



**BOARD OF EDUCATION  
SPECIAL REGULAR MEETING**

June 27, 2016 — 7:30 a.m.

Whitmore Lake Public Schools  
District Office



**WHITMORE LAKE PUBLIC SCHOOLS  
BOARD OF EDUCATION**

***Mission Statement***

*Partnering with students, parents, and the community to  
provide exceptional, personalized education.*

**SPECIAL REGULAR MEETING  
Monday, June 27, 2016 - 7:30 a.m.**

**Whitmore Lake Public Schools  
District Office Conference Room  
8845 Main Street  
Whitmore Lake, MI 48189**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**BOARD OF EDUCATION  
ROLL CALL**

**CALL TO THE PUBLIC**

“The meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

**BOARD CLARIFICATION**

**OLD BUSINESS**

*2016-2017 Budget Proposal  
and Resolution*

**Attachment 1** contains the General Education budget proposal for the 2016-2017 school year for review and resolution to approve the original budget. Approval is recommended. Roll call vote required.

**SUPERINTENDENT’S REPORT**

**ANNOUNCEMENTS**

**The next Community Engagement and Communications Committee Meeting will be held on Monday, July 25, 2016 at 6:00 p.m. in the High School Counseling Office Conference Room.**

**The next Regular Meeting of the Board of Education will be held on Monday, July 25, 2016 at 7:00 p.m. in the WLHS Media Center.**

**CALL TO THE PUBLIC**

**BOARD MEMBER REPORTS**

Mr. Henry, Mrs. McCully, Mrs. Kritzman, Mrs. LaForest, Mr. Dignan, Mrs. Slagle, and Mrs. Schwennesen

**ADJOURNMENT**

Please fill out a "Public Participation Request" form if you wish to address the Board prior to the Public Comment section of the meeting. Please include your name, address and topic you wish to speak on. Those wishing to speak in Public Comment are limited to three (3) minutes.

0000 – BYLAWS

0160 - MEETINGS

0167.3 – Public Participation at Board Meetings

Tape or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

M.C.L. 15.253(4)(5)(6), 380.1808

Revised 9/27/2010

#### Use of Recording Devices

Anyone attending a school event who wishes to record the activity on a visual recording device shall be asked to abide by the following rules:

- A. The recorder must operate the device within the area designated by the principal or director of the activity.
- B. The camera must not block the view of any other attendees or interfere with others who seek to record the activity.
- C. Those who record or assist a recorder must not block any passageways nor interfere with any other attendee's participation or observation of the activity.
- D. If sound is also being recorded, the recorder must not ask other attendees to be quiet or to change their behavior in order to improve the quality of the sound.
- E. If the District is recording the activity, the principal may arrange for a person to obtain a copy providing s/he agrees to provide a tape and pay whatever the principal may need to charge to cover the costs of transfer.

Where the District does not possess the appropriate license or permission to allow the recording of a copyrighted work or performance, notice will be given, when possible prior to the exhibit or performance. Announcements shall be made at the beginning of any such exhibit or performance.

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**WHITMORE LAKE PUBLIC SCHOOLS**

**2016-2017**

**Original Budget Summary**

**General Fund**

**To be Presented for Adoption  
June 27, 2016**

# Whitmore Lake Public Schools

## General Fund

### BUDGET SUMMARY

	2015-16 ORIGINAL BUDGET	2015-16 1st Amendment BUDGET	2015-16 FINAL BUDGET	2016-17 ORIGINAL BUDGET
Revenues and Other Sources	\$ 9,996,853	\$ 10,623,569	10,435,528	10,029,038
Expenditures and Other Uses	\$ 9,731,059	\$ 9,829,482	9,961,414	10,026,632
Excess (Shortfall) of Revenues over Expenditures	\$ 265,794	\$ 794,087	474,114	2,406
Fund Balance - Beginning of Year	\$ 217,493	\$ 217,493	217,493	691,607
Fund Balance - End of Year	\$ 483,287	\$ 1,011,580	691,607	694,013
<b><u>Fund Balance</u></b>				
Non-Spendable				
Prepaid Expenditures - Projected	\$ 30,000	\$ 30,000	30,000	30,000
Assigned				
Athletics	\$ 10,000	\$ 10,000	10,000	10,000
Compensated Absences				
Unassigned	\$ 443,287	\$ 971,580	\$ 651,607	\$ 654,013
Total Fund Balance - End of Year	\$ 483,287	\$ 1,011,580	\$ 691,607	\$ 694,013
Total Fund Balance as a Percent of Revenue	4.8%	9.5%	6.6%	6.9%
Unassigned Fund Balance as a Percent of Revenue	4.4%	9.1%	6.2%	6.5%

# WHITMORE LAKE PUBLIC SCHOOLS

## General Fund

### Revenues and Operating Transfers

Property Type	Taxable Values	Estimated Tax Revenues
PRE & Qual Agricultural	\$ 209,674,580	\$ -
Commercial Personal	\$ 5,132,000	\$ 30,792
Non-PRE	\$ 110,433,300	\$ 1,987,799
Total Taxable Value	\$ 325,239,880	\$ 2,018,591
Non-PRE Levy: 18.0000 Mills		
Commercial Personal Levy: 6.0000 Mills		

	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 FINAL BUDGET	2016-17 ORIGINAL BUDGET
<b>LOCAL REVENUE:</b>				
Property Taxes	\$ 1,972,839	\$ 2,018,591	1,983,662	2,018,591
Delinq/PILT Tax Collections	50,500	30,000	7,000	30,000
Facility Rental (GF only)	57,948	120,000	130,000	217,500
Interest on Investments	5,000	5,000	6,300	6,300
Kids Club, Tuition Presch	67,000	60,000	98,000	97,000
Billboards, Facility	50,000	50,000	50,000	50,000
Athletics	91,094	101,000	105,860	105,860
Other Local	44,197	45,000	77,620	112,130
<b>TOTAL LOCAL REVENUE</b>	<b>\$ 2,338,578</b>	<b>\$ 2,429,591</b>	<b>\$ 2,458,442</b>	<b>\$ 2,637,381</b>
<b>STATE REVENUE:</b>				
Proposal A	\$ 2,301,720	\$ 2,175,704	2,033,803	1,948,844
Special Ed. Headlee	564,150	564,150	487,089	487,089
Discretionary	2,076,002	2,042,906	2,206,373	2,132,178
At Risk - Section 31A	228,801	176,380	175,832	175,832
Early Literacy Targeted Instruction	0	0	12,705	0
Assessments State	0	0	1,246	0
First Robotics Grant	6,500	5,800	8,800	4,000
Vocational Education	56,681	73,037	73,037	73,037
Data Collection Headlee Oblig.	23,463	21,235	21,600	21,600
Hold Harmless Guarantee	0	0	6,770	6,575
Best Practices Incentive	42,255	0	0	0
MPSERS Cost Offset	0	0	72,753	72,753
MPSERS UAAL Rate Stabilization	604,742	587,611	587,612	587,612
Tech Readiness Grant Sec 22i	9,480	9,480	18,015	0
Prior Year State Aid Adjustments	0	250,000	173,000	0
<b>TOTAL STATE REVENUE</b>	<b>\$ 5,913,794</b>	<b>\$ 5,906,303</b>	<b>5,878,635</b>	<b>5,509,520</b>
<b>FEDERAL REVENUE:</b>				
Funded Grants	\$ 726,418	\$ 577,330	634,355	627,330
<b>TOTAL FEDERAL REVENUE</b>	<b>\$ 726,418</b>	<b>\$ 577,330</b>	<b>634,355</b>	<b>627,330</b>
<b>OTHER REVENUE:</b>				
County Special Education PA-18	\$ 735,784	\$ 1,166,632	\$ 980,000	\$ 1,061,982
Medicaid Proceeds	0	298,713	298,713	0
WISD Misc; GSRP	225,000	210,000	185,383	137,825
Services Provided To/By Other LEAs	25,739	15,000	0	55,000
Incoming Transfer - Food Service	31,540	20,000	0	0
<b>TOTAL OTHER REVENUE</b>	<b>\$ 1,018,063</b>	<b>\$ 1,710,345</b>	<b>\$ 1,464,096</b>	<b>\$ 1,254,807</b>
<b>TOTAL REVENUES</b>	<b>\$ 9,996,853</b>	<b>\$ 10,623,569</b>	<b>\$ 10,435,528</b>	<b>\$ 10,029,038</b>

**WHITMORE LAKE PUBLIC SCHOOLS**

**General Fund**

**Expenditures and Operating Transfers**

Function		2015-2016 ORIGINAL BUDGET	2015-2016 AMENDED BUDGET	2015-2016 FINAL BUDGET	2016-17 ORIGINAL BUDGET
1111	Elementary	\$ 1,973,119	\$ 1,928,839	\$ 1,986,176	\$ 1,950,809
1113	High School	1,940,792	2,059,864	2,078,988	2,100,527
1118	Pre-School	363,750	363,750	360,069	318,911
	<b>Total Basic Programs</b>	<b>\$ 4,277,661</b>	<b>\$ 4,352,453</b>	<b>\$ 4,425,233</b>	<b>\$ 4,370,247</b>
1122	Special Education	\$ 582,064	\$ 559,474	\$ 380,279	\$ 383,345
1125	Compensatory Education	262,795	225,000	201,895	201,895
1127	Career & Technical Education	344,532	242,976	266,657	266,657
	<b>Total Added Needs</b>	<b>\$ 1,189,391</b>	<b>\$ 1,027,450</b>	<b>\$ 848,831</b>	<b>\$ 851,897</b>
	<b>Total Instruction</b>	<b>\$ 5,467,052</b>	<b>\$ 5,379,903</b>	<b>\$ 5,274,064</b>	<b>\$ 5,222,144</b>
1212	Guidance	\$ 113,818	\$ 119,773	\$ 121,904	\$ 122,400
1213	Health	107,924	107,173	109,672	85,072
1214	Psychology	20,000	21,000	14,310	20,810
1215	Speech	191,926	207,327	213,396	223,572
1216	Social Workers	60,807	59,646	84,782	112,847
1218	Teacher Consultants	737,471	726,133	870,834	863,609
	<b>Total Pupil Support</b>	<b>\$ 1,231,946</b>	<b>\$ 1,241,052</b>	<b>\$ 1,414,898</b>	<b>\$ 1,428,310</b>
	<b>Total Instruction and Pupil Support</b>	<b>\$ 6,698,998</b>	<b>\$ 6,620,955</b>	<b>\$ 6,688,962</b>	<b>\$ 6,650,454</b>
1221	Improvement of Instruction	\$ 66,963	\$ 86,362	\$ 120,767	\$ 200,412
1222	Media Services	34,360	38,064	39,793	39,793
1226	Supervision of Instructional Staff	150,507	171,253	159,363	155,052
1227	Acedmic Student Assessment	0	0	20,990	21,785
	<b>Total Instructional Staff Services</b>	<b>\$ 251,830</b>	<b>\$ 295,679</b>	<b>\$ 340,913</b>	<b>\$ 417,042</b>
1231	Board of Education	\$ 153,625	\$ 163,354	\$ 86,767	\$ 93,767
1232	Executive Administration	179,385	197,926	195,383	196,080
	<b>Total General Administration</b>	<b>\$ 333,010</b>	<b>\$ 361,280</b>	<b>\$ 282,150</b>	<b>\$ 289,847</b>
1241	Office of the Principal	\$ 413,682	\$ 401,533	\$ 411,168	\$ 424,181
	<b>Total School Administration</b>	<b>\$ 413,682</b>	<b>\$ 401,533</b>	<b>\$ 411,168</b>	<b>\$ 424,181</b>
1252	Fiscal Services	\$ 278,264	\$ 275,688	\$ 279,388	\$ 286,782
1259	Other Business Services	52,211	70,888	74,200	74,200
	<b>Total Business Services</b>	<b>\$ 330,475</b>	<b>\$ 346,576</b>	<b>\$ 353,588</b>	<b>\$ 360,982</b>
1261	Operating Buildings Services	\$ 817,478	\$ 875,009	\$ 882,551	\$ 890,763
1266	Safety and Security	5,585	5,657	4,107	5,000
	<b>Total Operations and Maintenance</b>	<b>\$ 823,063</b>	<b>\$ 880,666</b>	<b>\$ 886,658</b>	<b>\$ 895,763</b>
1271	Pupil Transportation	\$ 423,294	\$ 423,746	\$ 456,552	\$ 472,552
	<b>Total Pupil Transportation</b>	<b>\$ 423,294</b>	<b>\$ 423,746</b>	<b>\$ 456,552</b>	<b>\$ 472,552</b>
1282	Communications	\$ 45,515	\$ 48,441	\$ 83,853	\$ 60,622
1283	Personnel	34,675	32,100	27,798	27,798
1284	Technology Services	122,858	146,130	127,538	136,875
1285	Pupil Accounting	6,938	6,729	3,360	3,360
	<b>Total Central Support Services</b>	<b>\$ 209,986</b>	<b>\$ 233,400</b>	<b>\$ 242,549</b>	<b>\$ 228,655</b>
1293	Support Service-Athletics	\$ 211,883	\$ 217,318	\$ 214,623	\$ 219,008
	<b>Total Support Service-Athletics</b>	<b>\$ 211,883</b>	<b>\$ 217,318</b>	<b>\$ 214,623</b>	<b>\$ 219,008</b>
1351	Custody & Care of Children	\$ 21,620	\$ 34,241	\$ 48,338	\$ 48,338
1391	Community Services	13,218	14,088	19,810	19,810
	<b>Total Community Activities</b>	<b>\$ 34,838</b>	<b>\$ 48,329</b>	<b>\$ 68,148</b>	<b>\$ 68,148</b>
	<b>Total Expenditures</b>	<b>\$ 9,731,059</b>	<b>\$ 9,829,482</b>	<b>\$ 9,945,311</b>	<b>\$ 10,026,632</b>
1625	Transfer to Food Service			\$ 16,103	0
	<b>Total Expenditures and Operating Transfers</b>			<b>\$ 9,961,414</b>	<b>\$ 10,026,632</b>



**General Appropriations Resolution  
Resolution for Adoption by the Board of Education**

**Whitmore Lake Public School District  
2016-2017 General Education Original Budget**

**Adopted June 27, 2016**

**RESOLVED**, that this resolution shall be the general appropriations of the Whitmore Lake Public School District for the fiscal year 2016-2017: A resolution to make appropriations; and to provide for the disposition of all income received by the Whitmore Lake Public School District.

**BE IT FURTHER RESOLVED**, that the total revenue and unappropriated fund balance be available for appropriations in the **GENERAL EDUCATION FUND** of the Whitmore Lake Public School District for the fiscal year 2016-2017 as follows:

**REVENUE**

Local Revenue	\$ 2,637,381
State Revenue	5,509,520
Federal Revenue	627,330
Incoming Transfers & Other Transactions	1,254,807
<b>TOTAL REVENUE AND INCOMING TRANSFERS</b>	<b>\$ 10,029,038</b>
<b>FUND BALANCE AS OF JULY 1, 2016 (Projected)</b>	<b>691,607</b>
<b>TOTAL AMOUNT AVAILABLE TO APPROPRIATE</b>	<b><u>\$ 10,720,645</u></b>

**BE IT FURTHER RESOLVED**, that \$10,720,645 of the total available to appropriate in the **GENERAL EDUCATION FUND** is thereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES and TRANSFERS**

Basic Programs, Instruction	\$ 4,370,247
Added Needs, Instruction	851,897
Pupil Support	1,428,310
Instructional Staff Services	417,042
General Administration	289,847
School Administration	424,181
Business Services	360,982
Operations/Maintenance	895,763
Transportation	472,552
Central Support Services	228,655
Athletics	219,008
Community Activities	68,148
<b>TOTAL EXPENDITURES and TRANSFERS</b>	<b><u>\$ 10,026,632</u></b>
<b>FUND BALANCE</b>	
<b>TOTAL FUND BALANCE AT JUNE 30, 2017 (Projected)</b>	<b>\$ 694,013</b>
<b>TOTAL APPROPRIATED</b>	<b><u>\$ 10,720,645</u></b>



# WHITMORE LAKE PUBLIC SCHOOLS

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8845 Main St., Whitmore Lake, MI 48189 • phone: 734.449.4464 • fax: 734.449.5336

[www.wlps.net](http://www.wlps.net)

*Exceptional, Personalized Education*

## **General Appropriations Resolution For General Education Whitmore Lake Public School District Fiscal Year 2016-2017**

Ayes:

Nays:

Resolution declared adopted.

\_\_\_\_\_ Secretary, Whitmore Lake Board of Education

\_\_\_\_\_ Date

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Ken Dignan, Board of Education, President  
Lisa McCully, Board of Education, Vice President  
Rita LaForest, Board of Education, Secretary  
Bob Henry, Board of Education, Treasurer

Michelle Kritzman, Board of Education, Trustee  
Laura Schwennesen, Board of Education, Trustee  
Lynn Slagle, Board of Education, Trustee  
Tom DeKeyser, Superintendent