# Fire/Tornado/Safety Drill Completion Documentation

Building Name: Whitmore Lake High School

School Year: 2019-2020

Date: 03.11.2020

Time: <u>09:00am</u>

Type: Fire x Tornado Safety

Location: ☐ Classroom Lunch ☐ Recess x Other

Number of Completed Drills: 3 Fire 2 Tornado 3 Safety

Name of Person in Charge of the Drill: Linda Lupi

Signature of Principal Acknowledging Completion:

Lgila M. Chypi

#### Fire Drills

- 5 Per Year
- 3 Before December 1
- 2 During Remainder of School Year

### Safety Drills

- 3 Per Year
- 1 Before December 1
- 1 After January 1
- 3 Before December 1
- Seek Input from Local Public Safety Officials

### Tornado Drills

- 2 Per Year
- 1 During Month of March

## Other Requirements

- 1 Drill During Lunch, Recess, or Time When are Not in Classrooms
- List of Scheduled Drills to County Emergency Management Coordinator by September 15
- Drill can be Cancelled for Severe Storm, Fire, Epidemics, Utility Outage, Water Failure, Sewer

Failure, Health Conditions

- A Cancelled Drill Must be Scheduled within 10 Days of the Cancelled Drill
- Documentation of a Drill Must be Placed on the Website Within 30 Days of the Drill

• Drill Documentation Must Remain on the Website for 3 Years