



**BOARD OF EDUCATION
REGULAR MEETING**
July 24, 2017 — 6:00 p.m.
Whitmore Lake Public Schools
District Office



WHITMORE LAKE PUBLIC SCHOOLS BOARD OF EDUCATION

Mission Statement

*Partnering with students, parents, and the community to
provide exceptional, personalized education.*

REGULAR MEETING - REVISED
Monday, July 24, 2017 – 6:00 p.m.

Whitmore Lake Public Schools
District Office Conference Room
8845 Main Street
Whitmore Lake, MI 48189

CALL TO ORDER

PLEDGE OF ALLEGIANCE

**BOARD OF EDUCATION
ROLL CALL**

APPROVAL OF AGENDA

CALL TO THE PUBLIC

“The meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

BOARD CLARIFICATION

CONSENT ITEMS

Approval of minutes from the June 26, 2017 Board of Education Regular Meeting. (**Attachment 1**)

Approve fund transfer of \$219,159 in payments from Accounts payable as per attachment 2; further, to approve the transfer of \$470,195 from Accounts Payable to cover the payrolls of June 15, 2017, and June 30, 2017. (**Attachment 2**)

OLD BUSINESS

2018-2019 Draft School Calendar

Attachment 3 contains a draft of the 2018-2019 school calendar for approval with the disclaimer that the start and end date could change subject to Michigan Department of Education requirements. Approval is recommended.

NEW BUSINESS

Approval of Legal Counsel

Motion to retain the legal firms of Miller, Canfield, Paddock & Stone, and Thrun Law Firm as legal counsel for the Whitmore Lake Public School District for the 2017-2018 school year.

Administration Contracts

Motion to approve the renewal contracts of Director of Finance and Operations, Denise Kerrigan; Elementary Principal/ECC Director, Sue Wanamaker; Director of Student Services, Melissa Heuker; and Director of Instruction, Jill Henry.

Personnel

Motion to approve the hire of Katherine Jakrzewski as full time teacher for the 2017-18 school year at step 2 on the WLEA BA salary scale with a hire date of August 28, 2017.

Technology Coordinator

Motion to approve posting for a full time Technology Coordinator with a salary not to exceed 32,000.

Academic Curriculum

Motion to approve purchase of Science Curriculum (**Attachment 4**) and corresponding Technology for implementation in grades 6 – 8 beginning with the 2017-18 school year. Approval is recommended.

Title 1 Program

Motion to approve Whitmore Lake Elementary School to begin operating as a Title 1 Schoolwide Program effective August 28, 2017. Approval is recommended.

*Livingston Classical Cyber
Academy*

Motion to authorize the Superintendent and Livingston Classical Cyber Academy Board to appoint Erin Mersino and Myranda Fabian to replace Dick Streetman and Justin Knapp respectively on the board of directors for LCCA commencing the date upon which the oaths of office are taken.

*Approval of Track Resurfacing
and Lighting Upgrades*

Attachment 5 contains the bids presented to Barton Malow from Star Trac Enterprise for Track Resurfacing / Restriping and from JAC LED Lighting for upgrading the lighting in the gym, pool, main street and rear parking lot bollards with energy efficient LED lighting. Approval is recommended.

*School Bond Loan Fund
Resolution*

Attachment 6 contains a copy of the School Bond Qualification and Loan Program Resolution for the 2017-18 school year for approval. A Roll Call Vote is required.

SUPERINTENDENT'S REPORT

ANNOUNCEMENTS

The next Regular Meeting of the Board of Education will be held on Monday, August 21, 2017 at 6:00 p.m. in the District Office Conference Room.

CALL TO THE PUBLIC

BOARD MEMBER REPORTS

Mr. Cole, Mr. Henry, Mrs. Kritzman, Mrs. McCully, Mr. Meadows, Mrs. Schwennesen, and Mr. Dignan

CLOSED SESSION

The Board will adjourn to go into closed session to discuss pending litigation.

ADJOURNMENT

Please fill out a "Public Participation Request" form if you wish to address the Board prior to the Public Comment section of the meeting. Please include your name, address and topic you wish to speak on. Those wishing to speak in Public Comment are limited to three (3) minutes.

0000 – BYLAWS

0160 - MEETINGS

0167.3 – Public Participation at Board Meetings

Tape or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

M.C.L. 15.253(4)(5)(6), 380.1808

Revised 9/27/2010

Use of Recording Devices

Anyone attending a school event who wishes to record the activity on a visual recording device shall be asked to abide by the following rules:

- A. The recorder must operate the device within the area designated by the principal or director of the activity.
- B. The camera must not block the view of any other attendees or interfere with others who seek to record the activity.
- C. Those who record or assist a recorder must not block any passageways nor interfere with any other attendee's participation or observation of the activity.
- D. If sound is also being recorded, the recorder must not ask other attendees to be quiet or to change their behavior in order to improve the quality of the sound.
- E. If the District is recording the activity, the principal may arrange for a person to obtain a copy providing s/he agrees to provide a tape and pay whatever the principal may need to charge to cover the costs of transfer.

Where the District does not possess the appropriate license or permission to allow the recording of a copyrighted work or performance, notice will be given, when possible, prior to the exhibit or performance. Announcements shall be made at the beginning of any such exhibit or performance.

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Whitmore Lake Public Schools

BOARD OF EDUCATION

Regular Meeting Minutes

June 26, 2017 – District Office Conference Room – 6:00 p.m.

MEMBERS PRESENT	Ken Dignan (<i>President</i>), Laura Schwennesen (<i>Vice President</i>), Bob Henry (<i>Treasurer</i>), Lee Cole (<i>Trustee</i>), Lisa McCully (<i>Trustee</i>), and John Meadows (<i>Trustee</i>)
MEMBERS ABSENT	Michelle Kritzman (Secretary)
ADMINISTRATORS PRESENT	Superintendent, Tom DeKeyser, Elementary Principal and ECC Director, Sue Wanamaker, and Director of Student Services, Melissa Heuker
OTHERS PRESENT	Staff, parents and members of the community
CALL TO ORDER	At 6:00 p.m. by President Ken Dignan.
APPROVAL OF AGENDA	<p>Mr. Dignan requested to amend the agenda and move Designate Acting BOE Secretary following the approval of agenda. Superintendent DeKeyser requested to add Office Personnel Negotiations under New Business.</p> <p><i>Motion to approve the agenda as amended made by Mr. Henry; supported by Mrs. Schwennesen.</i> Ayes – 6; Nays – 0, motion carried</p>
CALL TO THE PUBLIC	None
STUDENT COUNCIL	Student Council Representative, Karolyn Wagner, was unable to attend. She will update the Board at the next meeting.
CONSENT ITEMS	<p><i>Motion to approve the minutes from the June 19, 2017 Board of Education Regular Meeting, and the June 19, 2017 closed session made by Mrs. Schwennesen; supported by Mrs. McCully.</i> Ayes – 6; Nays – 0, motion carried 6 – 0</p> <p><i>Motion to approve fund transfer of \$352,916 in payments from Accounts Payable; further, to approve the transfer of \$420,317 from Accounts Payable to cover the payrolls of May 15, 2017 and May 31, 2017 made by Mrs. Schwennesen; supported by Mrs. McCully.</i> Ayes – 6; Nays – 0, motion carried 6 – 0</p>
OLD BUSINESS	
<i>NEOLA</i>	<p>Superintendent, DeKeyser shared with the Board the required changes to the NEOLA policies 5630.01 – Student Seclusion and Restraint, 8500 – Food Services, and 8520 – Meal Charge Policy for a second reading. He recommended that the Board approve the policies with the changes noted.</p> <p><i>Motion to approve the NEOLA policies 5630.01 – Student Seclusion and Restraint, 8500 – Food Services, and 8520 – Meal Charge Policy updates and revisions made by Mr. Henry; supported by Mr. Cole.</i> Ayes – 6; Nays – 0, motion carried</p>

*2016-2017 Final Budget Proposal
and Resolution*

Motion to approve the 2016-2017 Final Budget summary as presented at the June 26, 2017 meeting made by Mr. Henry; supported by Mrs. Schwennesen. Roll Call Vote; Mr. Cole – yes, Mr. Dignan – yes, Mr. Henry – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes
Ayes – 6; Nays – 0, motion carried 6 – 0

*2017-2018 Budget Proposal
and Resolution*

Motion to approve the 2017-18 Original Budget summary made by Mr. Henry; supported by Mrs. McCully.

Superintendent DeKeyser reviewed the adjustments made to the Original Budget that was previously presented at the June 19, 2017 meeting. Some of the adjustments included adding estimated funds from Medicaid Proceeds and recalculating technology service expenses.

Roll Call Vote; Mrs. Schwennesen – yes, Mr. Henry – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mr. Dignan – yes, Mr. Cole – yes
Ayes – 6; Nays – 0, motion carried 6 – 0

NEW BUSINESS

Designate Acting BOE Secretary

Motion to designate Mrs. Schwennesen to serve as acting Board Secretary in the absence of current Board Secretary, Michelle Kritzman made by Mr. Dignan; supported by Mrs. McCully.
Ayes – 6; Nays – 0, motion carried 6 – 0

Borrowing Resolution

Motion to approve the borrowing resolution for adoption for the 2017-2018 school year through the Michigan Financial Authority (MFA) for an amount not to exceed \$1,350,000 made by Mr. Henry; supported by Mr. Cole. Roll Call Vote; Mr. Henry – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Cole – yes, Mr. Dignan – yes
Ayes – 6; Nays – 0, motion carried 6 – 0

Tenure Charges

Motion to approve the resolution to proceed with tenure charges against Loren Birdyshaw, pursuant to Article IV of the Teachers' Tenure Act made by Mr. Dignan; supported by Mrs. Schwennesen. Roll Call Vote; Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Cole – yes, Mr. Dignan – yes, Mr. Henry – yes
Ayes – 6; Nays – 0, motion carried 6 – 0

2017-2018 School Calendar

Motion to approve the school calendar for the 2017-2018 school year that has been approved by the teachers made by Mr. Dignan; supported Mr. Cole.

Superintendent DeKeyser shared with the Board the 2018-2019 school year calendar has also been approved by the teachers and will be presented at the next meeting after verification of meeting required days and hours per Michigan Department of Education.

Ayes – 6; Nays – 0, motion carried 6 – 0

WLEA Negotiations

Motion to approve the ratification of the contract agreement between Whitmore Lake Public Schools and the Whitmore Lake Education

Association, MEA/NEA made by Mr. Meadows; supported by Mrs. McCully.

Ayes – 6; Nays – 0, motion carried 6 – 0

Office Personnel Negotiations

Motion to approve the ratification of the contract agreement between Whitmore Lake Public Schools and the Office Personnel Association, MEA/NEA for the time period of July 1, 2017 through June 30, 2020 made by Mr. Dignan; Supported by Mrs. Schwennesen.

Ayes – 6; Nays – 0, motion carried 6 - 0

SUPERINTENDENT’S REPORT

Mr. DeKeyser shared the following:

- 1) People’s Express Lease – Met with their Board members last week; discussion included negotiating space for parking with security, maintenance and the potential for office space. They have indicated they would like to start before end of year, however I have asked to possibly begin before start of 2017-18 school year.

Mr. Meadows questioned if this would be a multi-year agreement. Mr. DeKeyser shared we are looking at a three to five year agreement.

Mrs. Schwennesen inquired when work will begin this summer using the Sinking Fund dollars. Mr. DeKeyser shared some work should begin in July. The HS Track would not begin until the end of summer.

ANNOUNCEMENTS

The next Regular Meeting of the Board of Education will be held on Monday, July 24, 2017 at 6:00 p.m. in the District Office Conference Room.

Board members agreed to start the July and August 2017 meetings at 6:00 p.m.

CALL TO THE PUBLIC

None

BOARD MEMBER REPORTS

Mrs. Schwennesen inquired on meeting to discuss repurposing the sinking fund to include technology, for the November 2017 ballot, that has since been added and passed through the state legislation. She also shared the deadline to add the redrafting to the ballot is in August.

ADJOURNMENT

Motion to adjourn the Regular Meeting at 6:51 p.m. made by Mr. Dignan; supported by Mrs. McCully.

Ayes - 6; Nays - 0, motion carried 6 - 0.

*Michelle L. Kritzman, Secretary, Board of Education
Whitmore Lake Public Schools*

Date

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Whitmore Lake Public Schools
Business Office Transactions

For the Month Ending:
June 30, 2017

<u>Payroll Transactions</u>	June 15, 2017	\$ 219,446
	June 30, 2017	\$ 250,749
		<u>\$ 470,195</u>
 <u>Accounts Payable Transactions</u>		 <u>\$ 219,159</u>

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Whitmore Lake Public Schools 2018 – 2019 Academic Calendar

August 28 August 29 August 30 TBD	Staff Only – Full Day Staff Development Staff Only – Full Day Staff Development Staff Only – Full Day Staff Development WLES Open House
September 4 September 12 September 28	First Day of School – Full Day WLMS/WLHS Parent Night ½ day Students and Staff (Homecoming)
October 24	WLMS/WLHS Parent Teacher Conferences
November 19 – 20 November 21 - 23	WLES Parent Teacher Conferences No School – Thanksgiving Break
December 21	½ Day Students and Staff – Winter Break (begins at end of day)
January 7, 2019 January 21 January 23-25 January 25 January 28	School Resumes from Winter Break No School for Students – Full Day Staff Development WLMS/WLHS Exams ½ Day for Students and Full Day Staff (Last Day of First Semester) No School for Students – Full Day Staff (½ Records & ½ Staff Development)
February 18	No School for Students and Staff (Mid-Winter Break)
March 20 March 22	WLMS/WLHS Parent Teacher Conferences ½ Day Students and Staff – Spring Break (begins at end of day)
April 1 April 09 April 19	School Resumes from Spring Break SAT and MSTEP Testing Begins No School (Good Friday)
May 24 May 27	½ Day Students and ½ Day Staff Development No School (Memorial Day)
June 2 June 11-13 June 13	Graduation WLMS/WLHS Exams Last day of School: ½ Day Students and Full Day Staff

Draft 6/26/2017

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Created Date 6/16/2017
Quote Number 00015781

Expiration Date 8/31/2017

Account Name WHITMORE LAKE SCHOOL DISTRICT
Contact Name Jill Henry
Email jill.henry@wlps.net
Phone 7344494464
Ship To 8845 MAIN ST
WHITMORE LAKE, MI 48189
UNITED STATES

Prepared By Brian Thomas
Email bthomas@teachtci.com
Phone 877-874-7821
Company Address PO Box 1327
Rancho Cordova, CA 95741
Fax (800) 343-6828

Quote Line Items

Product Code	Product	Line Item Description	Gratis	List Price	Qty	Ext. Total	Delivery
LM-0609	BSA! Adaptations © 2019: Lab Materials	Life Science	<input type="checkbox"/>	\$899.00	1	\$899.00	Ship
RK-0609	BSA! Adaptations © 2019: Refill Kit	Life Science		\$99.00	1	\$99.00	Ship
0616-06	BSA! Adaptations © 2019: Student Subscription (6 Yrs)	Life Science	<input type="checkbox"/>	\$21.00	65	\$1,365.00	Ship
0609-06	BSA! Adaptations © 2019: Teacher Subscription (6 Yrs)	Life Science	<input checked="" type="checkbox"/>	\$199.00	1	\$0.00	Ship
LM-0630	BSA! Cells and Genetics © 2018: Lab Materials	Life Science	<input type="checkbox"/>	\$899.00	1	\$899.00	Ship
RK-0630	BSA! Cells and Genetics © 2018: Refill Kit	Life Science		\$329.00	1	\$329.00	Ship
0647-06	BSA! Cells and Genetics © 2018: Student Subscription (6 Yrs)	Life Science	<input type="checkbox"/>	\$21.00	65	\$1,365.00	Ship
0630-06	BSA! Cells and Genetics © 2018: Teacher Subscription (6 Yrs)	Life Science	<input checked="" type="checkbox"/>	\$199.00	1	\$0.00	Ship
LM-0661	BSA! Ecosystems © 2019: Lab Materials	Life Science	<input type="checkbox"/>	\$899.00	1	\$899.00	Ship
RK-0661	BSA! Ecosystems © 2019: Refill Kit	Life Science		\$99.00	1	\$99.00	Ship
0678-06	BSA! Ecosystems © 2019: Student Subscription (6 Yrs)	Life Science	<input type="checkbox"/>	\$21.00	65	\$1,365.00	Ship
0661-06	BSA! Ecosystems © 2019: Teacher Subscription (6 Yrs)	Life Science	<input checked="" type="checkbox"/>	\$199.00	1	\$0.00	Ship
LM-0784	BSA! Forces and Energy © 2019: Lab Materials	Physical Science	<input type="checkbox"/>	\$899.00	1	\$899.00	Ship
RK-0784	BSA! Forces and Energy © 2019: Refill Kit	Physical Science		\$99.00	1	\$99.00	Ship
0791-06	BSA! Forces and Energy © 2019: Student Subscription (6 Yrs)	Physical Science	<input type="checkbox"/>	\$21.00	65	\$1,365.00	Ship
0784-06	BSA! Forces and Energy © 2019: Teacher Subscription (6 Yrs)	Physical Science	<input checked="" type="checkbox"/>	\$199.00	1	\$0.00	Ship
LM-0814	BSA! Matter © 2018: Lab Materials	Physical Science	<input type="checkbox"/>	\$899.00	1	\$899.00	Ship
RK-0814	BSA! Matter © 2018: Refill Kit	Physical Science		\$99.00	1	\$99.00	Ship
0821-06	BSA! Matter © 2018: Student Subscription (6 Yrs)	Physical Science	<input type="checkbox"/>	\$21.00	65	\$1,365.00	Ship
0814-06	BSA! Matter © 2018: Teacher Subscription (6 Yrs)	Physical Science	<input checked="" type="checkbox"/>	\$199.00	1	\$0.00	Ship
LM-0692	BSA! Planet Earth © 2019: Lab Materials	Earth/Space Science	<input type="checkbox"/>	\$899.00	1	\$899.00	Ship
RK-0692	BSA! Planet Earth © 2019: Refill Kit	Earth/Space Science		\$99.00	1	\$99.00	Ship

TCI Brings Learning Alive!

0708-06	BSA! Planet Earth © 2019: Student Subscription (6 Yrs)	Earth/Space Science	<input type="checkbox"/>	\$21.00	65	\$1,365.00	Ship
0692-06	BSA! Planet Earth © 2019: Teacher Subscription (6 Yrs)	Earth/Space Science	<input checked="" type="checkbox"/>	\$199.00	1	\$0.00	Ship
LM-0722	BSA! Space © 2018: Lab Materials	Earth/Space Science	<input type="checkbox"/>	\$899.00	1	\$899.00	Ship
RK-0722	BSA! Space © 2018: Refill Kit	Earth/Space Science		\$115.00	1	\$115.00	Ship
0739-06	BSA! Space © 2018: Student Subscription (6 Yrs)	Earth/Space Science	<input type="checkbox"/>	\$21.00	65	\$1,365.00	Ship
0722-06	BSA! Space © 2018: Teacher Subscription (6 Yrs)	Earth/Space Science	<input checked="" type="checkbox"/>	\$199.00	1	\$0.00	Ship
LM-0845	BSA! Waves © 2018: Lab Materials	Physical Science	<input type="checkbox"/>	\$899.00	1	\$899.00	Ship
RK-0845	BSA! Waves © 2018: Refill Kit	Physical Science		\$59.00	1	\$59.00	Ship
0852-06	BSA! Waves © 2018: Student Subscription (6 Yrs)	Physical Science	<input type="checkbox"/>	\$21.00	65	\$1,365.00	Ship
0845-06	BSA! Waves © 2018: Teacher Subscription (6 Yrs)	Physical Science	<input checked="" type="checkbox"/>	\$199.00	1	\$0.00	Ship
LM-0753	BSA! Weather and Climate © 2019: Lab Materials	Earth/Space Science	<input type="checkbox"/>	\$899.00	1	\$899.00	Ship
RK-0753	BSA! Weather and Climate © 2019: Refill Kit	Earth/Space Science		\$99.00	1	\$99.00	Ship
0760-06	BSA! Weather and Climate © 2019: Student Subscription (6 Yrs)	Earth/Space Science	<input type="checkbox"/>	\$21.00	65	\$1,365.00	Ship
0753-06	BSA! Weather and Climate © 2019: Teacher Subscription (6 Yrs)	Earth/Space Science	<input checked="" type="checkbox"/>	\$199.00	1	\$0.00	Ship

Totals

Shipping Rate (%) 5

Shipping \$459.40
Grand Total \$21,932.40

Gratis Items

Gratis Total \$1,791.00

Gratis Items are offered upon purchase of all items listed above.

Notes

SHIPPING

- Shipping and Handling fees do not apply to teacher and student subscriptions.

FULFILLMENT OF ORDERS:

- All subscription purchases will be sent to the email address above unless otherwise noted.
- TCI's Subscription and Business Terms apply to all orders. View details at:
<http://www.teachtci.com/subscription-and-business-terms.html>.

CONDITIONS OF OFFER:

- To Insure you receive the pricing quoted here, please include a copy of this proposal with your order at the time of purchase. Adjustments will not be made after order has been fulfilled.

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July 20, 2017

Mr. Tom DeKeyser
Superintendent of Schools
Whitmore Lake Public Schools
8845 Main Street
Whitmore Lake, MI 48189

Subject: Sinking Fund Program
 Track Resurfacing & Lighting Upgrades
 Contract Award Presentation

Dear Mr. DeKeyser,

The Barton Malow Company (BMC) prepared bid documents for the Whitmore Lake High School track resurfacing and lighting upgrades. This project generally consists of resurfacing and restriping the running track and upgrading the lighting in the gym, pool, main street and rear parking lot bollards with energy efficient LED lighting.

In early July 2017 bid documents were formally issued for public bid. A pre-bid meeting and walkthrough was held on Wednesday, July 12, 2017. On Wednesday, July 19, 2017, sealed bid proposals were received and evaluated. Barton Malow conducted a post-bid review with the apparent low bidders to determine the lowest, qualified bid. Therefore, we are requesting approval of the Board of Education to award contracts to the following contractors as presented:

<u>Trade / Bid Alternates</u>	<u>Contractor</u>	<u>Amount</u>
Track Resurfacing / Restriping	Star Trac Enterprise	\$66,000

There is an add alternate of \$4,950 to coat the north 'D' zone with a black acrylic surface. This alternate is under consideration along with the reviewing options to add a pole vault event.

The lighting upgrade bids are still under review at this time. Bid Tabulation sheets are attached for reference. Work will be coordinated around the fall sports schedule.

In addition to the trade contracts above, a project contingency of 10% should be set aside for hidden conditions during construction, along with \$5,000 for general conditions for temporary items and \$7,500 for Construction Management costs.

The leaking fire suppression line above the auditorium is scheduled to be fixed this month. Also, BMC will be reevaluating the ball field drainage situation this month.

Barton Malow is in the process of obtaining quotes for various other small projects such as; repairing a leak in the water line in the pump house, addressing roof leaks at the high school and evaluating the pumps at the Main Street building.

The planning phase for the 2018 projects will start in the fall, with a target to bid in the winter and implement the work in the Spring-Summer.

If you have any questions or comments regarding these projects, please feel free to contact me at 586-615-1332 or jeff.atkins@bartonmalow.com.

Sincerely,
BARTON MALOW COMPANY

Jeff Atkins
Project Manager

Copy: Denise Kerrigan, Mike Dethloff – Whitmore Lake Public Schools
Steve Rewers – Barton Malow Company

Enclosures: Bid Tabulation Forms

BID TABULATION FORM

Whitmore Lake Public Schools Sinking Fund		TRADE CONTRACTOR BID PERFORMANCE EVALUATION						
2017 Renovations		Bidder's Name Address City, State, Zip		Opening Base Bid Amount	Forms	App. Rank	Comments	
Bid Date: 7/19/17 at 2:00 P.M.		Dynamic Sports Const.		\$111,286.00	BB Bid Security (BB /CC)		Vol Alt: \$27,720	
		301 Sonny Drive			1,2 Addendum(s) Noted			
		Leander, Texas			y Familiar Disclosure			
					y Iran Sanctions Form			
Category: Track Resurfacing		Star Trac Enterprise		\$66,000.00 RECOMMENDED AWARD	BB Bid Security (BB /CC)		Vol Alt: \$4,950	
		2661 West Ten Mile			1,2 Addendum(s) Noted			
		Southfield, MI			y Familiar Disclosure			
					y Iran Sanctions Form			
		Goddard Coatings		\$67,000.00	BB Bid Security (BB /CC)			
		490 S Opdyke Rd			n Addendum(s) Noted			
		Pontiac, MI			y Familiar Disclosure			
					y Iran Sanctions Form			
		Current Surfaces, Inc.			BB Bid Security (BB /CC)			
		9600 Wilbur Lake Rd			n Addendum(s) Noted			
		Hanover, MI			y Familiar Disclosure			
					y Iran Sanctions Form			
					BB Bid Security (BB /CC)			
					n Addendum(s) Noted			
					y Familiar Disclosure			
					y Iran Sanctions Form			
					BB Bid Security (BB /CC)			
					n Addendum(s) Noted			
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					y Iran Sanctions Form			
					BB Bid Security (BB /CC)			
					n Addendum(s) Noted			
					y Familiar Disclosure			
					y Iran Sanctions Form			
					BB Bid Security (BB /CC)			
					n Addendum(s) Noted			
					y Familiar Disclosure			
					y Iran Sanctions Form			

July 24, 2017

Mr. Tom DeKeyser
Superintendent of Schools
Whitmore Lake Public Schools
8845 Main Street
Whitmore Lake, MI 48189

Subject: Sinking Fund Program
High School Lighting Upgrades
Contract Award Presentation

Dear Mr. DeKeyser,

The Barton Malow Company (BMC) prepared bid documents for the Whitmore Lake High School lighting upgrades. This project generally consists of upgrading the lighting in the gym, pool, main street and rear parking lot bollards with energy efficient LED lighting.

In early July 2017 bid documents were formally issued for public bid. A pre-bid meeting and walkthrough was held on Wednesday, July 12, 2017. On Wednesday, July 19, 2017, sealed bid proposals were received and evaluated. Barton Malow conducted a post-bid review with the apparent low bidders to determine the lowest, qualified bid. Therefore, we are requesting approval of the Board of Education to award contracts to the following contractors as presented:

<u>Trade / Bid Alternates</u>	<u>Contractor</u>	<u>Amount</u>
Electrical Work	JAC LED Lighting	\$42,613.86

There is a voluntary alternate of \$1,500 to add an occupancy sensor system to the gym. This is still under review. A bid Tabulation sheet is attached for reference. Work will be coordinated around the fall sports schedule.

In addition to the trade contracts above, a project contingency of 10% should be set aside for hidden conditions during construction.

If you have any questions or comments regarding these projects, please feel free to contact me at 586-615-1332 or jeff.atkins@bartonmalow.com.

Sincerely,
BARTON MALOW COMPANY

Jeff Atkins
Project Manager

Copy: Denise Kerrigan, Mike Dethloff – Whitmore Lake Public Schools
Steve Rewers – Barton Malow Company

Enclosures: Bid Tabulation Form

BID TABULATION FORM

Whitmore Lake Public Schools Sinking Fund		TRADE CONTRACTOR BID PERFORMANCE EVALUATION				
2017 Renovations	Bidder's Name Address City, State, Zip	Opening Base Bid Amount	Forms		App. Rank	Comments
			Condition - BB/	Certified Check		
Bid Date: 7/19/17 at 2:00 P.M. Category: Lighting Upgrades	Brint Electric / GUSCO	\$44,816.00	BB	Bid Security (BB /CC)		Controls Alt: \$2,500 Estimated rebate: \$5,100 Main corridor, re-lamping
	7825 West Central Ave		n	Addendum(s) Noted		
	Toledo, OH		y	Familiar Disclosure		
			y	Iran Sanctions Form		
	Titan LED	\$57,746.00	n	Bid Security (BB /CC)		Option B: \$73,492 Option C: \$79,916 Proposed rebate: \$3,355 includes \$1,500 allowance for switch
			n	Addendum(s) Noted		
	Wixom, MI		y	Familiar Disclosure		
			n	Iran Sanctions Form		
	A.F. Smith Electric	\$132,540.00	BB	Bid Security (BB /CC)		
	624 S. Mansfield St		1,2	Addendum(s) Noted		
	Ypsilanti, MI		y	Familiar Disclosure		
			y	Iran Sanctions Form		
	Kimberly Lighting	Install: \$8,680.00 Material: \$22,421.12 Total: \$31,101.12	CC	Bid Security (BB /CC)		does not include main street lights Rebate from Utility: \$7,150
	5827 Terex		n	Addendum(s) Noted		
	Clarkston, MI		y	Familiar Disclosure		
			y	Iran Sanctions Form		
	O'Donnell Electric	\$99,519.00	BB	Bid Security (BB /CC)		
	8505 Main Street		1,2	Addendum(s) Noted		
	Whitmore Lake, MI		y	Familiar Disclosure		
			y	Iran Sanctions Form		
	Livingston Power Company	\$204,950.00	BB	Bid Security (BB /CC)		Vol Alt: (\$91,000) Relamping corridor lights in lieu of new
	233 Brighton Rd.		1,2	Addendum(s) Noted		
	Howell, MI		y	Familiar Disclosure		
			y	Iran Sanctions Form		
	JAC LED Lighting	\$42,613.86	BB	Bid Security (BB /CC)		Vol Alt: (\$8,084) retrofit bollards & gym Vol Alt: \$1,500 add sensors for gym Estimated Incentives: \$4,962.25 inc. light switch replacement allowance
	5251 N. Ann Arbor Rd		1,2	Addendum(s) Noted		
	Dundee, MI		y	Familiar Disclosure		
			y	Iran Sanctions Form		

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School Bond Qualification and Loan Program
School Loan Revolving Fund
Bureau of Bond Finance
Michigan Department of Treasury
430 W. Allegan
Lansing, MI 48922

ANNUAL LOAN/REPAYMENT ACTIVITY APPLICATION

For Participation in the School Bond Qualification and Loan Program

Legal Name of School District	District Code No.	County
Whitmore Lake Public Schools	81-140	Washtenaw County

CERTIFICATE

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a [regular or special] meeting held on the _____ day of _____, _____, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, _____.

(Type or Print Name of Secretary)

(Signature of Secretary)

(Type or Print Name of Treasurer, Board of Education)

(Signature of Superintendant of Schools)

RESOLUTION

A meeting was called to order by _____, President.

Present: Members _____

Absent: Members _____

The following preamble and resolution were offered by Member _____

and supported by Member _____

WHEREAS:

1. Act 92 of the Public Acts of Michigan, 2005, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for obtaining a loan from the Michigan School Loan Revolving Fund.
2. Pursuant to Executive Order No. 1993-19, the state activities related to bond qualification and state borrowing functions for the provision of loans by the State of Michigan to school districts were transferred from the Department of Education to the Department of Treasury. The State Treasurer is responsible for prescribing the forms and procedures regarding the application for loan from the School Loan Revolving Fund.

3. This district has taken all necessary actions to comply with all legal and procedural requirements for borrowing from the School Loan Revolving Fund.

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The district approves the estimated amount to be borrowed from or repaid to the School Bond Qualification and Loan Program and certifies the amount of qualified debt millage to be levied in accordance with the following:

Qualified bond debt millage (Tax Year 2017)	8.45	
Combined beginning balance owed to the SBLF and/or SLRF 06/30/2017		\$ 5,093,700.34
Estimated amount to borrow from or repay to the SBLF and/or SLRF		4,552,962
Estimated accrued interest		254,685
Estimated combined ending balance owed the SBLF and/or SLRF 06/30/2018		9,901,347

2. The district agrees to levy the debt millage tax as indicated above in the current tax year and to levy the debt millage tax required by law on the taxable valuation of the district for each subsequent year until all loans are repaid in full to the State of Michigan.

3. The district agrees to take actions and to refrain from taking any actions as necessary to maintain the tax exempt status of tax exempt bonds or notes issued by the State or the Michigan Finance Authority for the purpose of financing loans to school districts.

4. The district agrees to file a draw request with the State Treasurer not less than 30 days prior to the time when disbursement proceeds will be necessary in order to pay maturing principal or interest or both and to provide any other pertinent facts which may be required to be included in the request.

5. The (title of authorized officer) Director of Finance and Operations is authorized and directed to file with the Department of Treasury the Annual Loan/Repayment Activity Application and any draw request documents necessary for borrowing from the SLRF.

6. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.

7. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this application and submit same to the State Treasurer for his review and approval.

Ayes: Members

Nayes: Members
