 2020	\$	205,411
		\$	<u>405,457</u>
<u>Accounts Payable Transactions</u>		\$	<u>152,184</u>