



**Whitmore Lake Public Schools  
BOARD OF EDUCATION**

*Regular Meeting Minutes*

**June 10, 2019 – High School Media Center – 7:00 p.m.**

**MEMBERS PRESENT**

Laura Schwennesen (*President*), John Meadows (*Vice President*), Michelle Kritzman (*Treasurer*), Lisa McCully (*Secretary*), Lee Cole (*Trustee*), Ken Dignan (*Trustee*), and Bob Henry (*Trustee*)

**MEMBERS ABSENT**

**ADMINISTRATORS PRESENT**

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, Elementary Principal and ECC Director, Sue Wanamaker, Director of Student Services, Melissa Heuker, Director of Instruction, Jill Henry, and High School Dean of Students, Linda Lupi

**OTHERS PRESENT**

Staff, parents and members of the community

**CALL TO ORDER**

At 7:00 p.m. by President Laura Schwennesen.

**APPROVAL OF AGENDA**

Mr. DeKeyser requested to amend the agenda to add Food Service meal price proposal beginning in 2019-2020 school year under new business.

*Motion to approve the agenda as amended made by Mrs. McCully; supported by Mr. Dignan.*

Ayes – 7; Nays – 0, motion carried

**BUDGET HEARING**

Director of Finance & Operations, Denise Kerrigan reviewed the proposed budget recommendations for the 2019-2020 school year. Mrs. Kerrigan shared the budget reflects a decrease in ACT 18 funding and Medicaid Proceeds and an estimated state foundation increase of \$110 which has not been approved in the state budget. She also shared the budget is projected to end with a 6.0% total fund balance.

Mr. DeKeyser shared the 2019-2020 includes spending for new buses. Mr. Meadows inquired on grant funding for buses that WLPS may qualify for.

Mr. Dignan shared his disappointment with the Food Service expenditures requiring funding from the General Fund.

**CALL TO THE PUBLIC**

None

**STUDENT COUNCIL**

Student Council Representative, Alaina Di Dio, shared she was elected as Student Council President and will be the Board of Education Student Council Representative again for the 2019-2020 school year.

**COMMITTEE REPORTS**

Mrs. Kritzman shared the Finance Committee met on June 6, 2019. She shared they did an in-depth review of the 2019-2020 budget and discussed the 2018-2019 Food Service Budget. Mr. Dignan shared the Executive Committee met on May 28, 2019. Topics of discussion included review of superintendent contract, and the Community Recreation Millage information video.

## CONSENT ITEMS

*Motion to approve the minutes from the May 13, 2019 Board of Education Special Meeting, the May 13, 2019 Regular Meeting, the May 13, 2019 closed session, the May 28, 2019 BOE Executive Committee Meeting, and the June 6, 2019 Finance Committee Meeting was made by Mr. Dignan; supported by Mrs. McCully.*

Ayes – 7; Nays – 0, motion carried 7 – 0

*Motion to approve fund transfer of \$400,620 in payments from Accounts Payable; further, to approve the transfer of \$444,814 from Accounts Payable to cover the payrolls of May 15, 2019 and May 31, 2019 made by Mr. Dignan; supported by Mrs. McCully.*

Ayes – 7; Nays – 0, motion carried 7 – 0

## NEW BUSINESS

### MHSAA Resolution

*Motion to adopt the Michigan High School Athletic Association Resolution for the year August 1, 2019 through July 31, 2020 was made by Mrs. Schwennesen; supported by Mr. Cole.*

Mr. Henry asked if 6<sup>th</sup> grade students will participate in middle school sports during the 2019-2020 year. Mrs. Kerrigan shared they can participate in some of the sports and Whitmore Lake Elementary will be added to the Schools list on the resolution.

#### *Roll Call Vote:*

*Mr. Dignan – yes, Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Cole – yes.*

Ayes – 7; Nays – 0, motion carried 7 - 0

### 2019-20 Athletic Training Contract

*Motion to approve the 2019-2020 Athletic Training Management Agreement with MedSport, a Program of the Regents of the University of Michigan was made by Mr. Henry; supported by Mr. Meadows.*

Mr. Cole questioned if they are certified Athletic Trainers. Mrs. Kerrigan answered yes they are.

Ayes – 7; Nays – 0, motion carried 7 – 0

### 2019-20 Contracted Services Contract

*Motion to approve the 2019-2020 Server Maintenance and Network Infrastructure Support Services with Washtenaw Intermediate School District was made by Mr. Meadows; supported by Mr. Cole.*

Superintendent DeKeyser shared we've had this agreement with the WISD for multiple years, the new WISD Director of Technology decided to revamp the contract. Mrs. Kerrigan shared in the past it was a set yearly rate. The contract splits it out into a monthly base service rate plus an hourly rate for additional services requested.

Ayes – 7; Nays – 0, motion carried 7 – 0

### Financial Report

Mrs. Kerrigan updated the Board with information regarding the May 31, 2019 financial report.

### Food Service Meal Price Proposal

Mrs. Schwennesen led Board members into a discussion to consider a price increase on the breakfast and lunch purchased meals. She also shared there has not been a price increase in last 15 years. Mrs. Kritzman and Mrs. McCully noted the highest increase of .50 cents is for the specialty lunches, with a .25 cent increase for the regular hot lunch offered at the high school.

*Motion to increase breakfast from \$1.60 to \$1.75 at the ES & MS/HS, the MS/HS regular hot lunch from \$3.00 to \$3.25, and the MS/HS salad bar and*

*Panini lunch from \$3.00 to \$3.50 as presented made by Mr. Dignan; supported by Mrs. McCully.*

Ayes – 7; Nays – 0, motion carried 7 – 0

**SUPERINTENDENT’S REPORT**

Mr. DeKeyser shared the following:

1. Thanked everyone involved with putting together the pre-school graduation ceremony, the 6<sup>th</sup> grade graduation ceremony, the ES field day, and the MS/HS student award celebration.
2. Recognized Early Childhood Teacher, Jane Hill, High School Band Teacher, Mike Kirby, High School Paraprofessional, Su Theibert, and Food Service Director, Diane Tomakowski who will retire at the end of the 2018 -2019 school year. He also recognized Oreo, the ES therapy dog who is also going to retire at the end of the year.

**OTHER INFORMATION**

The Board acknowledged the items of other information.

**ANNOUNCEMENTS**

**The next Regular Meeting of the Board of Education will be held on Monday, June 24, 2019 at 6:00 p.m. in the High School Media Center.**

**There will be another Regular Meeting on Monday, July 22, 2019, at 6:00 p.m. in the Administration Office Superintendent Conference Room.**

**CALL TO THE PUBLIC**

None

**BOARD MEMBER REPORTS**

Mrs. Kritzman gave a shout out to Ms. Roy-Borland for another excellent job organizing the ES book bingo event. She also recognized Ms. Jakrzewski for creating musical instruments the 2<sup>nd</sup> and 3<sup>rd</sup> graders to use at the Spring Sing Concert.

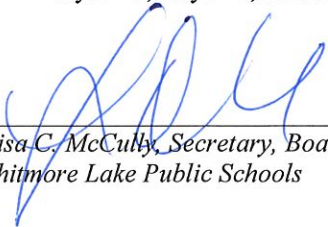
Mr. Meadows shared the Senior Award Night was another great event to attend. He also shared the School Board raised enough funds to present two (2) scholarships again this year.

Mrs. Schwennesen shared, as a parent of a graduating student in the class 2019, the graduation ceremony had a perfect balance of celebration and showcasing the student’s success. She also thanked the staff of WLPS for helping the students to succeed.

**ADJOURNMENT**

*Motion to adjourn the Regular Meeting at 8:16 p.m. made by Mr. Dignan; supported by Mrs. Schwennesen.*

Ayes - 7; Nays - 0, motion carried 7 - 0.

  
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*Lisa C. McCully, Secretary, Board of Education  
Whitmore Lake Public Schools*

  
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*Date*