



Whitmore Lake Public Schools
BOARD OF EDUCATION
Regular Meeting Minutes
June 25, 2018 – High School Media Center – 6:00 p.m.

MEMBERS PRESENT	Laura Schwennesen (<i>Vice President</i>), Bob Henry (<i>Treasurer</i>), Lee Cole (<i>Trustee</i>), Lisa McCully (<i>Trustee</i>), and John Meadows (<i>Trustee</i>)
MEMBERS ABSENT	Ken Dignan (<i>President</i>), and Michelle Kritzman (<i>Secretary</i>)
ADMINISTRATORS PRESENT	Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, Director of Instruction, Jill Henry, High School Dean of Students, Linda Lupi, and Director of Student Services, Melissa Heuker
OTHERS PRESENT	Staff, parents and members of the community
CALL TO ORDER	At 6:04 p.m. by Vice President Laura Schwennesen.
APPROVAL OF AGENDA	<i>Motion to approve the agenda as presented made by Mr. Cole; supported by Mr. Henry.</i> Ayes – 5; Nays – 0, motion carried
CALL TO THE PUBLIC	WLEA President, Patti Kobeck expressed concerns regarding the hiring of full-time personnel at step 3 while reducing staff and waiting to continue the negotiation of the WLEA contract until after the audit.
STUDENT COUNCIL	Student Council Representative, Karolyn Wagner, introduced 2018-19 Student Council President Alaina Di Dio. Karolyn also thanked the Board for the experience while serving for the last 2 years. Mrs. Schwennesen welcomed Alaina as the new representative on behalf of the Board.
CONSENT ITEMS	<i>Motion to approve the minutes from the June 11, 2018 Board of Education Regular Meeting, the June 11, 2018 closed session meeting, and the June 11, 2018 Finance Committee Meeting was made by Mr. Henry; supported by Mr. Cole.</i> Ayes – 5; Nays – 0, motion carried 5 – 0
OLD BUSINESS <i>2017-2018 Final Budget Proposal and Resolution</i>	<i>Motion to approve the 2017-18 Final Budget summary as presented made by Mr. Henry; supported by Mrs. McCully.</i> Director of Finance & Operations, Denise Kerrigan reviewed the Final Budget Summary for the 2017-18 school year. She shared the adjustments made to both the revenue and expenditures since the last board meeting will leave a general fund balance of 6.5%. Mrs. Kerrigan then reviewed the Final Budget Summary regarding the Community Recreation Fund, Food Service Fund, and the Sinking Fund. <i>Roll call vote required. Mrs. Schwennesen – yes, Mr. Henry – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mr. Cole – yes.</i> Ayes – 5; Nays – 0, motion carried 5 – 0

Motion to approve the 2018-19 Original Budget summary as presented made by Mr. Henry; supported by Mr. Cole.

Mrs. Kerrigan shared that we are anticipating an increase in revenue for Kids Club, Facility Rental and reimbursements for Services Provided however a decrease in the ACT 18 funds. She also reviewed proposed budgets for Community Recreation, Food Service and the Sinking Fund.

Mrs. Schwennesen queried if the 2018-19 General Fund Budget Proposal is a balanced budget and based on a decline in enrollment. Mrs. Kerrigan replied that it is balanced and reflects declining enrollment.

Superintendent DeKeyser shared we spent money out of the fund balance last year but we have a proposed 2018-19 budget that shows an upward progression which is what we are targeting.

*Roll call vote required. Mr. Henry – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Cole – yes.
Ayes – 5; Nays – 0, motion carried 5 – 0.*

NEW BUSINESS

Designate acting BOE Secretary

Motion to designate Mrs. Schwennesen to serve as acting Board Secretary in the absence of current Board Secretary, Michelle Kritzman made by Mr. Meadows; supported by Mrs. McCully.

Ayes – 5; Nays – 0, motion carried 5 - 0

Borrowing Resolution

Motion to approve the borrowing resolution for adoption for the 2018-2019 school year through the Michigan Financial Authority (MFA) for an amount not to exceed \$1,600,000 made by Mr. Henry; supported by Mrs. Schwennesen.

Mrs. Kerrigan shared in order to meet cash flow needs, particularly in the fall, the district needs to borrow funds. She also shared we incur all the expenses for programs before we are reimbursed. Mrs. Schwennesen inquired what ramifications would there be for the increase over last year. Mrs. Kerrigan shared the interest cost would be slightly higher than last year.

*Roll call vote required. Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Cole – yes, Mr. Henry – yes.
Ayes – 5; Nays – 0, motion carried 5 – 0*

Paraprofessional Negotiations

Motion to approve the ratification of the contract agreement between Whitmore Lake Public Schools and the Whitmore Lake Paraprofessional/Food Service Association, MEA/NEA made by Mr. Henry; supported by Mr. Cole.

Superintendent DeKeyser shared this is a one year agreement with a 2% increase on the step scale and could be re-evaluated if there is a substantial increase in revenue.

Ayes – 5; Nays – 0, motion carried 5 - 0

NEOLA

Superintendent DeKeyser presented NEOLA policies for a first reading. He shared changes are required to be in compliance with Federal Grant Funds. Any errors or questions should be directed to Superintendent DeKeyser prior to the next Board Meeting where approval will be recommended.

Personnel

Motion to approve the hire of Steven Berg as full-time Special Education Teacher for the 2018-19 school year at step 3 on the WLEA MA salary scale

with a hire date of June 25, 2018 and a start date of August 28, 2018 made by Mr. Cole; supported by Ms. McCully.
Ayes – 5; Nays – 0, motion carried 5 – 0

SUPERINTENDENT’S REPORT

Mr. DeKeyser shared the following:

- 1) Sinking Fund Update – Curbing is complete at the Elementary School east entry parking lot. They began conducting test rolling of the parking lot to determine if weak spots in the substrate exist today. Playground excavation has begun.
- 2) MS/ HS special education services will be restructured for the 2018 – 2019 school year. Director of Student Services, Melissa Heuker shared research on changing from a resource room program to a Model Plan of co-teaching program requiring teacher consultants with an academic area of expertise in each department. Mr. DeKeyser shared this type of program will help our students become better prepared for independent work.

OTHER INFORMATION

The Board acknowledged the items of other information.

ANNOUNCEMENTS

The next Regular Meeting of the Board of Education will be held on Monday, July 23, 2018 at 6:00 p.m. in the District Office Conference Room.

There will be another Board of Education Regular Meeting on Monday, August 27, 2018 at 6:00 p.m. in the High School Media Center.

CALL TO THE PUBLIC

None

BOARD MEMBER REPORTS

Mrs. Schwennesen shared informational postcards for the sinking fund were mailed out. She also shared yard signs are being displayed and if anyone is interested in displaying one please contact her or Mr. Dignan.

ADJOURNMENT

Motion to adjourn the Regular Meeting at 7:33 p.m. made by Mrs. McCully; supported by Mr. Meadows.
Ayes - 5; Nays - 0, motion carried 5 - 0.


Michelle L. Kritzman, Secretary, Board of Education
Whitmore Lake Public Schools


Date