



Whitmore Lake Public Schools
BOARD OF EDUCATION
Regular Meeting Minutes
October 23, 2017 – High School Media Center – 7:00 p.m.

MEMBERS PRESENT

Ken Dignan (*President*) arrived at 7:12 p.m., Laura Schwennesen (*Vice President*), Bob Henry (*Treasurer*), Michelle Kritzman (*Secretary*), Lee Cole (*Trustee*), Lisa McCully (*Trustee*), and John Meadows (*Trustee*)

MEMBERS ABSENT

ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, Elementary Principal and ECC Director, Sue Wanamaker, Director of Instruction, Jill Henry, and Community Relations & Recreation Director, Maria Carter-Ewald

OTHERS PRESENT

Staff, parents and members of the community

CALL TO ORDER

At 7:07 p.m. by Vice President Laura Schwennesen.

APPROVAL OF AGENDA

Motion to approve the agenda as presented made by Mr. Henry; supported by Mr. Cole.
Ayes – 6; Nays – 0, motion carried

CALL TO THE PUBLIC

None

SPECIAL PRESENTATION

Jeff Straus from Maner Costerisan CPA's briefed the Board on the 2016-2017 audit report. He shared there were no significant findings. Mr. Straus stated that in the packets the Board received was the Audit Report, Governance Letter and Supplementary Comments Report. Mr. Straus noted that the general fund balance had increased for the third year and commends Mr. DeKeyser and Mrs. Kerrigan for implementing the changes to realize these savings and bring the fund balance to over 1 million dollars.

Mr. Cole congratulated Mr. DeKeyser and Mrs. Kerrigan and suggested to add a letter of commendation to their files in support of the great accomplishments. Mr. Dignan thanked the entire staff in helping turn the district around over the last 3 years.

Motion to add a letter of commendation to the files of Tom DeKeyser and Denise Kerrigan for their persistence, expertise and professionalism with the district for the outstanding audit report made by Mr. Cole; supported by Mrs. Schwennesen.

Ayes – 7; Nays – 0, motion carried

Superintendent DeKeyser thanked everybody in the district and community for their help and support in moving the district forward.

STUDENT COUNCIL

Student Council Representative, Karolyn Wagner, shared they will begin planning for the holiday assembly.

COMMITTEE REPORTS

Superintendent DeKeyser reported the Ad Hoc Committee met on October 9, 2017. Topics included 2017-18 staffing levels, instructional strategies and curriculum assessment goals and long term goal and strategic planning.

CONSENT ITEMS

Motion to approve the minutes from the September 25, 2017 Board of Education Regular meeting, and the October 9, 2017 Ad-Hoc Committee meeting made by Mr. Henry; supported by Mrs. McCully.

Ayes – 7; Nays – 0, motion carried 7 – 0

Motion to approve fund transfer of \$442,351 in payments from Accounts Payable; further, to approve the transfer of \$391,712 from Accounts Payable to cover the payrolls of September 15, 2017 and September 29, 2017 made by Mr. Henry; supported by Mrs. McCully.

Ayes – 7; Nays – 0, motion carried 7 – 0

NEW BUSINESS

2019 Washington D.C. Trip Proposal

Motion to approve the proposal for a 7th & 8th grade overnight trip to Gettysburg and Washington D.C. from March 18, 2019 through March 21, 2019 submitted by MS/HS teachers Genevieve Conzelman and Eric Kobeck made by Mrs. Schwennesen; supported by Mr. Henry.

Ayes – 7; Nays – 0, motion carried 7 – 0

Citizen's Advisory Committee

Motion to approve appointment of citizens Rita LaForest, and Dee Everard to the Whitmore Lake Public School Reproductive Health Advisory Committee made by Mr. Dignan; supported by Mr. Cole.

Ayes – 7; Nays – 0, motion carried 7 – 0

SUPERINTENDENT'S REPORT

Mr. DeKeyser shared the following:

- 1) Elementary & High School – Wall mounted water fountains are being installed. This is made possible through a Healthy Communities Grant.
- 2) HS Chinese Student Project – Whitmore Lake has an opportunity to bring tuition paying students into our district from China. Host families for 5 -10 students would be required.
- 3) Sinking Fund update – Next phase of planning will include Elementary playgrounds, parking lots, and updating the HS vestibule.

OTHER INFORMATION

National Principal Month

Superintendent DeKeyser read the State of Michigan Certificate of Proclamation and thanked Mrs. Wanamaker and Administrative Directors for their hard-work and dedication to the students.

Personnel

The Board acknowledged the resignation of Kenneth Sailer.

ANNOUNCEMENTS

Whitmore Lake MS/HS Parent-Teacher conferences will be held Wednesday, October 25, 2017 from 4:30 p.m. to 8:00 p.m.

The next Regular Meeting of the Board of Education will be held on Monday, November 13, 2017 at 7:00 p.m., unless modified, in the High School Media Center.

CALL TO THE PUBLIC

Maria Carter-Ewald announced a fundraiser taking place at La Marsa Mediterranean Cuisine from Monday, October 23, 2017 – Wednesday, October 25, 2017 to benefit WLFEE.

BOARD MEMBER REPORTS

Mr. Cole shared he recently attended a Parks & Recreation Committee Meeting. Topics discussed included the development of the community park.

Mrs. Kritzman shared she received a letter from Adopt-A-Family and wanted to know if everyone would like to join in and donate to a family. She also shared the Board earned \$2000 for their fundraiser to go toward the scholarship fund.

Mr. Meadows shared he attended the Cross Country Meet where the boys team won their division, a Volleyball game which was an exciting event and the NHS Induction.

Mrs. Schwennesen shared she accompanied 3 students to an open house of engineering firm, Arvin Sango, where students were able to demonstrate their robot. She also shared Arvin Sango donated \$5,000 to sponsor our Robotics program.

Mr. Dignan shared he attended the Trunk or Treat event sponsored by the township on Sunday, October 22, 2017. It was an awesome event with a large turnout of people.

ADJOURNMENT

*Motion to adjourn the Regular Meeting at 8:28 p.m. made by Mrs. Schwennesen; Supported by Mr. Meadows.
Ayes - 7; Nays - 0, motion carried 7 - 0.*


Michelle L. Kritzman, Secretary, Board of Education
Whitmore Lake Public Schools

12/11/17
Date