



## Whitmore Lake Public Schools

### BOARD OF EDUCATION

#### *Regular Meeting Minutes*

December 9, 2019 – High School Media Center – 7:00 p.m.

#### MEMBERS PRESENT

Laura Schwennesen (*President*), John Meadows (*Vice President*), Michelle Kritzman (*Treasurer*), Lisa McCully (*Secretary*), Lee Cole (*Trustee*) Ken Dignan (*Trustee*), and Bob Henry (*Trustee*)

#### ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan and Elementary Principal and ECC Director, Sue Wanamaker.

#### OTHERS PRESENT

Staff, parents and members of the community

#### CALL TO ORDER

At 7:02 p.m. by President Laura Schwennesen.

#### APPROVAL OF AGENDA

*Motion to approve the agenda as amended made by Mrs. Schwennesen; supported by Mr. Cole.*  
Ayes – 7; Nays – 0, motion carried 7-0

#### CALL TO THE PUBLIC

None

#### SPECIAL PRESENTATION

The Trobits, members of the Whitmore Lake FFL, Jr, demonstrated and explained their build for this year's project. Adam Muller, coach for the K-3 Trobits described the new program and hopes for future growth.

#### STUDENT COUNCIL

Student Council Representative, Alaina Di Dio was unable to attend. Student Council Representative Jacob Medina shared the Student Council are planning Spirit Week and the Holiday Assembly. They also are planning for Snowcoming festivities the last week of January and dance on February 1<sup>st</sup>.

#### COMMITTEE REPORTS

Mrs. Schwennesen reported the Executive Committee met on December 4<sup>th</sup>. She shared they discussed the superintendent's evaluation, possible change of policy provider, the Emergency Operations Plan and the District Infographic being assembled.

Mrs. Kritzman reported the Finance Committee met before the Board meeting to discuss the Food Service budget. They also discussed a possible budget amendment in January.

#### CONSENT ITEMS

*Motion to approve the minutes from the November 18, 2019 Board of Education Regular Meeting and the December 4, 2019 Executive Committee Meeting made by Mr. Dignan; supported by Ms. Schwennesen.*  
Ayes – 7; Nays – 0, motion carried 7 – 0

*Motion to approve fund transfer of \$177,636 in payments from Accounts Payable; further, to approve the transfer of \$437,980 from Accounts Payable to cover the payrolls of November 15, 2019 and November 29, 2019 made by Mr. Dignan; supported by Mrs. Schwennesen.*  
Ayes – 7; Nays – 0, motion carried 7 – 0

#### NEW BUSINESS

##### *2019 Refunding Resolution*

*Motion to approve the ratification of the resolution authorizing the refunding of Whitmore Lake Public School District's 2019 Refunding Bonds, as prepared by Thrun Law Firm made by Mr. Meadows; supported by Mr. Henry.*

*Roll Call Vote: Mr. Dignan – yes, Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Cole - yes*  
Ayes – 7; Nays – 0, motion carried 7 – 0

*Financial Report*

Mrs. Kerrigan updated the Board with information regarding the November 30, 2019 financial report.

*Emergency Operations Plan*

*Motion to approve the Emergency Operations Plan as presented made by Mr. Meadows; supported by Mr. Dignan.*

Ayes – 7; Nays – 0, motion carried 7 – 0

Mr. DeKeyser described the School Board’s role with the document. Every district is required to have an Emergency Operations Plan (EOP). The EOP is to be updated yearly or as needed with personnel or building changes.

*Personnel*

*Motion to approve the hire of Kirstyn Love as a full time GSRP Preschool Teacher for the remainder of the 2019-20 school year with a start date of December 9, 2019 and an hourly pay rate of \$21.74 made by Mr. Henry; supported by Mr. Cole.*

Ayes – 7; Nays – 0, motion carried 7 – 0

**SUPERINTENDENT’S REPORT**

Mr. DeKeyser shared the following:

1. There has been a delay of the security camera bid going out. He hopes to have a recommendation to the Board in January or February.
2. He is continuing to pursue a charter and is developing a rubric to help vet the application.
3. He met with a representative with BCC International to continue the process for the Chinese exchange student program.
4. With the Board’s support, Mr. DeKeyser is moving forward with changing providers for school board policy service.

**OTHER INFORMATION**

The Board acknowledged the items of other information.

**ANNOUNCEMENTS**

**The next Regular Meeting of the Board of Education will be held on Monday, January 13, 2020 at 7:00 p.m. in the High School Media Center.**

**There will be another Regular Meeting of the Board on Monday, February 10, 2020 at 7:00 p.m. in the High School Media Center.**

**CALL TO THE PUBLIC**

Lindsay Collins shared information regarding the North Pole Night on December 11<sup>th</sup> at 6:00 p.m. All are welcome to attend.

**BOARD MEMBER REPORTS**

Mr. Cole shared the Northfield Township Parks and Recreation Committee met and have a new member.

Mr. Dignan shared a fundraising idea for the Board scholarship of “Dueling Pianos”.

Mrs. Kritzman shared the middle school drama club’s performance of *Bedtime Story Told by Dad* was excellent. The next high school drama performance will be January 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup>. The high school Holiday Choir Concert is December 12<sup>th</sup> at 7:00 p.m., the high school Holiday Band Concert is December 19<sup>th</sup> at 7:00 p.m. and the elementary 2<sup>nd</sup> & 3<sup>rd</sup> Grade Concert is December 18<sup>th</sup> at 7:00 p.m.

Mrs. McCully shared there are three high school hockey games at the Ann Arbor Ice Cube this week.

Mrs. Schwennesen thanked the Board members for their support of Northfield Township's "Adopt a Family".

**CLOSED SESSION**

Mrs. Schwennesen announced the board would adjourn to go into closed session.

*Motion to adjourn into closed session meeting at 7:52 p.m. (with an 8 minute break) to discuss the superintendent's evaluation was made by Mrs. Schwennesen; supported by Mr. Meadows.*

*Roll call vote; Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mr. Cole – yes, Mr. Dignan – yes, Mrs. Schwennesen – yes. Ayes – 7; Nays – 0, motion carried 7 – 0*

**Call to Order**

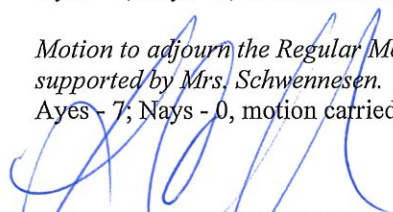
Open session called to order at 8:18 p.m. by President Laura Schwennesen.

*Superintendent's Evaluation*

*Motion to approve the Superintendent's Evaluation as presented made by Mrs. Schwennesen; supported by Mr. Cole. Ayes - 7; Nays - 0, motion carried 7 - 0*

**ADJOURNMENT**

*Motion to adjourn the Regular Meeting at 8:18 p.m. made by Mr. Henry; supported by Mrs. Schwennesen. Ayes - 7; Nays - 0, motion carried 7 - 0*

  
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Lisa C. McCully, Secretary, Board of Education  
Whitmore Lake Public Schools

1/13/2020  
Date