



Whitmore Lake Public Schools
BOARD OF EDUCATION
Regular Meeting Minutes
July 23, 2018 – WLPS District Office – 6:00 p.m.

MEMBERS PRESENT

Ken Dignan (*President*), Laura Schwennesen (*Vice President*), Bob Henry (*Treasurer*), Michelle Kritzman (*Secretary*), Lee Cole (*Trustee*), Lisa McCully (*Trustee*), and John Meadows (*Trustee*)

MEMBERS ABSENT

ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, Elementary Principal and ECC Director, Sue Wanamaker, Director of Instruction, Jill Henry, and Director of Student Services, Melissa Heuker

OTHERS PRESENT

Staff, parents and members of the community

CALL TO ORDER

At 6:04 p.m. by President Ken Dignan.

APPROVAL OF AGENDA

Motion to approve the agenda as presented made by Mr. Dignan; supported by Mrs. Schwennesen.
Ayes – 7; Nays – 0, motion carried

STUDENT COUNCIL

Student Council Representative, Alaina Di Dio shared their first meeting will be in August where they will begin planning for the Homecoming festivities.

CONSENT ITEMS

Motion to approve the minutes from the June 25, 2018 Board of Education Regular Meeting was made by Mrs. Schwennesen; supported by Mrs. McCully.
Ayes – 7; Nays – 0, motion carried 7 – 0

Motion to approve fund transfer of \$215,635 in payments from Accounts Payable; further, to approve the transfer of \$467,717 from Accounts Payable to cover the payrolls of June 15, 2018 and June 29, 2018 made by Mrs. Schwennesen; supported by Mrs. McCully
Ayes – 7; Nays – 0, motion carried 7 – 0

OLD BUSINESS

Superintendent DeKeyser presented NEOLA Policies 6110 – Grant Funds, 6111 – Internal Controls, 6112 – Cash Management of Grants, 6114 – Cost Principles – Spending Federal Funds, 6116 – Time and Effort Reporting, 6325 – Procurement – Federal Grants/Funds, 6550 – Travel Payment & Reimbursement, 7300 – Disposition of Real Property, 7310 Disposition of Surplus Property, and 7450 – Property Inventory updates and revisions for a second reading. He recommended that the Board approve the policies with the changes noted.

Motion to approve NEOLA policy updates and revisions as presented made by Mr. Cole; supported by Mr. Henry.
Ayes – 7; Nays – 0, motion carried 7 – 0

NEW BUSINESS

Approval of Legal Counsel

Motion to retain the legal firms of Clark Hill PLC, and Thrun Law Firm as legal counsel for the Whitmore Lake Public School District for the 2018-2019 school year made by Mr. Henry; supported by Mrs. McCully. Ayes – 7; Nays – 0, motion carried 7 - 0

Administration Contracts

Motion to approve the renewal contracts of Director of Finance and Operations, Denise Kerrigan; Elementary Principal/ECC Director, Sue Wanamaker; Director of Student Services, Melissa Heuker and Director of Instruction, Jill Henry made by Mr. Cole; supported by Mrs. Schwennesen.

Mr. Henry excused himself from voting due to a conflict of interest for the position of Director of Instruction.

Ayes – 6; Nays – 0, motion carried 6 – 0

SUPERINTENDENT’S REPORT

Curriculum Updates

Mr. DeKeyser introduced Director of Instruction Jill Henry who shared information regarding new course for students at the MS/HS called Trojan Time. She shared the main purpose of the class is to eliminate the barrier students commonly identify as an obstacle to their success, which is “I can’t stay after school to get the help I need”. Students will attend this course once per week with a certified teacher who will teach their students how to manage their time and receive extra help in their subject area.

Mrs. Henry also provided information regarding the implementation of the TCI Science Alive Curriculum purchased during the 2017-18 school year for grades sixth, seventh, and eighth, and an update on early literacy enhancements / alignments at the elementary school.

Building and Site Update

Superintendent DeKeyser shared the following:

- 1) Parking lot at the elementary school is complete with the exception of the dirt to be placed behind the curb which will begin in August.
- 2) Playground structures at the elementary were installed and the inspection was completed this afternoon. A drainage system will be installed next and then a rubber surface will be installed underneath the structure. August 27, 2018 is scheduled for our community build day to install an additional structure.
- 3) High School – concrete has been poured on the east side of the building and are prepping for door frame completion. The front entrance on the west side of the building has also begun. Completion of the project is projected on time.

Lease Agreements

Superintendent DeKeyser shared that “Go Like the Wind” has moved into the middle school building and begun their summer camp program. He also shared People’s Express signed an agreement to begin receiving gas from WLPS for their vehicles.

OTHER INFORMATION

The Board acknowledged the items of other information.

ANNOUNCEMENTS

The next Regular Meeting of the Board of Education will be held on Monday, August 27, 2018 at 6:00 p.m. in the High School Media Center.

There will be another Regular Meeting on Monday, September 24, 2018 at 7:00 p.m. in the High School Media Center.

CALL TO THE PUBLIC

None

BOARD MEMBER REPORTS

Mrs. Kritzman shared the board has been approved to sell football squares for the scholarship fundraiser. The first game is scheduled for September 1, 2018.

Mrs. Schwennesen shared a thank you note she received from one of the 2018 scholarship recipients Karolyn Wagner.

Mr. Meadows shared he is very impressed with the new playground structure at the Elementary School.

ADJOURNMENT

*Motion to adjourn the Regular Meeting at 7:04 p.m. made by Mrs. McCully; supported by Mrs. Schwennesen.
Ayes - 7; Nays - 0, motion carried 7 - 0.*



*Michelle L. Kritzman, Secretary, Board of Education
Whitmore Lake Public Schools*



Date